



## **Killinghall Parish Council**

Meeting of Killinghall Parish Council held on  
**Monday 4<sup>th</sup> September 2023 commencing 7.30pm in**  
**Killinghall Methodist Church, Ripon Road, Killinghall.**

**Introduction by the Chair and a reminder of the Council's expectations for the audio or visual recording of this meeting.**

**2023/101** To record those present and to receive apologies and approve reasons for absence.  
**Present: Cllrs A Holdsworth, (Chair), J Moretta (V.Chair), A Beal, Rev T Dixon, C Dunn, M Donelly, NYCllr M Harrison and 2 members of the public**  
**Apologies for absence: S Reid, Clerk**

**2023/102** **Declarations of Interest**  
(a) to receive any declarations of interest under council's code of conduct or member register of disclosable pecuniary interests  
(b) to receive, consider and decide upon any applications of dispensation  
  
a) Cllr Dunn – 2023/106 payments  
Cllr Moretta – 2023/106 payments  
Cllr Moretta – 2023/110 Installation of lamps, Church Lane bordering his property  
b) No requests for dispensation

**2023/103** **To consider for acceptance and/or amendment to minutes**  
Minutes of Meeting held 3<sup>rd</sup> July 2023  
**There were no amendments and the minutes were approved.**

**2023/104** **To receive report of County Councillor Harrison**

1. Thanked KPC member for supply gate aperture measurements received for Church Lane which proved insufficient for wheelchair access. If a solution is found for surface of Church Lane it will be resolved in line with the proposed lighting.  
NYC had established ownership established and believed justification of improving surface using public funds will be justified. As yet no date or agreement has been reached for carrying out the work required.

2. Clarification of proposed rerouting of right of way is to be considered from Cautley Drive to Crag Lane - would improve the safety to this much used existing route if request to put a path through to an existing five bar gate. The land is owned by the Development company and they are comfortable with the proposals but could not find the finance to carry out the work and would need NYC funding and believed it was still worthwhile.

3. Issues experienced with increased traffic on Malt Kiln Lane and Crag Lane – there is no legal mechanism to restrict that road – restriction already there for access only but cannot put a physical barrier – only option to prevent it being a highway – by doing this it would post question of responsibility for its maintenance.  
Members Noted that: whenever there are road works on either A61 or B6161 or when there is an event at Ripley – there is always chaos on all approach roads hence the use of Crag Lane/Maltkiln Lane as a 'rat run'. Also identified street signs end of Crag Lane with Otley Road were overgrown and Cllr Harrison offered to check situation.

4. Safety Measures at the junction and access to Tesco have been under review: NYC and KPC seek practical views of public: some include moving shelter from the shop, or move bus stop opposite; to remove one of them which may improve and move the island. Day time hgvs, not large ones, are known to park outside Tesco – can be going

north or south direction. Mayhem caused – resolution could be to invite traffic wardens to make regular visits – or a proposal could involve removal of bus shelter or reduce it in size to allow widening of entrance to help clearance of on road waiting. Solutions to the problem are not simple as stated in February 2023.

5 NYC are short of £30m without serious cuts could be bankrupt within five years.

6. Timescale for completion of items under investigation were requested by KPC members.

**Member called for point of order: not happy with general discussion on the above topics – members recorded that they disagreed with this point of view.**

**2023/105 To receive report of Police**

In the absence of an officer it was reported that -

A pre arranged Surgery was planned to be held on the Glebe but not a single person turned up other than the Cllr who added this report. It was hoped another to organise another event in the near future and felt that more advertising was necessary prior to the event.

**2023/106 Finance:**

a) Inc/Expenditure (See Appendix 1)

Expenditure was accepted with one question regarding make up of sum paid to the Clerk. This was explained and accepted.

b) Outcome of External Audits 2021/22 and 2022/23

Receipt of External Audits were detailed along with final report. All docs will be displayed on the website for public information as soon as possible following this meeting. The Chair was thanked for her work and the assistance she received in preparing the submissions and time taken to carry out research to complete the task.

c) To confirm KPC Freedom of Information Policy (2021) charges for provision of copy documents

Members considered the existing KPC Policy and **agreed** that the charges stated remain in place until the next review is carried out.

d) Consider amendment to Bank Mandate

Members agreed this item be deferred to the next meeting and considered that at least one more member should be added to the mandate.

e) NYC request for advance payment of ROSPA inspection.

