



Killinghall Parish Council

Minutes of the Annual Meeting of Killinghall Parish Council held on
Wednesday 3rd May 2023 commencing 7.30pm at
Killinghall Methodist Church, Ripon Road, Killinghall.

Introduction by the Chair and a reminder of the Council's expectations for the audio or visual recording of this meeting.

2023/055 Election of Chairperson

Cllr A Holdsworth: Nominated by Cllr J Moretta and Cllr TR Dixon
Cllr A Beal: Nominated by Cllr C Dunn.
Cllr Beal did not wish to accept nomination
Election of Cllr A Holdsworth was carried by 4 votes with 1 against.

2023/056 Election of Vice Chairperson

Cllr J Moretta: Nominated by: Cllr M Donnelly and Cllr A Holdsworth
Cllr A Beal: Nominated by Cllr C Dunn
Cllr Beal did not wish to accept nomination
Election of Cllr J Moretta was carried by 4 votes with 1 against.

2023/057 Confirm appointment of Acting Clerk

Cllr A Holdsworth: Nominated by Cllr J Moretta and Rev TR Dixon
Election of Cllr A Holdsworth was carried.

2023/058 Appointment of representatives to other organisations:

Village Hall Trust

Cllr M Donnelly agreed to continue as Representative to the Village Hall Trust.

YLCA

Cllr C Dunn was invited to represent KPC who accepted subject to receiving questions of interest for him to put to YLCA Branch Meetings.

Monitoring of Defibrillator

Cllr M Donnelly agreed to continue the task of monitoring the Defibrillator.

To record those present and to receive apologies and approve reasons for absence.

Present: Cllr A Holdsworth (Chair and Acting Clerk), Cllr A Beal, Cllr C Dunn, Cllr M Donnelly, Cllr J Moretta, Cllr TR Dixon, 2 members of the public and two representatives of the Police.

The Chair welcomed PC Anica Smallman and her colleague who will be representing NYP tonight and noted the absence and apologies of her colleagues PC Brendon Frith, and PCSO Harby – these officers will all be representing our area – and extending to Ripley Hampsthwaite, Bilton and Woodfield.

2023/059 Declarations of Interest

- (a) to receive any declarations of interest under council's code of conduct or member register of disclosable pecuniary Interests
- (b) to receive, consider and decide upon any applications of dispensation

The Chair, Cllr Holdsworth, Declared a pecuniary interest in item 2023/063 No.1 – Planning application identifying trees for attention including one tree listed affecting boundary of her property.

2023/060 Consider for acceptance and/or amendment to minutes

1. Minutes of Council Meeting 3rd April
2. Annual Assembly – both held 3rd April 2023

Cllr Dunn queried the efficacy of considering minutes of the Assembly at this meeting. The Chair felt that if there were any issues raised which required attention/funding then approval of the minutes were necessary in order to act on the content without waiting for a further year.

The Minutes of both meetings were approved.

2023/061 Receive report of NYC Councillor Harrison

The Chair congratulated Cllr Harrison on his nomination to serve as Mayor of the newly formed Harrogate Charter.

Councillor Harrison wished to add an item to a future agenda concerning a former field ditch (back Moor Close) as all contact with Vistry had failed.

The Public Footpath, Crag Lane has generated a suggestion that the access be amended by the use of an existing field gate. Suggested that this subject also be an Agenda item for a future meeting. Vistry could be approached to realign the footpath with the consideration of possible external funding.

Commuted sums available:

1. Suggested that additional lighting on Church Lane and possible use of commuted sums was discussed – Cllr Harrison agreed to make enquiries.
2. It was added that this may be an opportunity also to fit in the public footpath surface at the end of Church Lane.
3. In addition the use of commuted sums to assist with repair of church clock could be considered.
4. A recommendation also to put funding offered direct from Cllr Harrison's budget to the cost of new memorial plaques on Glebe Seats.

Highways and junction.

The proposals for traffic light management system have been ruled out.

It was further reported that a camera was being set up to monitor traffic flow, it may be possible keep left only from B6161 .

Report of Church Lane – Cllr Moretta reported that excess gravel at the end of the lane nearest A61 continued to cause concerns following the owner laying gravel which has now been down for 2 years. The type of material used wont interlock because round pebbles were selected. Unacceptable to many members of the public, especially using prams and pushchairs, etc. North Yorkshire Council advised and an inspection carried out on 27 April by Case Officer. The case was closed with no further action.

