



Killinghall Parish Council

Minutes of Meeting of Killinghall Parish Council on **Monday 5th June 2023**
commencing 7.30pm at
Killinghall Methodist Church, Ripon Road, Killinghall.

Introduction by the Chair and a reminder of the Council's expectations for the audio or visual recording of this meeting.

2023/071 To record those present and to receive apologies and approve reasons for absence.

Present: Cllrs A Holdsworth (Chair and Acting Clerk), J Moretta (Vice Chair), A Beal, C Dunn, M Donnelly, Rev JT Dixon and three members of the public.

Apologies: North Yorkshire Cllr M Harrison.....

Absent: **S Reid Clerk**

2023/072 **Declarations of Interest**

(a) to receive any declarations of interest under council's code of conduct or member register of disclosable pecuniary Interests

Cllr Dunn declared a non pecuniary interest in item 2023/074 - Church Clock

(b) to receive, consider and decide upon any applications of dispensation

2023/073 **To consider for acceptance and/or amendment minutes of Annual Meeting held 3rd May 2023**

Agreed: acceptance of the Minutes held 3rd May 2023.

2023/074 **To receive report of Cllr Harrison**

1. Feedback on –
2. Enquiries re Church Lane Footpath;
- 3, Church Lane Lighting;
4. Reinstatement of Church Clock;
5. Outcome of highway safety improvements.

In his absence the Acting Clerk read the following written report by Cllr Harrison

Church Clock

I have been investigating potential uses of commuted sums to support the initiative to reinstate the clock. Unfortunately the commuted sums allocated to the graveyard cannot be spent on the fabric of the church, the vicar/churchwarden are aware. I have said I may be able to make a contribution from my locality budget, but only if the scheme is fully funded.

Church Lane Lighting

I have agreement in principle that Church Lane commuted sums can be spent on a lighting scheme, on the understanding that responsibility for ongoing costs are clarified. I have approached the engineers at NYC to see if they would be willing to draw up and cost a plan to provide streetlights, and also enquired about ongoing costs. I will come back to the PC at a later date with progress. I am conscious that we will need to consult residents of Church Close, and will do so after I have had an initial response from NYC.

Church Lane Access

I have asked NYC to clarify the extent and surface of the public right of way on the definitive map to assist with finding a solution for the problems at the Ripon Road end. They are also going to check the land registry for details of who owns what. (It will assist in both this issue, and the lighting initiative). They have also written to the owners of the two properties on Church Lane about the gravel problem.

Cllr Dunn commented that there is reference made on map referring to the path: 15/6597 1959 Footpath Ash Footpath. Can go back to the map ref NP12/K1 Path 1665/7 – 3 ft – 2 wicket gates.

Cllr Moretta reported Church lane currently overgrown and a need to cut back the grass which he has reported to NYC responsible for the upkeep of the path.

B6161/A61 Junction

A camera survey is to be done across 3 days this month (Thursday 15th – Saturday 17th June). It will be counting both traffic and pedestrian movements, as well as capturing movements in and out of Tesco, all part of the safety audit. A count on the Grainbeck Lane junction is to be done at the same time, as any changes at the B6161/A61 may have to include Grainbeck Lane changes. We are also looking at the large telecoms box to see if anything can be done. I hadn't realised, but it has been there since at least 2012 – google streetview confirms. I have a follow up meeting in July with Highways so will report back in August.

Members concern was expressed that Planning Dept who allowed the development didn't take account of the BT box. It was noted that the size of the box was had increased from the original and therefore causing the sightline obstruction.

Crag Lane

Following a request to provide a new pedestrian access from Cautley Drive to Crag Lane through the large field gate I have approached Vistry to see if they would be willing to consider it. The land where a path would be needed is part of the amenity green area owned by the residents management committee. Providing a pedestrian gate would be relatively straightforward, but the capital sum required for a made-up path may be prohibitive.