The Chair explained that she had been advised by NYC that ROSPA inspections were due if we wished to continue to reserve would we confirm and submit by bank transfer the cost of the inspection prior to the event taking place. Explanations were given regarding payment and request for invoice made; then asked if she would pay on her card and claim back from KPC on expenses. This was not acceptable to her and later received an email confirming an invoice would be supplied as requested.

f) Funding/Current Status of Defibrillator

Cllr Donnelly explained current state of Defibrillator as being very poor and had removed it for safe keeping – had sought advice on way forward – the machine now 7 years old was in need of replacement having reached its sell by date and outlived its guarantee. Members agreed to its replacement at an approximate cost of £1500 and invited Cllr Donnelly to seek estimates for presentation at the next meeting. In meantime it was recommended that plans for training on use of defibrillator be deferred until new equipment had been obtained.

g) Decide on expenditure of available funding (£500)

This item was deferred to next meeting.

h) Proposed Capability Policy for consideration.

This item was deferred for further information.

i) Proposed YLCA Course at £37.50 per member delivered in-house

Members agreed the expenditure and to progress this offer for inhouse training by YLCA and to obtain and notify a date for this to be carried out.

**2023/106 Planning applications received:**

On receipt by the Chair all applications had all been previously circulated to members for information.

Chair explained that due to absence of meeting in August planning applications no.1 to 3 had not been addressed by the due date. Albeit views were identified for the record.

1. PLEASE RETURN NOT LATER THAN 10 August 2023

APPLICATION NO: 6.93.544.B.DVCON ZC23/02666/DVCON

PROPOSAL: Variation of condition 2 (approved plans) of planning permission 22/00939/FUL: Erection of single storey rear extension, installation of 2 no. doors and 1 no. window to west gable & internal alterations

LOCATION: 18 Stonecrop Avenue Killinghall Harrogate North Yorkshire HG3 2WS

GRID REF: E 427634 N 456378

APPLICANT: Mrs D Dalton

**NO OBJECTION; NO OBSERVATIONS**

2. PLEASE RETURN NOT LATER THAN 17 August 2023

APPLICATION NO: 6.93.366.F.TPO ZC23/02675/TPO

PROPOSAL: 1no. Ash tree. (T1); lateral reduction to give 3m clearance of property and reduce remaining canopy to measure approx. 8 meters in diameter. Within Tree Preservation Order 32/1994.

LOCATION: 4 Crofters Green Killinghall Harrogate North Yorkshire HG3 2GY

GRID REF: E 428697 N 458400

APPLICANT: Mrs Sarah Cave

**NO OBJECTION; NO OBSERVATIONS**

3. PLEASE RETURN NOT LATER THAN 19 August 2023

APPLICATION NO: 6.93.724.A.TPO ZC23/02443/TPOA

PROPOSAL: Crown lift of 3-4m and to reduce the canopy from the building by 2-3m

LOCATION: 5 West Court Hollins Hall Killinghall Harrogate North Yorkshire HG3 2WY

GRID REF: E 426753 N 457973

APPLICANT: Mrs Margaret Lowe

**NO OBJECTION; NO OBSERVATIONS**

4. PLEASE RETURN NOT LATER THAN 31 August 2023

APPLICATION NO: 6.93.256.C.FUL ZC23/02867/FUL

PROPOSAL: Demolition of existing cricket pavilion and construction of new 2 storey pavilion for Killinghall Cricket Club (revised scheme)

LOCATION: Killinghall Cricket Club Cricket Ground Otley Road Killinghall North Yorkshire

GRID REF: E 428474 N 458610

APPLICANT: **Killinghall Cricket Club**

**SUPPORT FOR THE APPLICATION:**

**OBSERVATIONS:** A revised scheme: Village club successful and current pavilion no longer fit for purpose. It is noted that documents and survey have identified a dedicated car parking (off Cautley Drive) and another car park in the ownership of the village hall (ca 15 spaces). The application proposes a social facility open to all and to be available/open 6-12 Friday and Saturday evenings create possible competition for parking space with Village Hall events.

5. PLEASE RETURN NOT LATER THAN 1 September 2023

APPLICATION NO: 6.93.729.D.TPO ZC23/02807/TPO

PROPOSAL: Lateral reduction by up to 2.5m of 1no. Ash tree (T1) and lateral reduction up to 1.25m of 1no. Oak tree (T3) as shown on attached photos. Trees within Tree Preservation Order 56/2018.

LOCATION: 6 Addison Villas Killinghall Harrogate North Yorkshire HG3 2DD

GRID REF: E 428772 N 458302

APPLICANT: Mrs Ann Dougal

**NO OBJECTION AND NO OBSERVATIONS**

**2023/107**

**Planning Decisions Received**

Previously circulated to members for information and duly noted.

