

## **Killinghall Parish Council**

### **Minutes of Extraordinary Meeting held 5<sup>th</sup> December 2022 in the Village Hall, Otley Road, Killinghall commencing 7.30pm**

Introduction from the Chairperson and a reminder of the Council's expectations for the audio or visual recording of this meeting.

**2022/106      To record those present and to receive apologies and approve reasons for absence.**

Attendance: Cllrs Holdsworth (Chair), J Moretta (Vice Chair), A Beal, Rev TR Dixon, C Dunn and 5 members of the public.

Apologies: Co Cllr Harrison and Cllr M Donnelly.  
S Reid, Clerk - not in attendance.

Cllr Rev Dixon wished to record his retrospective apologies for none attendance at previous meeting.

**2022/107      Declarations of interest**

- a) To receive any declarations of interest under the council's code of conduct or members register of Disclosable Pecuniary Interests
- b) To receive consider and decide upon any applications of dispensations.

Cllr Dunn reported that due to his recent appointment associated with St Thomas' Church and he had lodged the fact with Harrogate Borough Council for inclusion in his Register of Interest and wished the Parish Council note his action.

**2022/108      Up date by Chair Person**

Due to the absence of our Clerk since our last full council meeting at the beginning of October, we are now working in a limited manner.

The absence of our Clerk/Proper Officer/Responsible Finance Officer has generated a number of issues of procedure and, appreciating the backlog of items yet to be processed, deferred for several months this year; we will hopefully be able to deal with in the coming weeks.

The priority is to meet our statutory tasks. One of these is to secure our now outstanding final audit for 2021-2022 and another is to the preparation of our precept for the coming financial year, as well as working within the machinations of the new unitary authority.

However, at least one of our urgent tasks has been resolved to comply with due governance; a new website now set up; due to the diligence and hard work of Cllr Beal. The site is up and running, although awaiting more information to complete the required entries, hopefully it is proving helpful and being seen by many in our Parish. We are extremely grateful to her for carrying out this work; her knowledge has been invaluable during her negotiations and training with our new webmaster/provider, namely VisionICT.

Unfortunately a number of planning applications have not been processed. HBC Planning Office has now been requested to pass all information to the Chair. The new applications listed today have been sourced in advance of receipt of notification by visit the HBC planning portal.

Under the terms of our Standing Orders, the invitation to attend an Extraordinary Meeting is the prerogative of the Chair. To overcome this proviso there is a need to appoint an acting Clerk to meet due process of calling Ordinary meetings.

As Chair I cannot end this report without my thanks to those who have given professional advice and the back up support from fellow Council members and to our Vice Chair, in an effort to keep our Council moving forward.

**2022/109 Minutes of last meeting for approval:**

Minutes of Extraordinary meeting 11<sup>th</sup> November 2022 were accepted as a true record.

**2022/110 Chairpersons Report**

This item was reported under item 22/108.

**2022/111 Consider the appointment of:**

- a) temporary Proper officer
- b) temporary Finance officer
- c) temporary Acting Clerk
- d) Locum Clerk

Cllr Moretta gave explanation on the need to take on these roles as stated in Chairs report and the feeling that unless action is taken Cllrs will continue to have their hands tied behind their back

c) Cllr Holdsworth (Chair) nominated to serve as Acting Clerk/Proper Officer: Proposed by Cllr Moretta and seconded by Cllr Dunn

d) Cllr Beal nominated to service as acting Responsible Finance Officer: Proposed Cllr Moretta, seconded by Cllr Dunn.

The Nominations were **AGREED** for at least 2months subject to possibility for the need to consider the appointment of a Locum Clerk.

It was further **AGREED** that the Chair obtain as soon as possible a cheque book, debit card and the KPC laptop from the Clerk to enable due process of parish business.

**2022/112 To consider draft Precept for 2023-2024**

After lengthy discussion and suggestions it was decided it was difficult to deal with this issue because of the need for copies of previous year be circulated, a record of expenditure to date was necessary with a view to see where savings are to be made **Action AGREED:** Cllr Moretta to prepare supply members with copies of previous years spreadsheet and update with suggested savings/figures in the absence of supporting information to be considered at the next meeting.

**2022/113 Report from County Councillor M Harrison**

As Co.Cllr Harrison was unable to attend the meeting see below his written report.