Members raised the problem of increasing numbers of traffic using Crag Lane/Malt Kiln subject of many complaints. Local residents use it as a country lane for walking and access/attendance to school. Traffic backed up on B6161 to cause a traffic disorder. Suggested that improved signage to deter use of the lane but ultimately the closure of Malt Kiln Lane to through traffic is the answer. A survey carried out on Sunday 4th June by Cllr Dunn has been passed to the NYC for information.

The public are to be reminded to report issues on both the Killinghall PC and NYC websites.

2023/075 Finance:

a) Payment of accounts (See appendix 1)

Agreed : Payments be noted.

b) Presentation of AGAR Internal Report 2021-22 and 2022-23

Acting Clerk (AC) wished to acknowledge the offer of assistance by one of our Past Clerks – Mrs J Greenwood - who has been a tremendous help. She carried out a full check of all sourced documents, balanced cash sheets compiled from Bank Statements for the period of time in question, which were made available to AC by the Bank (involving visits and many telephone calls).

All Documents were despatched for Internal Audit 12th May, completed and reported on a week later. The outcome of the Auditors report was then examined, addressed and way forward considered then noted on the Agenda for tonight's meeting and copies of all documents circulated to members prior to the meeting.

AC emphasised that delays and a lack of evidence to meet compliance has been an issue.

Subject to acceptance, approval is sought to sign the Annual Governance for both (2021-22 and 2022-23) these annual accounts. Following agreement the accounts they will be forwarded to the External Auditor to complete the assessment accompanied by a copy of tonight's Draft Minutes as evidence of your consideration.

Further, as the Chair and also the AC, it should be decided whether or not the signature on the accounts should be one and the same person or whether or not members would prefer the signature of the Chair, as required on the pro forma, or to be countersigned by the Vice chair, albeit the instructions are that the Chair of the meeting shall sign each proforma.

Agreed: that the Cllr Holdsworth (Chair and AC) sign both elements required. Should it prove necessary Cllr Moretta, Vice Chair, agreed to countersign the Chair's signature.

c) Proposed dates for public inspection 12th June to 12th July 2023

It is recommended that dates proposed for public inspection be those listed on the agenda in order to comply with the timetable which states that public inspection dates should include the first 10 days of July and be available for 30 days. The Documents

Sections 1 and 2 for 21/22 and 22/23 will be and published on the website with a note that they are subject to an External Audit and to include inspection dates, availability, location and contact for appointment. Details will be those of the Acting Clerk.

Agreed: that publication of Sections 1 and 2 for each year be published and available for inspection between 12th June and 12th July 2023.

A vote of thanks to the Chair/AC was proposed for the enormous amount of work undertaken.

Members also wished to record that the Clerk was operational during the time to submit the 21/22 report for Audit but failed to do so.

2023/076 Planning applications received:

Comments no later than 7 June 2023

APPLICATION NO: 6.93.793.A.FUL ZC23/01749/FUL

PROPOSAL: Conversion of internal garage to form ground floor bedroom and shower.

LOCATION: 27 Moorlands Fold Killinghall Harrogate North Yorkshire HG3 2FU

GRID REF: E 428213 N 458232

APPLICANT: Mr William Howell

Neither Agree or Disagree

Observations:

Concerns expressed the application would be setting a precedent.

Taking away two car parking spaces from 4 bedroom house – likely to create a future need to park on highway.

2023/077 Planning Decision Notices

1. No 23/01237/FUL
PROPOSAL: Detached Garage block with room over
LOCATION: Long Acre Hollins Lane Hampsthwaite Harrogate North Yorkshire HG3 2HJ
APPLICANT: Mr And Dr Longstaffe
North Yorkshire Council being the Local Planning Authority for the purposes of the application received on 28 March 2023 for Full Planning Permission, as described above, have resolved to
GRANT PLANNING PERMISSION SUBJECT TO CONDITIONS
2. Decision No 22/02326/REM
PROPOSAL: Reserved matters application for the erection of holiday lets with access, appearance, landscaping and layout considered under outline permission 20/03946/OUT.
LOCATION: Elder Cottage Lund Lane Killinghall North Yorkshire HG3 2BG
APPLICANT: Chelwood Farm Ltd North Yorkshire Council being the Local Planning Authority for the purposes of the application received on 5 July 2022 for Approval of Reserved Matters, as described above, have resolved to
GRANT PLANNING PERMISSION SUBJECT TO CONDITIONS.
3. Decision No ZC23/01402/TPO
PROPOSAL: Fell 1 no. Ash tree (T1). Signs of ash dieback present.
LOCATION: Cramond 6 Church Close Killinghall Harrogate North Yorkshire HG3 2DT

