



Proper Officer: Sue Reid. Chapel Villas, Dishforth, YO7 3LW.
t: 07507 714782 e: clerk@killinghallparishcouncil.co.uk

You are invited to attend the ordinary meeting of Killinghall Parish Council to be held on **Wednesday 8th June 2022** at 7.30pm in the Methodist Chapel.

Agenda

- 2022/050 Introduction from the Chairman and a reminder of the Council's expectations for the audio or visual recording of this meeting.**
- 2022/051 To receive apologies and approve reasons for absence:**
- 2022/052 Declarations of interest**
- a) To receive any declarations of interest under council's code of conduct or members Register of Disclosable Pecuniary Interests.
 - b) To receive, consider and decide upon any applications of dispensation.
- 2022/053 To confirm the minutes of the ordinary meeting held 06.04.2022 and both the annual meeting and the ordinary meeting of Killinghall Parish Council held on 11.05.2022 as true and correct records of proceedings. (These have been forwarded under separate cover)**
- 2022/054 To receive a report from Councillor Michael Harrison.**
- 2022/055 To receive the clerks report.**
- It has been noted that the minutes from the meeting of 06.04.2022 have not been approved and a request has been made for more detailed information to be provided in respect of item 2022/037. This item was held in closed session and therefore only the briefest of details are supplied in the minutes. The clerk keeps detailed notes which are private. Other than an agreement that the clerk would no longer add appendices for items such as planning/payments etc, and would include the detail in the main body of the agenda instead under the relevant heading, the remainder of the discussion remains confidential.

At the meeting of 11.05.2022, item 2022/044 Schedule of payments there are several items noted. It is advised that the clerk does not have to publish details of her salary as this is private and confidential information. It is proposed that a document be submitted to the chairman detailing this information, to be kept private and confidential. This used to be the process previously, however has slipped through the last two years of lockdown. This would also cover the concerns that appear to be expressed in relation to expenses. For the record monthly expenses are usually always the same, Working from Home Allowance, Ink, Phone and mileage. For clarification I have a monthly allowance with HP for a set sum of £10 pcm. This is split 5 ways between 4 councils and myself at £2.00 each. I have also a separate phone line for work purposes which is split between 4 councils at £1.80 each per month for calls only. I personally pay the line rental.



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The clerk would remind members that in May 2020 the Insurance was renewed for a five year term as this provided cheaper cover. This was agreed by members via email as the country was in lockdown at the time. These emails are retained to prove that members agreed to this. This renewal in for the third year, leaving two more years to run after this.

A request was made for an agenda item for a member to have sight of the clerk's contract of employment. Other than the items a council has to lawfully provide under transparency all documents are private and confidential. A member has to demonstrate a strong, valid need to have sight of any document. There is no requirement for this member to have a confidential item such as a contract of employment.

Item 2022/059 (g) suggests that a workshop may be a way forwards for the clerk to ensure members are up to date with legislation and open a dialogue to ensure all parties work together effectively.

2022/056 To consider the following financial matters.

a) To approve the Schedule of Payments.

Date	Pmt Method	Payee	Details	Amount
08.06.2022	BACS	S Reid	May Salary	XXXX
08.06.2022	BACS	S Reid	May Expenses	XXXX
08.6.2022	BACS	Live Wild & Grow Ltd	Glebe May Inv	£576.00
08.06.2022	BACS	YLCA	Course x 2	£50.00

b) To note the Bank Reconciliation.

Accounts as at 30.04.2022	Balances		Income / Expenditure	Amount £
Business ****1032	£16,584.20		Bal bfwd	£28,479.67
Reserve ****1091	£7,836.94		Receipts	£2,659.91
Action 2000 ****2351	£1,398.62		Payments	£805.15
TOTAL	£25,819.76		TOTAL	£25,819.76

2022/057 To note the following Planning Matters:

a) Planning Consultations:

APPLICATION NO: 22/01655/FUL (30.05.2022)

PROPOSAL: Loft conversion with rear flat roof dormer and alterations to the roof.

LOCATION: 15 Castle Close, Killinghall, HG3 2DX

APPLICANT: Mr Richard Thompson

OBSERVATIONS:



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APPLICATION NO: 22/01994/FUL
PROPOSAL: Demolition of existing rear extension & erectin of single storey wrap around extension with front porch.
LOCATION: The Meadows, 23 Grainbeck Lane, HG3 2AA
APPLICANT: Mr P Mason
OBSERVATIONS:

b) Planning Decisions:

APPLICATION NO: 22/00485/FUL
PROPOSAL: Demolition of garage and erection of wrap around extension to front, rear and eastern elevation.
LOCATION: 46 Moor Close, Killinghall, HG3 2DZ
APPLICANT: Mr & Mrs Keith
DECISION: **Grant planning permission subject to conditions.**