1. PROPOSAL: Variation of Condition 2 (approved drawings) of planning permission

20/04431/FUL - Erection of two storey rear extension.

LOCATION: Fairview Cottage 20 Lund Lane Killinghall Harrogate North Yorkshire HG3 2BQ

APPLICANT: Mr and Mrs Ibbetson  
North Yorkshire Council being the Local Planning Authority for the purposes of the application received on 30 May 2023 for Permission to develop land without compliance with conditions previously attached, as described above, have resolved to  
**REFUSE PERMISSION/CONSENT.**

2. 23/02418//FUL

PROPOSAL: Proposed new dual pitched porch to the front of the house  
LOCATION: 21 Castle Road Killinghall Harrogate North Yorkshire HG3 2DU  
APPLICANT: Mrs Kirk

North Yorkshire Council being the Local Planning Authority for the purposes of the application received on 29 June 2023 for Full Planning Permission, as described above, have resolved to  
**GRANT PLANNING PERMISSION SUBJECT TO CONDITIONS.**

3. PROPOSAL: Fell 1no. Oak tree (identified as T1) within G1 of Tree Preservation Order 27/2016 (HAR).

LOCATION: 2 Westfield Grange Ripon Road Killinghall Harrogate N Yorkshire HG3 2FB  
APPLICANT: Mr Brown

North Yorkshire Council being the Local Planning Authority for the purposes of the application received on 20 June 2023 for consent to carryout tree works, as described above, have resolved to

**GRANT CONSENT SUBJECT TO CONDITIONS.**

4. PROPOSAL: Variation of Condition 2 (approved drawings) of planning permission 20/04431/FUL - Erection of two storey rear extension.

LOCATION: Fairview Cottage 20 Lund Lane Killinghall Harrogate N Yorks HG3 2BQ  
APPLICANT: Mr And Mrs Ibbetson

North Yorkshire Council being the Local Planning Authority for the purposes of the application received on 30 May 2023 for Permission to develop land without compliance with conditions previously attached, as described above, have resolved to

**REFUSE PERMISSION/CONSENT.**

5. PROPOSAL: Full planning application for 9no residential dwellings with car parking and associated works

APPLICATION No 2/03460/FUL

LOCATION: Land to the North of Skipton Road Killinghall, Harrogate  
Grid Ref: E427868 N 456957

APPLICANT: Newett Homes

**REFUSED**

6. PROPOSAL: Erection of front extension including alterations to roof, dormer windows, and single storey rear extension. Internal alterations, alterations to fenestration and materials.

LOCATION: Greenfields Knox Park Killinghall Harrogate North Yorkshire HG3 2AF

APPLICANT: Mr A Watson

North Yorkshire Council being the Local Planning Authority for the purposes of the application received on 31 May 2023 for Full Planning Permission, as described above, have resolved to

**REFUSE PLANNING PERMISSION**

7. PROPOSAL: Fell 1no. Oak tree (identified on plan as T1) within Tree Preservation Order 59/2014 HAR.

Reason for works given as: significant deadwood, cavity on stem, recent branch failure, overhanging neighbouring property, high risk target area.

LOCATION: 8 Moorlands Fold Killinghall Harrogate North Yorkshire HG3 2FU

APPLICANT: Accent Group

North Yorkshire Council being the Local Planning Authority for the purposes of the application received on 6 June 2023 for consent to carryout tree works, as described above, have resolved to

**GRANT CONSENT SUBJECT TO CONDITIONS.**

8. PROPOSAL: Demolition of existing outbuildings and erection of outbuildings for ancillary domestic use.

LOCATION: Moorland Court Knox Mill Lane Killinghall Harrogate NYks HG3 2AQ

APPLICANT: Mr J Whyte

North Yorkshire Council being the Local Planning Authority for the purposes of the application received on 9 June 2023 for Full Planning Permission, as described above, have resolved to **GRANT PLANNING PERMISSION SUBJECT TO CONDITIONS.**

9. PROPOSAL: Extension and alteration to existing house, conversion of coach house to form residential annex and construction of stables and gym on footprint of glasshouses  
LOCATION: Crag Hill House Crag Hill Lane Killinghall Harrogate North Yorkshire HG3 2BB  
APPLICANT: Mr Lund

North Yorkshire Council being the Local Planning Authority for the purposes of the application received on 20 June 2023 for Full Planning Permission, as described above, have resolved to **GRANT PLANNING PERMISSION SUBJECT TO CONDITIONS.**

#### **2023/108 Enforcement Notices Received**

Previously circulated to members for information and duly noted.

