



Killinghall Parish Council

Minutes of meeting of Killinghall Parish Council held on **Monday 6th March 2023**
commencing 7.30pm at
Killinghall Methodist Church, Ripon Road, Killinghall.

Introduction by the Chair and a reminder of the Council's expectations for the audio or visual recording of this meeting.

2023/031 To record those present and to receive apologies and approve reasons for absence.

Present: Cllrs Holdsworth (Chair and Acting Clerk), Moretta (Vice Chair) A Beal, Rev T Dixon, M Donnelly, C Dunn and 2 members of the public.

Absent: S Reid (Clerk)

Apology: Co.Cllr and District Cllr M Harrison

2023/032 **Declarations of Interest**

(a) to receive any declarations of interest under council's code of conduct or member register of disclosable pecuniary Interests

(b) to receive, consider and decide upon any applications of dispensation

Cllr Dunn declared non pecuniary interest in 2023/035 d) and expressed wish to speak on the issue.

2023/033 **To consider for acceptance and/or amendment minutes**

Minutes of Meeting held 6th February 2023

Subject to correction in Exempt information the minutes were accepted as a correct record.

2023/034 **To receive report of County Councillor Harrison**

A written report was received in the absence of Co Cllr Harrison.

"Grainbeck Lane – I am enquiring what the plans are for the road surface. Whilst patching has been done following the floods, I believe it needs to be on the capital programme.

Grainbeck Lane Flooding – I have requested any photo/video of the flooding at the entrance to the new estate. I am really keen to see exactly where the water flowed to help shape any future works, to date I haven't managed to get any. There is a view that if the culvert under the road runs correctly then there shouldn't be any need for further works. It is running free now. The trench that was dug on the south side (clearly by someone who didn't know about the blocked culvert) will be reinstated shortly by NYCC. It caused problems further down and is preventing the landowner from using the field access. I have also met with NYCC and the developer about concerns with sewerage and the land ditch on the west side of the development.

A61/B6161 – I am following up with officers about their commitment to complete a safety audit, as I want to ensure it is widened out into other issues in the village
B6161 – a gabion that supports the road foundation has fallen into the ditch, I am taking this up with area 6”.

The Report was accepted. Members agreed that clarification be sought as to when the 3 month safety plan previously advised will begin and/or be completed?

2023/035 Finance:

a) Payment of accounts (See appendix 1)

Agreed: Paid accounts listed were noted.

b) Update on Banking Arrangements

The Chair reported: arrangements had been completed and for expediency the signatories were accepted as Cllr Moretta, Vice Chair and Cllr Holdsworth, Chair and Acting Clerk. The current account is held as a Business Account with payments only by Cheque. The long drawn out procedure ended after proof and validation of signatories was completed by a visit to the bank. On receipt of cheque book overdue invoices were processed. To assist payees, cheques can be paid in to their accounts via the Post Office, if they wish. It is appreciated that Council nominated Cllr Beal to serve as RFO and apologies to her for appearing to take over the situation; it was never the intention to usurp that decision, but simply aiming to expedite an unsatisfactory ever changing situation the KPC were experiencing due to circumstances beyond their control.

c) Arrangements for Internal Audit 2021/22 and 2022/23

Following members agreement to the appointment of Naomi Goddard, (Town and Parish Council Accountants) contact was made by the Chair/Acting Clerk with an invitation to supply information and seek availability to serve on our behalf. An explanation of limited items available to date had resulted in helpful advice that an AGAR can be supplied to External Auditors for scrutiny, this would not be a 'satisfactory report' for 2021/22 unless total information was available; the audit for 2022/23 would also have a similar outcome. A time frame has been arranged subject to your approval for costs of £195.00 per audit. The earlier AGAR will be examined from details currently available during the coming weeks and the 2022/23 AGAR considered during fortnight beginning last week in May when hopefully documentation will be available to aid completion and recorded accordingly. The External Auditor (Littlejohn) has been kept informed of efforts *to complete the late submission of 2021/22 AGAR and have been very helpful in supplying relevant historic paperwork and pro forma.*

Members thanked the Chair/Acting Clerk for her work on preparing the way forward and

Agreed to accept the Auditors charge of £195.00 per each audit.

d) Request for financial Support – River Nidd pollution testing

This item was deferred from previous meeting. An organisation has been set up to monitor the condition of the River Nidd and the suspected pollutants by water testing at different points along its course from Hampsthwaite through Killinghall to Knaresborough. The cost is ca £60 per

test. The information was circulated to members at the time of receipt and no particular views have been notified to date.

