



MINUTES OF THE MEETING OF KILLINGHALL PARISH COUNCIL HELD MONDAY 2ND OCTOBER 2023 IN THE METHODIST CHURCH HALL.

Commenced: 19.30 hours

Concluded: 21.10 hours

Present: Councillors: Holdsworth (Chairman),
Moretta (Vice Chairman)
Donnelly
Beal
Dunn
Officers: S Reid (Proper Officer)
Ward Councillors: Harrison
Other: 6 Members of the Public

Introduction by the Chair and a reminder of the Council's expectations for the audio or visual recording of this meeting.

The chairman opened the meeting and welcomed everyone.
The Proper Officer and Cllr Morretta to record the meeting.

2023/115 To record those present and to receive apologies and approve reasons for absence.
Cllr Dixon was not present. No apologies have been received.

2023/116 **Declarations of Interest**

(a) to receive any declarations of interest under council's code of conduct or member register of disclosable pecuniary Interests.

- Cllr Morretta declared an interest in relation to matters on Church Lane
- Cllr Holdsworth declared an interest in relation to matters surrounding the removal of a tree.

(b) to receive, consider and decide upon any applications of dispensation
There were no applications of dispensation received.

2023/117 **To consider for acceptance and/or amendment to minutes**

Minutes of Meeting held 4th September 2023

RESOLVED That the minutes be accepted subject to the following amendments:

- Cllr Beal re items for consideration. Should have an item for back up administrator for facebook page.
- 2023/104 5) needs £ sign by 30 million figure
- 2023/102 To approve

At this point Cllr Dunn asked if a bank reconciliation could be provided on a monthly basis. Cllr Holdsworth told him there only needed to be one quarterly and it was not possible to provide a monthly reconciliation as she didn't receive the bank statements until after the agenda had been produced and she doesn't do internet banking. Even with receipt of the bank statements the figures do not tally with the cash book due to uncashed cheques.

The Proper Officer/RFO gave advice that the council operated a receipts and payments system and therefore there should be no reason why the cash book and bank statement would not tally. It would only be the case if operating an income/expenditure system. Cllr Holdsworth did not agree with the clerk's advice.

19.40 Cllr Holdsworth introduced additional items to the meeting which are not on the agenda.
The clerk advised that the council is not allowed to take this action and only items detailed on the agenda can be heard and decisions made upon.

- Despite the clerk's advice the Chair read out one of the additional items, being a letter from the local MP regarding the Nidd Water Project.

2023/118

To receive report of County Councillor Harrison

- Up date on resurfacing of Church Lane Footpath.
Still waiting for the PRW map to allow him to take this forward.
- NYC proposals for additional Church Lane Lighting.
2023/110 9) Members support two additional lights on Church Lane. Cllr Harrison advised that NYC officer had produced a plan. Cllr Morretta to forward plan with areas for light on. Cllr Harrison will ensure residents at Otley Road end of Church Lane are agreeable with the positioning.
- To also send details of where they would like lights placing in the Glebe should Cllr Harrison be able to support this.
- Feed back on Highway Safety Measures
Traffic issues in village. Cllr Harrison has meeting tomorrow so will update following this.
- Traffic on Cragg Lane/Malkiln Lane – trading standards have been requested to carry out assessments on this.
- Following the last meeting of KPC, there was press coverage of funding for a bypass for killinghall. Under old NYCC the scheme included bypass for Killinghall. This is now obsolete however under the new NYC this has been carried forward. It is in the long term plan without a defined route. Under new mayor there will be funds given from central government.

2023/119

To receive report of Police.

There were no attendees from the Police and no report had been received in advance.

2023/120

Finance:

1. Inc/Expenditure (See Appendix 1)
The Chairman introduced a further item into this, being her own personal expenses, which was not included in the finance list at appendix 1.
RESOLVED Members resolved to approve all payments, including the late introduced one.
2. Consider amendment to Bank Mandate
In February 2023 the bank mandate was amended to only have 2 signatories.
RESOLVED That the clerk is to be included on the bank mandate. Cllr Holdsworth/Moretta to deal being the only 2 signatories at present.
3. Funding/Current Status for defibrillator.
It was noted that funding has been granted towards the cost of a new defibrillator.
4. Allocation of £500 NYC Funding
RESOLVED That members would like Cllr Harrison to allocate the £500 funding he has earmarked for Killinghall Parish Council to the cost of the new Defibrillator.
5. Replacement of Defibrillator
RESOLVED That members approve the purchase of a new defibrillator.
6. Purchase of Poppy Wreath
RESOLVED That the clerk to order this.
7. Nomination for half yearly audit 2023-24
RESOLVED that Cllr Beal will carry out the half yearly audit.
8. Nomination of Internal Auditor 2023-24
RESOLVED That the council will utilise the services of Naomi Goddard.
9. Quote received for Inspection of Glebe Trees.

Harrogate Council Arboriculturist didn't reply to the request made so enquiries were made at NYC. They recommended English Tree Care. A quote of £600.00 + VAT has been received. This is for a full inspection and report.
RESOLVED to proceed with this.

2023/121

PLANNING APPLICATIONS RECEIVED:

1. PLEASE RETURN NOT LATER THAN 30 September 2023
APPLICATION NO: 6.93.802.FUL ZC23/03214/FUL
PROPOSAL: RETROSPECTIVE APPLICATION: Demolition of small brick built outhouse/bin store. Erection single storey rear extension
LOCATION: 6 Lund Lane Killinghall Harrogate North Yorkshire HG3 2BQ
GRID REF: E 427683 N 457905 APPLICANT: Mr Mehboob obat
Unable to comment as plans are too poor to be able to understand them.

