



Proper Officer: Sue Reid. Chapel Villas, Dishforth, YO7 3LW.
t: 07507 714782 e: clerk@killinghallparishcouncil.co.uk

You are summoned to attend the ordinary meeting of Killinghall Parish Council to be held on **Wednesday 06.07.2022** at 7.30pm in the Methodist Chapel.

Agenda

- 2022/062 Introduction from the Chairman and a reminder of the Council's expectations for the audio or visual recording of this meeting.**
- 2022/063 To receive apologies and approve reasons for absence:**
- 2022/064 Declarations of interest**
- a) To receive any declarations of interest under council's code of conduct or members Register of Disclosable Pecuniary Interests.
 - b) To receive, consider and decide upon any applications of dispensation.
- 2022/065 To confirm the minutes of the ordinary meeting of Killinghall Parish Council held on 08.06.2022 as a true and correct record of proceedings.**
(These have been forwarded under separate cover)
- 2022/066 To receive a report from Councillor Michael Harrison.**
- 2022/067 To receive the clerks report.**
YLCA Harrogate Branch held its meeting on 13th June. Guest speakers were from Harrogate Emergency Planning Team. The presentation has been forwarded to members for their perusal. The talk was extremely informative and may be something the council could look at implementing in the fullness of time. It would be of great benefit to the community in the event of a major emergency. Literature is available from the presentation of which will be distributed to members.

There is still an ongoing query over item 2022/037. There is no further explanation to be given. The suggestion made by the clerk was that she would cease to use appendices for items such as finance and planning, incorporating them into the main body of the agenda. The only items to be detailed under appendices would be communications received from other sources. The rest of the conversation is confidential and not for publication. Councillors are reminded that there has to be a very strong need for a member to be allowed to have sight of information held by the clerk, especially sensitive information such as this.

This leads on to the statement made by Cllr Beal who says that there is a document on the council website headed Freedom of Information and this does state that T&C's of Employment and job description can be requested. The clerk advises that this refers to basic terms and conditions and job specification and not to an actual personal contract of employment for a living being.



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Councillors have all received a hard copy pack (To be distributed at the meeting 06.07.2022) policies. As these are re-adopted / new policies added etc members are asked to ensure they update their packs accordingly.

Some members have booked courses without requesting to be able to do so. To re-iterate the email communication of earlier this week, can all members please ensure that they make a request via the clerk if they wish to attend any courses. Correct procedure is then the request will be placed as an agenda item for the expenditure to be approved at the next ordinary meeting of the council. Once approved the clerk will arrange the booking.

2022/068 To consider the following financial matters.

a) To approve the Schedule of Payments.

Date	Pmt Method	Payee	Details	Amount
06.07.2022	BACS	Live Wild & Grow	Glebe Maintenance	£576.00
06.07.2022	BACS	YLCA	Annual Subscription	£986.00
06.07.2022	BACS	A Bryer	Jubilee Expenses	£30.00
06.07.2022	BACS	Village Hall	Jubilee Grant	£553.87
06.07.2022	BACS	Punch Partnerships	Bus Shelter Rent	£120.00
06.07.2022	BACS	Miss S Reid	June Salary	XXXX
06.07.2022	BACS	Miss S Reid	June Expenses	XXXX

b) To note the Bank Reconciliation.

Accounts as at 01.07.2022	Balances		Income / Expenditure	Amount £
Business ****1032	£13,568.39		Bal b/wd	£25,819.76
Reserve ****1091	£7,837.58		Receipts	0.00
Action 2000 ****2351	£1,398.74		Payments	£3,015.05
TOTAL	£22,804.71		TOTAL	£22,804.71

2022/069 To note the following Planning Matters:

a) Planning Consultations:

APPLICATION NUMBER	PROPOSAL	LOCATION	APPLICANT	PC OBSERVATIONS
22/00997/FUL	Increase ridge height of existing garage and addition of 2nd dormer windows to the southern elevation.	High Croft 18 Lund Lane Killinghall HG3 2BQ	Mr Joseph Hopkins	
22/02203/FUL	Erection of single storey side extension	Cambridge House Ripon Road Killinghall HG3 2AY	Mr Leigh Skinner	



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b) Planning Decisions:.

APPLICATION NUMBER	PROPOSAL	LOCATION	APPLICANT	PLANNING DECISION
21/05509/FUL	Conversion of existing agricultural building and lean-to link to dwellinghouse	Spruisty Hill Farm Killinghall	Mr Richard Umpleby	Grant planning permission subject to conditions.

c) Planning Enforcements:

REFERENCE NUMBER	ALLEGED BREACH	LOCATION	COMMENTS	OUTCOME
22/00232/pr15	Works to trees otentially within TPO 15/2003 and 30/2019	Killinghall Cricket Club Cricket Ground Otley Road Killinghall	A communication has been received on 20.06.2022 which reports a possible breach of planning control at the above location.	

2022/070

To receive information on the following ongoing issues and decide further action where necessary:

- a) To receive an update on Paddock Fields/Cricketers View Developments various Issues and decide further action if required.
- b) To receive an update from Cllr Moretta in relation to the section of pathway along Church Lane at Ripon Road side being gravelled and decide further action as necessary.
- c) To receive an update on the installation of a new gate / steps onto Crag Lane/Public footpath and decide any further action as necessary.
- d) To receive an update on the progress of installing the gate through from Paddock Field development into Church Lane and decide any further action necessary.
- e) To receive an update from Cllr Moretta on the request for a quote in relation to the suggestions received from the contractor in relation to fencing/planting where required on the Glebe.
- f) To consider how to proceed in relation to the Parish Council Website and decide any further action as necessary.
- g) To consider the email issues being experienced and consider new ones due to the gmail info being inaccessible.
- h) To consider the clerk hosting a workshop to advise members of up to date processes and lawfulness.
- i) To consider the proposal from Cllr Harrison in relation to the Crag Lane Issues. **(Appendix 1).**



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- 2022/071 To consider the following new matters/correspondence and decide action where necessary:.**
- a) To consider purchase and installation of signs for the entrance to the Glebe in relation to parking matters.
 - b) In line with Standing Orders and Financial Regulations to consider appointing a member to undertake the 6 month audit of finances.
 - c) To consider communication received from Vistry Homes in relation to dog waste bins and decide further action as necessary. **(Appendix 2)**
 - d) To consider the requirement for further provision of defibrillators throughout the village of Killinghall.
 - e) To consider the quote from Playdale in relation to works required on the play equipment on the Glebe.
 - f) To consider the application to name 1 new street as Ladybower Chase with a numbering scheme for 10 Dwellings located on the Dalesway Residential Development Phase 2, Skipton Road, Harrogate, North Yorkshire.
- 2022/072 To notify the clerk of matters for inclusion on the agenda at the next meeting.**
- 2022/073 To confirm the date of the next meeting as Wednesday 03.08.2022 in accordance with the agreed schedule.**

Sue Reid

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APPENDIX 1





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APPENDIX 2