Cllr Dunn gave the background to the issue which had originated with the Nidd Anglian Association. Proposed that support be given to the project by the payment of two lots of fees at £60.00 each, totalling £120.00

Cllr Beal wished to support this and to ask if they would like to have additional support by publishing and raising attention to the need for testing costs and fund raising and to do so would they supply us with publicity material for KPC website and/or Face Book page. The issue of raw sewage into rivers, the safety of children and bio diversity is of concern. It was felt there was a need for more pressure to be brought to bear for more action from the Water authorities to act especially, as the fact of health and safety being an issue..

Cllr Moretta agrees with this point, having worked in the Quarry which overlooks the river where little attention was given to pollution being allowed to flow into the river at that time. Also suggested the public be called on to support the work being done.

Agreed : Invitation for more information to publish on their behalf by way of a press release with photographic support.

Agreed: To donate the sum of £120.00.

e) Request for financial support – Reactivate Church Clock

The Church clock has been silent for a number of years and a request has been received for us to consider giving a donation towards the cost of reactivating the Clock which is anticipated to be between £4000 and £6000+ pounds.

Members considered whether acceptance of the clock chiming once or more would be acceptable to residents. It was thought night chiming could be reduced if the proposed upgrade included an electronic operating system. In addition queried would there be an ongoing maintenance cost and the need for ongoing funding?

Agreed: Before making a final decision on any contribution members wish to receive an update on we can legally contribute to this type of project. Further advice to be sought.

f) Commuted Sums

Cllr Beal, raised the question of current availability of funds and there use and suggested that Co Cllr Harrison be asked to provide an update on behalf of KPC.

2023/036 Planning applications received:

The Acting Clerk reported that a late application had been received and circulated to members for information but not in time for listing on the Agenda. In view of the time scale of closing date for observations 26th March it was agreed to report on the application for ratification at our next Meeting.

Agreed: to consider observations on application no. 22/03460FUL

Revised plans for 9 no. residential dwellings with car parking and associated works. On land to the North of Skipton Road, Killinghall. The Applicant being Newett Homes

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Observations:

- a) The application pro forma – first page was Blank
- b) The plan doesn't clearly identify access either by pedestrian ways or vehicular road(s).
- c) Applicant not giving the planners or council clear information on access through other development.
- d) The plan shows proposal for highway footpath but no confirmation of intent.
- e) Like Highways have reported more information is required showing access details.
- f) Storm water is being directed through the sewer is unacceptable.
- g) The protected boundary hedgerow has been removed without planning consent.
- h) KPC reinforce their previously supplied observations on original application, the contents of which still stand.

1. APPLICATION NO: 6.93.294.X.FUL 23/00729/FUL
PROPOSAL: Erection of a steel portal frame farm building for use as a manure store
LOCATION: Hollins Hall Farm Lund Lane Killinghall Harrogate North Yorkshire HG3 2BQ
GRID REF: E 426977 N 457997
APPLICANT: Messrs RC & SW Beecroft

The KPC neither objects or support this application.

Observation: Application for manure store but there is mention of a silage clamp. Is it silage or manure to be stored – is residue directed to appropriate storage tank.

It is believed to be sited alongside a public right of way.

2. APPLICATION NO: 6.93.784.FUL 23/00375/FUL
PROPOSAL: Erection of single storey extension.
LOCATION: Oak Lodge 2 Greystones Avenue Killinghall Harrogate North Yorkshire HG3 2BJ
GRID REF: E 427626 N 457937
APPLICANT: Mr And Mrs Cockcroft

No objection. No Observations

3. APPLICATION NO: 6.9 .283.F.FUL 23/00394/FUL
PROPOSAL: Erection of part two storey and part first floor extension with external alterations including alterations to roof.
LOCATION: Syke Cottage 6 Knox Mill Lane Killinghall Harrogate North Yorkshire HG3 2AQ
GRID REF: E 429422 N 457772
APPLICANT: Mrs Rachel Taylor

No Objection: Observations: Plan brings house into a combined unit and doesn't overlook other properties and but additional living space provides for possibility of increase in number of occupants and additional traffic on this very narrow road