APPLICATION NO: 22/00958/DVCON
PROPOSAL: Variation of condition 2 of planning permission 19/04606/FUL to include removal of third party wall at first floor level and replaced to incorporate lead effect cladding: change in proposed material around the doorway to the rear elevation; section of brick wall recessed at ground floor level and application of a pitched roof: change in proposed material to a small section of the rear elevation at first floor level.
LOCATION: Site of Three Horse Shoes, Ripon Road, Killinghall.
APPLICANT: P Dewell
DECISION: **Grant planning permission subject to conditions.**

APPLICATION NO: 22/01097/ADV
PROPOSAL: Building signage to ne Envirovent premises
LOCATION: Unit 12 Bardner Bank, Killinghall
APPLICANT: Phil Tomalin
DECISION: **Grant express special consent subject to the following standard conditions and the additional conditions listed thereafter.**

APPLICATION NO: 22/00939/FUL
PROPOSAL: Erection of a single storey rear extension, installation of 2no doors and 1no window to west gable and internal alterations.
LOCATION: 18 Stonecrop Avenue, Killinghall, HG3 2WS
APPLICANT: Mrs D Dalton
DECISION: **Grant planning permission subject to conditions.**



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APPLICATION NO: 22/00937/AMENDS
PROPOSAL: Amendment to north elevation replacing 3 windows with a roller shutter door of the scheme approved under 21/04366/REMMAJ
LOCATION: Land comprising field at 426471 455726 Burley Bank Road
APPLICANT: Teakwood Investments Ltd
DECISION: **Approved**

APPLICATION NO: 22/01237/FUL
PROPOSAL: Garage conversion including alterations to fenestrations
LOCATION: 26 Clover Way, Killinghall, HG3 2WE
APPLICANT: Mrs Gintare Miles
DECISION: **Grant planning permission subject to conditions.**

APPLICATION NO: 22/01249/FUL
PROPOSAL: Alterations to existing garage roof to create a home office/ancillary space to loft of garage.
LOCATION: Ashbank, Ripon Road, Killinghall, HG3 2AT
APPLICANT: Mr J Green
DECISION: **Grant planning permission subject to conditions.**

APPLICATION NO: 22/01089/FUL
PROPOSAL: Proposed single storey rear extension
LOCATION: 10 Glebe Court, HG3 2DQ
APPLICANT: MS A N Smart
DECISION: **Grant planning permission subject to conditions**

APPLICATION NO: 22/01204/ADV
PROPOSAL: Erection of 1no externally illuminated sign for Business Park.
LOCATION: Unit 2 Bardner Bank, Killinghall.
APPLICANT:
DECISION: **Grant express consent subject to the following standard conditions and the additional conditions listed.**

APPLICATION NO: 22/01222/PBR
PROPOSAL: Prior notification under class Q for conversion of agricultural buildings to form 1no dwelling (use class C3) with associated building works.
LOCATION: Building off B6161 Long Crag, HG3 1SF
APPLICANT: Mr and Mrs Paylor
DECISION: **Approved subject to conditions.**



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c) Planning Enforcements:

CASE NO; 22/00134/PR15
LOCATION: 3 Heather Court, Killinghall, HG3 2DA
ALLEGED BREACH: Erection of extension
PLANNING REF: 22/00230/HPC
DETAILS: A communication has been received on 01.04.2022 which reports a possible breach of planning control at the above location.
UPDATE A site visit has taken place and measured the rear extension. It measures 3.95M from the back wall of the original house to the rear wall of the new extension. The roof overhang and guttering protrudes past the bricks but this measurement is not counted towards the 4m extension 'allowance'. As such the extension is permitted development and no further action can be taken.

- 2022/058 To receive information on the following ongoing issues and decide further action where necessary:**
- a) To receive an update on Paddock Fields/Cricketers View Developments various Issues and decide further action if required.
 - b) To receive an update from Cllr Moretta in relation to the section of pathway along Church Lane at Ripon Road side being gravelled and decide further action as necessary.
 - c) To receive an update on the installation of a new gate / steps onto Crag Lane/Public footpath and decide any further action as necessary.
 - d) To receive an update on the progress of installing the gate through from Paddock Field development into Church Lane and decide any further action necessary.
 - e) To consider to progress/way forward on previous recommendation/installation of Fencing on Glebe.
 - f) To consider how to proceed in relation to the Parish Council Website and decide any further action as necessary.
 - g)

- 2022/059 To consider the following new matters/correspondence and decide action where necessary:.**
- a) To consider rescinding the devolved power given to the clerk in March 2020.
 - b) To consider returning to cheque book payments rather than electronic banking.
 - c) To consider the expectations of timescales, distribution of draft minutes, planning applications and any other items prior to a meeting.
 - d) To consider the absence of KPC Planning observations on the HBC Website.
 - e) To consider the Crag Lane speeding issues and possible closure of through road.



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- f) . To consider the email issues being experienced and consider complete new ones due to the gmail info being inaccessible.
- g) To consider the clerk hosting a workshop to advise members of up to date processes and lawfulness.

2022/060 To notify the clerk of matters for inclusion on the agenda at the next meeting.

2022/061 To confirm the date of the next meeting as Wednesday 06.07.2022 in accordance with the agreed schedule.

Sue Reid

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