*“Gulley cleaning – the work done in the summer has clearly worked at the north of the village, but I am still waiting for details on gulley cleaning in the rest of the parish*

*Parish precept – I have received a complaint from a resident of Killinghall Moor on the lack of a footpath between Lund Lane and the A59, asking why the PC cannot spend some funds there (and in the rest of K/Moor). I have responded to say that I’ve tried for some years to get funding for a footpath for that stretch. I was unsuccessful in getting any developer contributions, and I have previously suggested it as a scheme for a number of funding bids to central government. As yet every one has not been successful, but the team up at NYCC are aware of my wish for this to be included in any future bids, and I do take every opportunity to put the scheme forward. Regarding their point about Killinghall Parish Council precept, I did point out I had a high level estimate of £250k to construct, so it is outside of the scope of the PC, but that said an approach may be made from the complainant about lack of PC spending in K/Moor more generally*

*Litter bins – I am meeting on Friday morning to discuss further concerns about their siting in the village, including the bin removed from Tesco.”*

Cllr Dunn wished to advise CC Harrison that he could not accept the comments about the success of gulley cleaning e.g. – gulley outside Tesco blocked again along with many within the Parish. He believed that last years work done by Ringways was a disgrace the way things were left in a state and the work not done being done satisfactorily.

**2022/114**

**Finance:**

Accounts for Payment:

- a) Killinghall Village Hall - £49.50
- b) Vision ICT Ltd - £580.80

Both these quoted figures are incorrect due to updated invoices being received.

- a) The sum outstanding to Killinghall Village Hall is: £71.50
- b) The sum outstanding to Visio ICT Ltd is: £1452.00

**AGREED:** that the two revised payments be made as soon as possible.

**2022/115**

**Consider accounts which may be known to be outstanding**

At the time of the Meeting only known account was due for payment under contract to:

Wild and Grow (Glebe maintenance)

**2022/116**

**Planning Applications for consideration:**

**a) 22/04179/FULMAJ**

Erection of 4 commercial buildings (Use Class E, B2 and B8) with associated parking.

Manor Farm Crag Lane Killinghall North Yorkshire HG3 2BD

Members **OBJECT** to the application with the following observations:

Notification of consultation for this application at time of meeting not been supplied – information gained from HBC Planning Portal weekly schedule

1. NYCC imposed stringent highway conditions along with closure of Crag Lane to through traffic for a previous application for housing and agreed that these same conditions should apply. (see 17/2070)
2. The access route via Crag Lane is in need of a footpath for the number of children attending the school using the route from the new housing site (Cautley) using Crag Lane.
3. The speed and usage by traffic on the narrow Crag Lane has become untenable and poses a serious safety hazard to pedestrians.
4. The renumbering of the planned Units being proposed is confusing.
5. There is to be an increase in the number of parking spaces, all of which add to the usage of Crag Lane plus delivery and collection vehicles of which there are no figures.
6. The site has increased since 2017 starting with conversion of farm buildings to industrial use and plans are now seeking to creating an industrial estate within close proximity to residential properties and the known noise levels currently being experienced are likely to increase. Especially as the 'numbering changes' suggest further development is likely to be planned in the future.
7. The current raised noise levels are known to be being experienced and are likely to be exacerbated.
8. It is important to note that extra traffic will be in close locale of School at an already difficult T junction to the much used B6161 (Otley Road).

**b) 22/03460/FUL**

Full planning application for 9 no. residential dwellings with car parking and associated works

Land to the North of Skipton Road, Killinghall Harrogate

Members **OBJECT** to the application with the following observations:

Notification of consultation for this application at time of meeting not been supplied – information gained from HBC Planning Portal weekly schedule

1. The vehicular is access via previously built site (see 18/04183FUL)
2. Details of this application does not list highway access
3. Fails to meet local plan requirements: good access to local amenities.
4. Insufficient detail has been provided eg no proper pedestrian access to (B6161 to Killinghall Village or A59)
5. The residents of proposed site will be dependent on motor transport.
6. No suitable footpaths along the highway for the safety of pedestrians and/or cyclists.
7. All the houses are 5 bedded units and believed to be unsuitably sited.

**Planning Decisions received:**

15 Castle Close **REFUSED**

Proposed extension and flat roof dormer window (revised scheme)

There is a need for provision of a New Battery. The Chair gave details on way forward to source a Battery on the internet but in order to do so registration details and reference numbers are needed. Cllr Donnelly to be invited to obtain these before proceeding.

**2022/118**

**Update on recent changes to supply of Waste Bins**

Unfortunately the KPC response to the survey supplied by HBC was never communicated to HBC and the decision to install the bins on amended sites has generated a number of comments and complaints being made about these locations along the highways (B6161 and A61). Contact with HBC proved to be helpful and consideration on the resiting is being considered. It was noted that removal of the bin provided by Tesco due to misuse was also a concern. In view of impending meeting due to be held Friday 9<sup>th</sup> December 2022 between the relevant department and CC Harrison it was **AGREED** to await the outcome and advise him of the need to empty the bins more often due to smell emitting from the new bins also that Tesco were known to have to tidy up waste on the site at least twice a day that was not necessarily generated waste from goods purchased at their store.

**2022/117**

**Date of next meeting** to be confirmed as 9<sup>th</sup> January 2023

Meeting closed: 9.30pm

Amendment agreed January 2023: The word footpath amended to the pavement

Cllr Dunn wished to identify the differences: pavement was a paved or tarmac area usually alongside kerbed and alongside a road; a footpath referred to a public right of way ie across open land.