1. PROPOSAL: (Section 1) Poplar trees within G1 of Tree Preservation Order 30/2019 - Lateral reduction up to 3.5m of the branches that overhang 5 Cautley drive.
LOCATION: 5 Cautley Drive Killinghall North Yorkshire HG3 2DJ
APPLICANT: Mrs Sarah Hartley Harrogate Borough Council being the Local Planning Authority for the purposes of the application received on 10 January 2023 for consent to carryout tree works, as described above, have resolved to
GRANT CONSENT SUBJECT TO CONDITIONS.
2. PROPOSAL: Section 2 (Poplar) within G1 of Tree Preservation Order 15/2003 - Lateral reduction by up to 4m off the branches that overhang 9 Cautley drive back garden.
LOCATION: 9 Cautley Drive Killinghall North Yorkshire HG3 2DJ
APPLICANT: Mr Bashforth Harrogate Borough Council being the Local Planning Authority for the purposes of the application received on 10 January 2023 for consent to carryout tree works, as described above, have resolved to
GRANT CONSENT SUBJECT TO CONDITIONS.
3. PROPOSAL: Erection of single storey rear extension. LOCATION: 2 Cornflower Way Killinghall Harrogate North Yorkshire HG3 2WL
APPLICANT: Mr And Mrs Donaldson Harrogate Borough Council being the Local Planning Authority for the purposes of the application received on 17 January 2023 for Full Planning Permission, as described above, have resolved to GRANT PLANNING PERMISSION SUBJECT TO CONDITIONS.

22/04179/DULMAJ withdrawn.

Application decisions noted.

2023/038 ENFORCEMENT NOTICES

1. CASE NO: 23/00047/PR15
LOCATION: 2 Lindley Mews Harrogate North Yorkshire HG3 2FQ
ALLEGED BREACH: Erection of play house.
2. CASE NO: 23/00031/PR15
LOCATION: 11 Angelica Close Killinghall Harrogate North Yorkshire HG3 2WD **ALLEGED BREACH:** Erection of fence
3. CASE NO: 23/00059/BRPC15
LOCATION: Oak Beck House Lund Lane Killinghall Harrogate North Yorkshire HG3 2BG
ALLEGED BREACH: External wall materials not approved before commencement
23/00465/DISCON PLANNING REF: 20/01783/FUL
23/00465/DISCON

Enforcement notices noted.

2023/039 NOTICE OF PRESERVATION ORDER. TREE PRESERVATION ORDER TPO NO 10/2023

Westering, 62 Moor Close, Killinghall, Harrogate HG3 2DZ
FIRST SCHEDULE Ref on Map Description Situation
TREE SPECIFIED INDIVIDUALLY (encircled in black on the map) T1
Ash 428390 458268 T2 Copper Beech 428390 458268 T3 Ash 428386
45826

Preservation Order noted.

2023/040 Business for Consideration:

a) Glebe: Outcome of Safety Report

Report presented by Cllr Moretta, appointed Safety Officer for the Glebe

Previous ROSPA report (2022) had not been addressed and the current report (2023) showed some signs of erosion and decay.

Agreed: Cllr Moretta proposed that he send the report to Playdale, the company who provided the equipment, with a request for prepare their recommendations and a quote any work considered to be necessary.

b) Glebe: Possibility of installation of CCTV

Following the spate of graffiti and general unacceptable behaviour in the late evenings, consideration be given to the installation of CCTV to monitor the situation. The Glebe is supervised by the good will of volunteered information from residents keeping a weather eye on activity. Attention is necessary to due diligence of preserving security, privacy and safety at all times. It had been hoped to secure advice from the Police of this suggestion.

Cllr Beal was thanked for undertaking the task of swiftly cleaning the graffiti and providing photographic evidence.

Agreed: This item was linked with item d)

It was also agreed that Cllr Beal make enquiries from the office of the Police Commissioner prior to any decision about the legality of such an installation and to seek information on the new appointment of a PCSO.

c) Appointment of Locum Clerk

This suggested appointment was put forward having deferred the matter a few months ago but has been raised again for consideration.

Agreed: that approval is given to the appointment of a Locum Clerk, on a date to be agreed should it prove necessary.

d) Appointment of New PCSO

Members were sorry to learn that PCSO Walker had left NYPolice and now await knowledge of her replacement. **See item b)**

e) Asset Register Update

Cllr Dunn had undertaken to examine our current Asset Register with a view to updating it.

AGREED: confirmation be sought as to whether there is a need to record current value of items or the original cost to the Council on the Asset Register. The Chair also agreed to assist Cllr Dunn with identification the location of all the assets listed.

f) Highway Grass Cutting Contract

Consideration of arrangements for Highway Verge Grass Cutting Contract for the coming season. It was recommended that the current contractor Farm Land Services be invited to continue with verge grass cutting

as directed by NYCC (KPC acting as their agents). The company is equipped and recognised by NYCC meeting their required standards.