2. PLEASE RETURN NOT LATER THAN 12 October 2023
APPLICATION NO: 6.93.545.C.FUL ZC23/03392/FUL
PROPOSAL: Erection of store/garage building for business use with adjacent Access gate, covered parking space and 4no. additional parking spaces.
LOCATION: Norwood House 90 Ripon Rd Killinghall Harrogate N Yorks HG3 2DH
GRID REF: E 428657 N 458744 APPLICANT: Mr & Mrs Spears
Neither object/ support but would seek guarantees re visibility splay re highways and would not be a change of use to domestic premises.

3. PLEASE RETURN NOT LATER THAN 20 October 2023
APPLICATION NO: 6.93.59.F.FUL ZC23/03387/FUL
PROPOSAL: Demolition of existing outbuildings and erection of outbuildings for ancillary domestic use. (Revised Scheme)
LOCATION: Moorland Court Knox Mill Lane Killinghall Harrogate N Yorks HG3 2AQ
GRID REF: E 429498 N 457840
APPLICANT: Mr J Whyte

Neither support nor object but would refer to the previous observations on this and also potential to apply to develop for domestic use.

2023/122

PLANNING DECISIONS RECEIVED

1. PROPOSAL: Crown lift of 3-4m and to reduce the canopy from the building by 2-3m
LOCATION: 5 West Court Hollins Hall Killinghall Harrogate North Yorks HG3 2WY
APPLICANT: Mrs Margaret Lowe
North Yorkshire Council being the Local Planning Authority for the purposes of the application received on 13 July 2023 for consent to carryout tree works, as described above, have resolved to
GRANT CONSENT SUBJECT TO CONDITIONS.

2. APPLICATION NO. 6.93.700.H.AMENDS ZC23/02695/AMENDS
PROPOSAL: To amend the wording of conditions 20-21 of 18/01028/DVCMAJ to exclude the requirement for cattle grazing management within the Site of importance for Nature Conservations (SINC) area.
LOCATION: Persimmon Homes King Edwin Park Residential Development, Penny Pot Lane, Harrogate, North Yorkshire
APPLICANT Miss Annie Stirk
APPLICATION APPROVED 1st September 2023

3. APPLICATION No 6.93.147.B TPO ZC23/02999/TPO
PROPOSAL Felling of T29 Sycamore Tree under order 13/1996
LOCATION: Neighbouring Property to Paddock Fields New Build Residential Estate 1 Ripon Road, Killinghall, Harrogate, N Yorks HG3 2DG

GRID REF: E 428646 N458343 APPLICANT: Miss Cathy Brown
APPLICATION APPROVED subject to Conditions

10. PROPOSAL: Demolition of existing cricket pavilion and construction of new 2 storey pavilion for Killinghall Cricket Club (revised scheme)

LOCATION: Killinghall Cricket Club Cricket Ground Otley Road Killinghall NYorkshire
APPLICANT: Killinghall Cricket Club North Yorkshire Council being the Local Planning Authority for the purposes of the application received on 31 July 2023 for Full Planning Permission, as described above, have resolved to
GRANT PLANNING PERMISSION SUBJECT TO CONDITIONS.

2023/123 Enforcement Decisions Received

Non at time of preparation of Agenda

The chairman introduced an item which was not on the agenda.

2023/124 Items for consideration:

1. Review the need to rescind decision of appointment of Acting Clerk and RFO
RESOLVED That the acting clerk will now hand everything back to the Proper Officer following her return from sick leave.
2. Consider proposal by NYC Commuted sums Officer to make presentation to members.
RESOLVED That the clerk make arrangements to invite the Commuted Sums Officer to a meeting.
- 3 Proposal to secure retention of the Greyhounds as a public resource.
RESOLVED That members would like the Greyhound registering as an Asset of Community Interest. Cllr Beal to send a link to the site to the clerk.
- 4 Representation at Remembrance Days Service
RESOLVED That Cllr Dunn will ask if anyone at Church would like to lay the wreath on behalf of the Parish Council.
5. Outcome of items raised by public:
 - a) Grass cutting query
Contractor has been advised to look at this.
 - b) Footpath surfacing Otley Road
Cllr Harrison advised that the ones that have been filled are the ones which meet the required criteria.
 - c) Complaints received re Anti Social Behaviour
Police have been involved. Unfortunately there was no police attendance this evening so there is no update.
 - d) Outcome of complaint re public footpath Crofters Green
This is the path down to Knox Mill Lane – work has been carried out and matter resolved.
 - e) Complaint re dog fouling on Church Lane
RESOLVED To add dog warden number to pc website. Put dog warden number of facebook site. Advise residents that if they see anyone not picking up after their pets to take a photo and send it to dog warden or pc who will forward it on.

2023/125 Date of next Meeting Scheduled for 6th November 2023

2023/126 Agenda Items for next meeting: 2024-2025

- Precept
- To nominate new person to inspect the Glebe.

2023/127 To resolve to exclude members of the press and public due to the nature of the business to be transacted in the Item on staffing arrangements
RESOLVED To agree this action.

21.10 hours **At this point the Proper Officer asked if she was also to leave. The chairman answered in the affirmative. The proper officer left the meeting and there are no further minutes made by her from this point on.**

2023/128 **Staffing arrangements**

Appendix 1

S Reid Salary/Exps	810.63
PFK Littlejohn/ext audit/21-22-23	978.00
PFK Littlejohn/ext audit/21-22-23	36.00
ICO Registration	40.00
Live Wild and Grow	576.00
NYC ROSPA Report	74.40
Vision ICT Ltd	210.00