APPLICANT: Mrs Blake North Yorkshire Council being the Local Planning Authority for the purposes of the application received on 11 April 2023 for consent to carryout tree works, as described above, have resolved to GRANT CONSENT SUBJECT TO CONDITIONS.

4. Decision No 23/01211/FUL
PROPOSAL: Part-retrospective proposal for single storey rear extension with raised roof terrace, side extension with room in roof, loft conversion with dormer extension and side extension.
LOCATION: Warren Bank Top Ripon Road Killinghall Harrogate North Yorkshire HG3 2AD
APPLICANT: Mr And Mrs Nash
North Yorkshire Council being the Local Planning Authority for the purposes of the application received on 22 March 2023 for Full Planning Permission, as described above, have resolved to GRANT PLANNING PERMISSION SUBJECT TO CONDITIONS.

All decisions listed were noted:

2023/078 ENFORCEMENT NOTICE
No notices received for publication

Once again I report that enforcement notices have been received but state not for publication without permission of the author. Those received by the Acting Clerk were read out for information.

2023/079 Business for Consideration:
a) Glebe: Quotations for outstanding work
Cllr Moretta reported spending time with Cllr Dunn looking at issues which are in need of attention on the Glebe. The ROSPA report concentrated on the Swing Unit which although damaged is advised as 'Medium Risk'.
The picnic tables were identified in need of updating and costs to be sought from appropriate Joiners.

The next ROSPA report due ca September – before commencing any works and assessing the lead in time for repairs to be carried out – the next report may refer to the work to be done and we are fully aware of the responsibility for the work to be done – costs will possibly affect the next precept and a need for more consideration

A replacement may be needed and whatever views are to go for galvanized/steel structures could be the answer. The existing wooden cross pole is in good condition and the 6 uprights are deteriorating – maybe the recovered parts can be put into alternative use.

It is known that replacing wood with wood is preferred by some.

b) Glebe: Outcome of enquiries re CCTV (Police)

No report was available.

c) Proposed expenditure of £500.00 donation.

A suggestion that a communication board showing details of sign language and expressions to aid communications. After looking at a photograph of the board, the suggestion received a degree of agreement but prior to a decision being made further information would be required.

Agreed: Cllr Beal to source further information.

d) Repair/replacement notice board Killinghall Moor.

Cllr Dunn reported on current state of notice board following vandalism (located Trefoil Drive). Repairs had been carried out to the board and recommended polycarbonate be used to serve as viewing window. Cost of £70 to replace.

Agreed: Cllr Dunn to purchase sheet of polycarbonate at the approx cost of £70 plus fittings.

Prior to the public leaving the Meeting a request was received to run a training session – for defibrillator.

Members agreed that this was a good suggestion since the last training session was in 2016. Cllr Donnelly agreed to make enquiries with a view to organising and further for the Council to ensure publicity was given for the date and time of the event.

Members were reminded that the YLCA Annual Meeting was due to take place on 12th June 2023 at Dacre Village Hall following a training session to be held earlier in the day.

2023/080 Date of next Meeting: 3rd July 2023

2023/081 To resolve to exclude members of the press and public due to the nature of the business to be transacted in the Item on staffing arrangements

9.10pm The public had already left the meeting.

APPENDIX 1

Payments May 2023

1577	Wild and Grow	576.00
1578	Mrs J Greenwood	90.00
1579	Zurich Insurance	608.11
1580	Mrs J Greenwood	82.50
	Yorkshire Dales River	
1581	Trust	120.00
1582	Town & Parish Audit	390.00