Agreed: that Farm Land Services be invited to continue with providing grass cutting services as directed by NYCC.

g) Plans for celebration of Coronation

A small committee has been set up by Killinghall Village Hall Trust under the Chairmanship of Mrs M Castle. To date an advance notice has been prepared, advertising the holding of a Ceileigh on Friday 5th May 2023 to start early evening and end at a reasonable hour to allow for families to attend. The cost of tickets will be held low to cover cost of Folk Band. It is hoped that the Pizza man will be present for folks to purchase food and 'desert' can be obtained from a visiting Ice Cream Van. Tickets will unfortunately be limited to the numbers allowed in the Halls at any one time,

Arrangements were noted with a request for where tickets can be obtained.

h) Traffic Issues Grainbeck/Paddocks

A complaint received about traffic leaving Grainbeck Development and entering the Paddocks via a footpath, then travelling through Moor Close to Otley Road. The issue was reported immediately to the Enforcement Officer who acted quickly to seek the installation of a temporary barrier and then reported back that permanent barriers and hedge planting were to be installed during final landscaping procedures.

Members agreed to monitor the situation.

i) YLCA Branch Meeting

Cllr Moretta reported that he and the Chair and Cllr Dunn had attended the Branch Meeting via Zoom. He noted that our attendance made up ca a quarter of those present. The meeting was chaired by the Vice Chairman Cllr Holt of Pateley Bridge in the absence of the Chairperson Cllr S Reid.

j) Drainage issues Paddocks/Grainbeck Development

Residents having problems with sewerage blockages which had been recurring since 2019. The Pumping station had recently been switched off. The need for a vehicle/tanker to pump the sewerage pipeline continues on a regular basis. The issue is believed to be the responsibility of the developers, Linden/Vistry, who will be leaving the site soon.

Councillor Dunn advised that problems regarding sewage escapes can be reported to Environmental Health. The hotline number is 0800 807060.

Agreed: that the Enforcement Officer be informed, pointing out the complaints received from desperate residents about the failure of the drainage and sewage, believing that non compliance with planning of ground works, and the subsequent blockages. The need for a tanker to pump out on a regular basis due to blocking is totally unacceptable.

k) Public reporting of traffic issues A61/B6161

(i) It had been noted the outcome of our last meeting has been reported by the public on Facebook with a consensus being there was no easy solution to the issue – however one good thing happened very quickly, a resident took the situation of dirty signage in hand and set to, to do a cleaning up job and with outstanding results. This Council must say a big thank you to him.

(ii) A further complaint on traffic issues has been received concerning the egress from the Doctors surgery onto the highway. The vehicles being parked on the 'assumed' parking area are blocking view of oncoming traffic in particular the daily parking of large mobile fish and chip shop. It is understood the owner does not live in the Parish. It is believed that the area concerned was never intended to be a parking area and evidence of this is that there is no dropped kerb. Provision of bollards may be the answer to improve safety.

Agreed: to invite NYCC to investigate the situation and possibility of installation of bollards.

(iii) The forthcoming lane closure for road widening of the bridge close to New Park Roundabout on the A59 could involve the redirection of HGVs onto B6161 and the possible effect on the safety of pedestrians using the A61 crossing.

Agreed: that Cllr Harrison be informed of this envisaged complication of possible issues and to draw the attention of NYCC highways to take this point into account during their road/traffic management procedures.

Agreed: that in an effort to keep a record of details residents report to KPC about highways problems experienced will be collated and published in support of NYCC in drawing up a report: in particular issues: at the B6161/A61 junction to KPC; the incidents witnessed on the crossing; issues using access to Tesco; of HGVs on Otley Road; would all be helpful.

(iv) Attention was again drawn to Crag Lane: Speeding traffic is unacceptable for pedestrians (no footpath) and continues to be a rat run.

(v) Report received from resident of increased traffic at the Business Park in the old quarry with objection to the growing number of businesses being introduced to the site.

Agreed: to draw attention to highways and Co.Cllr Harrison

2023/41

Dates of Meetings:

Confirm venue arrangements and dates of future meetings.

Agreed: to book the Methodist Church and continue holding meetings on the first Monday evening in each month at the cost of £30 per booking.

Agreed: to hold the Annual Assembly commencing 7pm on 3rd April followed by the Parish Council business meeting on the same evening.

2023/41

To resolve to exclude members of the press and public due to the nature of the business to be transacted in the Item on staffing arrangements

The resolution was not put to the meeting as there were no members of the public present at this point in the meeting.

9.55pm

Appendix 1**PAYMENTS 6.2.23-28 to 28.02.23**

Killinghall Methodist Ch(Rent)	105.00
Vision ICT (Web)	1452.00
YLCA Training	55.00
Vill Hall(Rent)	71.50
Farm & Land Services	151.50
Personnel&Advice/Solutions	60.00
Vision ICT (Web)	151.20
Wild and Grow	576.00

£2,622.20