The owner has theoretically said yes to tarmacking; subsequently changing his mind believing it may reduce the sale of the property at a later date; he would attempt to rake back surplus gravel and with use of a roller compact the remaining gravel. It was pointed out the gate is not wide enough. The Ref no of NYC decision to close the case was to be made available to Cllr Harrison who went on to note for information that the Church Lane path was determined on the 1953 Right of Way Map. It is necessary to determine whether it is being blocked and the surface should be identified.

Damaged road sign and street lamp Cautley Drive/B6161 not yet replaced and lamp. Cllr Harrison agreed to check for an update.

At this point in the meeting the Police representatives were invited to bring information to attention of members.

A leaflet was tabled referring a new messenger facility for the public to place concerns and supplied new leaflet detailing the procedure. It was agreed to assist and give publicity to the leaflet on our own (KPC) media pages. Issues of concern were expressed about vandalism of KPC property, more recently the destruction of a Notice board on Trefoil Drive, Killinghall Moor.

The Chair thanked the officers for their attendance and they left the meeting **ca 8.30pm**

2023/062 Finance:

- a) Accounts (See Appendix 1)
- b) Current Status of Internal Audits 2021/22 and 2022/23
- c) Year End Bank reconciliation figures (See Appendix 2)
- d) Grant of £500.00 from NYC Locality Budget
- e) Jubilee Grant 2022

a) Accounts for payment (App 1) Cllr Dunn queried the content of the contract for Wild and Grow. The Chair confirmed that there was a contract held in the Clerks records.

All payments were noted.

b) Chair reported every effort to complete the final paperwork for the AGAR for 21/22 and 22/23 were being made but awaiting further information of the Bank.

c) Reconciliation figures were noted.

d) Chair reported the Grant application of £500 from Cllr Harrison's NYC Locality budget has been applied for and confirmed. A report is due back to NYC on its actual expenditure when Cllrs have finalised their choice.

e) Chair reported that unfortunately the opportunity to obtain and benefit from an anticipated Jubilee Grant 2022 of £1000.00 has been lost to us, due to failure to complete application process during early part of 2022. Preparing the accounts for 2022 revealed non receipt of this allocation and follow-up enquiries were made. Our loss was revealed to be utilised elsewhere. This means that the sum paid for the jubilee costs to KVHT has not been recovered and therefore the anticipated balance was not paid as directed into the Action 2000 account.

8.35pm

At this point in the meeting Cllr Holdsworth having declared an interest in item 2023/063 proceeded to leave the meeting after which Cllr Moretta, Vice Chair continued the business of the meeting.

2023/063 Planning applications received:

1... APPLICATION NO: 6.93.791.TPO ZC23/01356/TPO
PROPOSAL: (T1968) crown lift, removal of dead branches and reduction from the utility cables to provide 2m clearance (T1969, T1970, T1972, T1973, T1975, T1976, T1978) removal of dead branches/low branches or the removal of epicormic growth. (T1977, T1979, T1981, T1983) please see the additional information attached for species offered as replacements
LOCATION: Land Near Paddock Field Killinghall Harrogate North Yorkshire HG3 2DH
GRID REF: E 428656 N 458287 APPLICANT: Vistry Homes

No objections:

Observations: Concerns that original survey for Development listed the tree on boundary of 1 Ripon Road correctly as T1 by Rosetta Landscape and regarded as having 20-40 year life span ca 2015 Barnes Tree survey 12th January 2016 for Linden Homes and currently same specialists refer to the tree as T1729 on behalf of Vistry.
This tree has gone from 'no action due to long lifespan' to 'seeking its felling' (Planning app 2018 Linden) and currently applying to lop dead branches. The tree is now completely dead per Barnes/Vistry 27.02.23. Rosetta gave the tree 20-40 years life and no action was therefore necessary. A number of trees in the copse are possibly affecting telephone wires and in need of tree surgery.

8.50pm Cllr Holdsworth returned to the room and resumed the Chair.

