



Proper Officer: Sue Reid. Chapel Villas, Dishforth, YO7 3LW.  
t: 07507 714782 e: clerk@killinghallparishcouncil.co.uk

**To All Council Members:**

You are hereby summoned to attend the Full Meeting of Killinghall Parish Council to be held Wednesday 5<sup>th</sup> October 2022 at 19.30 hours in the Methodist Church, Ripon Road for the purpose of transacting the following business:

*Sue Reid*

Signed: Sue Reid. Proper Officer to Killinghall Parish Council  
Date: 30<sup>th</sup> September 2022

**Agenda**

- 2022/086 Introduction from the Chairman and a reminder of the Council's expectations for the audio or visual recording of this meeting.**
- 2022/087 To receive apologies and approve reasons for absence:**
- 2022/088 Declarations of interest**
- a) To receive any declarations of interest under council's code of conduct or members Register of Disclosable Pecuniary Interests.
  - b) To receive, consider and decide upon any applications of dispensation.
- 2022/089 To confirm the minutes of the ordinary meetings of Killinghall Parish Council held on 06.07.2022 and 07.09.2022 as true and correct records of proceedings. (These have been forwarded under separate cover)**
- 2022/090 To receive a report from Councillor Michael Harrison.**
- 2022/091 To receive the clerks report.**
- The chairman and clerk undertook a check of PC assets, including photographs. The asset register to be updated and circulated amongst members. Risk assessments and regular check sheets need to be drawn up for all items owned by the council and completed every time a check in undertaken in order that the council comply with insurance requirements.

As agreed at item 2022/083 at the meeting held 07.09.2022 the sum of £416.13 left from the jubilee grant has been transferred into the Action 2000 account.

A planning application has been submitted which should address the matter raised at item 2022.083 k) in relation to overhanging trees on Otley Road.

Following on from Cllr Dixons observations made at the last meeting that he had only been reimbursed for one years zoom subscriptions the clerk has checked this and advised Cllr Dixon he had been reimbursed for both years, giving the amounts and dates the payments were made.



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**2022/092 To consider the following financial matters.**

**a) To approve the Schedule of Payments.**

| Date       | Pmt Method | Payee              | Details            | Amount  |
|------------|------------|--------------------|--------------------|---------|
| 30.09.2022 | BACS       | Live Wild and Grow | Glebe Maintenance  | £576.00 |
| 30.09.2022 | BACS       | YLCA               | Training           | £25.00  |
| 30.09.2022 | BACS       | YLCA               | Training           | £25.00  |
| 30.09.2022 | BACS       | S Reid             | September Wages    | XXXX    |
| 30.09.2022 | BACS       | S Reid             | September Expenses | XXXX    |

**b) To note the Bank Reconciliation.**

| Accounts as at 31.08.2022 | Balances          |  | Income / Expenditure | Amount £          |
|---------------------------|-------------------|--|----------------------|-------------------|
| Business ****1032         | £10,285.74        |  | Bal bfwd             | £21,943.66        |
| Reserve ****1091          | £7,838.91         |  | Receipts             |                   |
| Action 2000 ****2351      | £1,398.98         |  | Payments             | £2,420.03         |
| <b>TOTAL</b>              | <b>£19,523.63</b> |  | <b>TOTAL</b>         | <b>£19,523.63</b> |

**2022/093 To note the following Planning Matters:**

**a) Planning Consultations:**

| APPLICATION NUMBER | PROPOSAL   | LOCATION   | APPLICANT                | PC OBSERVATIONS |
|--------------------|--|--|--------------------------|-----------------|
| 22/03274/REMAJ     | Reserved matters application (layout, scale, appearance and landscaping) for community and retail facilities in respect of development approved under outline planning application 18/01028/DVCMAJ | King Edwin Park Residential Development Penny Pot Lane HG3 2HD | Persimmon Homes          |                 |
| 22/03496/FUL       | Loft conversion with rear flat dormer (revised scheme)   | 15 Castle Close Killinghall HG3 2DX                            | Mr Richard Thompson      |                 |
| 22/03508/FUL       | Addition of 500mm trellis fencing to the top of the existing 1900m fence in rear garden,   | 3 Heather Court Killinghall HG3 2DA                            | MRs Anna Louise Oxendale |                 |
| 22/03551/FUL       | Erection of garage and store   | Pinemoor Caravan Park Burley Bank Road Killinghall HG3 2RZ     | Monsdon Pinemoor Nursery |                 |
| 22/02966/TPO       | Works to TPO 19/1995 T1 Lime tree . Crown lift 1 no lime (T1 on plan) to 3m. Works to TPO 19/1995 T3 – crown lift 1no holly to 2.5 m above footpath.   | St Thomas Church Otley Road Killinghall HG3 2DN                | Liz Reid                 |                 |