1. CASE NO: 23/00263/PR15

LOCATION: 9 Glebe Court Killinghall Harrogate North Yorkshire HG3 2DQ

ALLEGED BREACH: Potential erection of unauthorised outbuilding

2. CASE NO: 23/00277/PRO5

LOCATION: Pear Tree Cottage, Ripon Road, Killinghall HG3 2AY

ALLEGED BREACH: Siting of dog kennel

#### **2023/109 Enforcement Decisions Received**

Previously circulated to members for information and duly noted.

PLANNING ENFORCEMENT CASE NO: 23/00161/PR15

LOCATION: Oak Beck House Lund Lane Killinghall Harrogate N Yorks HG3 2BG

ALLEGED BREACH: Siting of shipping container on land.

An investigation has been carried out. The outcome of the investigation is as follows:- Part 4, Class A of the general permitted development order states that permitted development allows 'The provision on land of buildings, moveable structures, works, plant or machinery required temporarily in connection with and for the duration of operations being or to be carried out on, in, under or over that land or on land adjoining that land'.

#### **2023/110 Items for consideration:**

1. a) Proposal to rescind decision to appoint Acting RFO - December 2022 and

**Agreed:** To rescind appointment of Cllr Beal as Acting RFO.

b) To confirm action taken to transfer duties of Acting RFO to those of Acting Clerk discussed and noted in March 2023.

**Agreed:** Confirmation was given.

2. Review the need to rescind decision of appointment of Acting Clerk and RFO

**Agreed: to be deferred**

3. Review decision for back up Administrator/Author for KPC Facebook Page

**Agreed** that backup was necessary in the event of absence and that Cllr Beal should continue as Joint Administrator with the Clerk and that the password held by the Clerk should be made available to the Council via Cllr Beal. In response to a query, it was noted that the task to supply the KPC Laptop Password to the Chair had not been completed.

4. Review of use by members a dedicated KPC Webmail address in line with ICO advice.

All Members were reminded that it was essential to be compliant with GDPR and Cllrs are all asked to complete the task. Cllr Beal can advise.

5. Proposed Capability Policy for consideration.

**Agreed:** to be deferred for further information.

6. Glebe maintenance and reported vandalism

It had been reported that one of the three litter bins had been pulled out of the ground (concrete base and bin unit) and removed to another part of the play area. It was subsequently reinstated by Cllr Dunn who was thanked for his speed in dealing with the issue.

7. Update on contact with NYC Arboriculturist re Glebe Trees.

It was reported that in line with Council's agreement, contact was made with NYC Arboriculturist with a request to carry out an inspection but no reply received to date. It was further reported that a tree in the entrance to the Glebe was in need of attention, currently showing signs of fungus.

**Agreed:** To enlist help of Cllr Harrison in making contact with the NYC officer concerned.

8. Ref 2023/91a Church Lane Footpath – measurements requested by Cllr Harrison

Cllr Moretta provided Cllr Harrison regarding compliance with the width required and the need for 3ft for public access.

**Agreed:** Cllr Harrison would report information to NYC to enable the way forward.

9. NYC proposals for additional Church Lane Lighting

Members proposed that 2 additional lights would be advisable, the siting of these was discussed. It was further recommended that lighting assessed and possible cost for the Glebe (possibly 3 units) to be carried out during the Church Lane installation.

**Agreed:** Cllr Harrison to be invited to report back to NYC.

10. Feed back on Highway Safety Measures

Members were aware that publicity had been given to the recent outcome of NYC observations and final decisions have yet to be put forward.

**2023/111      Date of next Meeting    Scheduled for 2<sup>nd</sup> October 2023**

**2023/112      Agenda Items for next meeting:**  
Church Lane and Glebe Lighting, Safety at Glebe exit (Otley Road)

**2023/113      To resolve to exclude members of the press and public due to the nature of the business to be transacted in the Item on staffing arrangements**

**Prior to departure the public were asked whether they had any questions:**

A question concerning re grass cutting between Killinghall School and Picking Croft Lane and the proposal to carry out repairs to the footpath in the same location as identified by NYC 'white spray' markings which it was felt did not meet the need for much needed resurfacing.

The Chair Agreed to check out both issues.

**9.30pm**

**APPENDIX 1**

S Reid (Salary and exps)	803.80
J Moretta - KPC Exp	57.74
Wild and Grow	576.00
YLCA	25.00
S Reid (Salary and exps)	906.18
Cllr C Dunn reimbursement	59.40