2. APPLICATION NO: 6.93.24.C.FUL 23/01211/FUL
PROPOSAL: Part-retrospective proposal for single storey rear extension with raised roof terrace, side extension with room in roof, loft conversion with dormer extension and side extension.
LOCATION: Warren Bank Top Ripon Road Killinghall Harrogate North Yorkshire HG3 2AD
GRID REF: E 429028 N 457858 APPLICANT: Mr And Mrs Nash

No Objections:

Observations:

No site notes were displayed

3. APPLICATION NO: 6.93.627.B.TPO ZC23/01402/TPO
PROPOSAL: Fell 1 no. Ash tree (T1). Signs of ash dieback present.
LOCATION: Cramond 6 Church Close Killinghall Harrogate North Yorkshire HG3 2DT

No objections
No observations

2023/064 Ratification on observations agreed and recorded in minutes of Meeting 3rd April 2023:

Long Acre: Detached garage with accommodation above.

A studio unit – the size with 2 bays and single garage.

No objection.

Observation: Concerns that it may be converted into to some kind of household and requested condition be included to avoid further residential use. In addition, the plan for the location of the development was not accessible.

2023/065 Planning Decision Notices

PROPOSAL: Erection of a steel portal frame farm building for use as a manure store

LOCATION: Hollins Hall Farm Lund Lane Killinghall Harrogate North Yorkshire HG3 2BQ

APPLICANT: Messrs RC & SW Beecroft North Yorkshire Council being the Local Planning Authority for the purposes of the application received on 23 February 2023 for Full Planning Permission, as described above, have resolved to GRANT PLANNING PERMISSION SUBJECT TO CONDITIONS.

2023/066 ENFORCEMENT NOTICES

No notices received for publication

3 Notice received with request not to publish without Officer consent

2023/067 Business for Consideration:

- a) Glebe: Outcome of Safety Report
- b) Glebe: Outcome of enquiries re CCTV
- c) Completion of fitting new battery to Defibrillator
- d) On going issues/complaints about Church Lane access/surface
- e) Consider repairs/replacement seat plaques

a) Cllr Moretta reported

Contact with Playdale had been made to do the repairs and figures were now available: repairs per ROSP £4343

Swing unit replacement £5678

Cost inc removal of old swings £12714

Contact with company who carried out resurfacing in front of the Ball Wall offered to do the work for £1000 less and also offered to do the necessary repair work too, the cost of which is awaited.

Agreed: when more information available the matter would be taken forward to the next meeting for consideration.

b) Unfortunately our PCSO J Harby is unable to attend today's meeting to annual leave but advises that topic of CCTV is still being pursued and it is proving to be a minefield of legislation involved in the process.

c) Defibrillator battery now fitted and an account for payment is awaited

Cllr Donnelly reported that being on a north facing wall there seems to be water ingress and that she will check on it regularly. A replacement Defibrillator was likely to be due after 7 years, which is the age of our equipment. It was suggested consideration of new equipment being attached to a lamp post in future.

d) See earlier comments. More complaints have been received about Church Lane, in particular a parent of child who needs a wheel chair access. Hopefully we can process this problem once and for all. The issue has now been of longstanding without result.

e) Cllr Dunn reported deterioration of seat plaques as part of his Assessment of our Assets which he can report on if he wishes. See earlier comments. His offer to replace screws on current seat plaques was gratefully accepted.

2023/068 Date of Meeting: to be decided for the Month of June.

The Chair reported the need to decide on regular monthly day of the week for our meetings in order to list on the Website to assist members of the public. The issue of Mondays will be the occasional clash with Bank Holidays. This can be overcome either by a different day or a week later than scheduled. A check on the Calendar can help to establish these dates in advance.

Agreed on Mondays be adopted for monthly meetings where possible.

2023/069 To resolve to exclude members of the press and public due to the nature of the business to be transacted in the Item on staffing arrangements

The meeting continued as members of the public had left the meeting earlier.

9.20pm

APPENDIX 1

Uncashed Payments/cheques from March 2023

Bfwd	1564	YLCA Training	55.00	-55.00
"	1566	Farm & Land Services	151.20	-151.20
"	1567	Personnel&Advice/Solc	60.00	-60.00

Payments April 2023

	Killinghall Vill Hall		
1571	Rent	33.00	-33.00
1572	YLCA Training	25.00	-25.00
1573	Wild and Grow	576.00	-576.00
1574	SReid	382.20	-382.20
1575	YLCA Subs	887.00	-887.00
1576	YLCA Training	25.00	-25.00

Bank Balances 31.03.23

31.03.23	****1032	Current	12626.6
31.03.23	****1091	Reserve	7870.18
31.03.23	****2351	Action 2000	1404.56
			21901.4