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b) Planning Decisions:.

| APPLICATION NUMBER | PROPOSAL  | LOCATION  | APPLICANT                 | PLANNING DECISION                                |
|--------------------|---|---|---------------------------|--|
| C6/22/02665/CMA    | Installation of 3no air source heat pumps with 1.8m high timber fence compound  | Nidderdale Resource Centre<br>Ripon Road<br>HG3 2AY                       |                           | Grant planning permission subject to conditions. |
| 22/02595/DVCMJA    | Variation of conditions 2 (approved plans) of planning application 21/04366/REMMAJ to allow minor changes including the construction of an external staircase, new personnel door, enlargement of single storey extension by 500m, alterations to the roof, relocating personnel and vehicle doors on southern elevation and re-design of windows and doors in the western elevation. | Land comprising field at 426471<br>455726 Burley Bank Road<br>Killinghall | Teakwood Developments Ltd | Grant planning permission subject to conditions. |

c) Planning Enforcements:

| REFERENCE NUMBER | ALLEGED BREACH                   | LOCATION   | COMMENTS  | OUTCOME |
|------------------|----------------------------------|--|---|---------|
| 22/00363/BPRC15  | Dust on the road contrary to CMP | Dalesway Residential Development<br>Phase 2<br>Skipton Road<br>Killinghall | A notification has been received on 27.09.2022 which reports a possible breach of planning control at this location.. |         |

**2022/094 To receive information on the following ongoing issues and decide further action where necessary:**

- a) To receive an update on Paddock Fields Development various Issues .
- b) To receive an update on the progress of installing the gate through from Paddock Field development into Church Lane and decide any further action necessary.
- c) To consider the point made by a resident, as shown in the clerks report, in relation to the possible requirement for extra notice boards in the wards.
- d) To consider the feasibility of installing CCTV in the Glebe.
- e) To receive an update from the PCSO in relation to matters arising within the village and local area.
- f) To receive an update from Cllr Beal regarding the new website.
- g) To consider the purchase of Microsoft 365 for Business.



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- 2022/095      To consider the following new matters/correspondence and decide action where necessary:.**
- a) To investigate Parish On Line and possibility of utilising this for the benefit of the Council and Parish.
  - b) To consider introducing a Public Participation section to the agenda/meeting.
  - c) To consider an alternative location for future Parish Council meetings due to the works planned on the current locations.
  - d) To approve the purchase of a wreath for Remembrance Sunday and nominate a member to lay the wreath on behalf of the council.
  - e) To consider communication from resident (**Appendix 1**) in relation to trees on Crag Lane.
  - f) To consider the proposal by Cllr Holdsworth to utilise the funds in Action 2000 Account to have a reprint of the Killinghall History book.
  - g) To consider the commuted sums document as circulated by the clerk.
- 2022/096      To notify the clerk of matters for inclusion on the agenda at the next meeting.**
- 2022/097      To confirm the date of the next meeting as Wednesday 2<sup>nd</sup> November 2022 in accordance with the agreed schedule.**

#### **APPENDIX1**

I am emailing about the fir trees that are encroaching onto the footpath on Crag Lane, opposite the school.

I've recently become a wheelchair user and I have twice now scratched my arms on these trees trying to get around in my chair.

I'd also like to mention that the footpath between the Chene hall estate, where I live, and the school is becoming dangerous for a wheelchair user.

I feel I should be able to access our village shop regardless of being in a wheelchair without fear of harm.

Please could you look into these two issues and make my journey to the shop and back more accessible.