



KILLINGHALL PARISH COUNCIL.

MINUTES OF THE MEETING OF KILLINGHALL PARISH COUNCIL HELD WEDNESDAY 15TH NOVEMBER 2023 IN THE METHODIST CHURCH HALL AT 19.30 HOURS.

Commenced: 19.30
Concluded: 21.40
Attending: Cllrs Holdsworth, Moretta, Donnelly, Dunn and Beal
Also Present: Proper Officer and 2 members of the public.

- Councils cannot Lawfully decide items of business which are not specified in the summons/agenda (LGA 1972 Sch 12, paras 10(2) (b))*

- 2023/129 Introduction from the Chairman and a reminder of the Council's expectations for the audio or visual recording of this meeting.**
The chairman opened the meeting and welcomed everyone.
Cllr Moretta and the Proper Officer to record the meeting.
- 2023/130 To receive any apologies and approve reasons for absence.**
Cllr Dixon was not present and no apologies had been received. Cllr Harrison has sent apologies.
- 2023/131 Declaration of Interests**
a) To receive any declarations of interest.
There were none made.
b) To receive, consider and decide upon any applications for dispensation.
There were none made.
- 2023/132 To approve the minutes of the Killinghall Ordinary Parish Council Meeting held 2nd October 2023.**
RESOLVED, that the minutes be accepted as a true record of proceedings, subject to the following amendments.
 - Cllr Moretta wished it to be noted that he handed a map to Cllr Harrison.
 - Cllr Dunn wished it to be noted that item 2023/120 1, a payment to PKF Littlejohn in the sum of £978, he had asked why the payment had been made. This was explained to him by the chairman.
- 2023/133 To receive a report from Cllr Harrison of North Yorkshire County Council.**
Cllr Moretta read out a report from Cllr Harrison as follows:
 - Cllr Harrison apologised that he was unable to attend this evening's meeting.
 - With reference to investigating widening the Tesco opening this can only be carried out with the permission of Tesco's. If this was to take place the village would lose the bus shelter. The investigation is continuing.
 - To move the fibre/green BT box could cost up to £100K so this is not an option.
 - The junction lining refresh is to go ahead. Cllr Harrison is waiting for a date for this.
 - Crossing the B6161 (to use the pedestrian crossing) Investigations are taking place to see whether it is possible to improve the ability to cross the B6161 at the junction so that people can cross easier to use the signalised crossing. The team are checking they can do this without reducing the width for traffic turning right on to the A61.
- 2023/134 To note the Clerk's report.**
The report was noted.



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2023/135

Financial matters.

- a) To consider approval of the attached payments.
RESOLVED That the payments be approved.
The clerk gave advice that the payment for Vision ICT does not have to be listed for approval as it is a contract with the council
- b) To note the ongoing approved payments.
The ongoing contractual payments were noted.
- c) To note the bank reconciliation and budget comparison.
The bank reconciliation was noted.

2023/136

Planning matters. (Documents attached)

- a) To consider and make observations on the attached planning applications.
 - **ZC23/03874/TPO** – The Parish Council object to this application.
 - **ZC23/03623/REM** – The Parish Council object to this application on all points and comments made previously still stand.
 - **ZC23/01546/FUL** - The Parish council neither object nor support this application but would see the following safeguards:
 - 1.Incoorect 'NO' answers to Biodiversity check list questions re species impact 'quarries/rocks'; 'open 'barn' structures with wooden beams'; 'lighting within 50 m of woodland'
 - 2.No mention of existing structures shown to be demolished.
 - 3.No mention of or plan showing recent new structures very adjacent.
 - 4,Cllrs, object to the proposals
- b) To note planning decisions as per attached document.
The planning decisions were noted.
- c) To note planning enforcements as per attached document.
The planning enforcements were noted.

2023/137

Ongoing matters.

- a) To receive a report from the Police.
There were no police present so there was no report to note. It was said that the clerk should invite the police and advise them of the meeting details in order for them to attend.
- b) To receive an update on the amendments to the bank mandate.
The chairman gave clerk docs to complete.
- c) To receive an update on the funding to be received towards the new defibrillator.
The council have already received the £500 from Cllr Harrisons Locality budget.
There is no further action for the clerk to take. .
- d) To receive an update from Cllr Dunn as to whether a member of the church will lay the wreath on behalf of Killinghall Parish Council on Remembrance Sunday.
As the meeting took place after the Remembrance Sunday event this was no longer relevant.
- e) To receive an update on the grass cutting query the contractor is looking into.



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Members advised that this is being dealt with and as they have not heard anything further on the subject they assume the matter is closed.

2023/138

New matters and correspondence.

- a) To consider approving the use of online banking facilities for the clerk.
RESOLVED that the members refuse to allow the clerk to have access to online banking.
- b) To nominate a new person to carry out the fortnightly inspections of the Glebe. See attached 2023/138 b document for further information.
The clerk requested a copy of the RoSPA Report and also the weekly check reports carried out by Cllr Moretta. Cllr Moretta responded that he has not been completing the Glebe weekly check reports. **The clerk advised that a form should be completed every time the Glebe is checked and they need to be given to the clerk. Members are aware of this fact as they have been advised in the past. Should anything happen it is the first thing the insurance company will request.**
RESOLVED That Cllr Holdsworth to send the clerk a copy of the RoSPA report for her to obtain quotes for repairs. Cllr Dunn volunteered to take on the weekly inspections of the Glebe and play equipment.
- c) To receive communication from Andrew Jones in relation to Lido Leisure Park on River Nidd at Knaresborough.
This communication was noted.
- d) To consider the draft budget for the fiscal year 2024/2025.
RESOLVED That members will look at this and discuss further at the next meeting of the council.
- e) To consider the appointment of an Internal Auditor for the fiscal year 2023/2024.
RESOLVED to appoint .
- f) To receive communication from Zero Hour and decide any further action.
RESOLVED That members wish to support this.
- g) To note the planning appeal for Greenfields, Knox Park, COUNCIL REF:23/00074/HOUSER APPEAL REF: APP/U2750/D/23/3331514
RESOLVED That members stand by comments already made and don't want to withdraw them.
- h) To resolve to allow the Proper Officer access to the Killinghall Parish Council website, to include training on use of same.
RESOLVED. To refuse this as members don't think clerk can manage it.
- i) To consider the appointment of a Staffing Committee.
RESOLVED To form a Staffing Committee with members being Cllr Dunn, Cllr Donnelly and Cllr Moretta. Clerk to prepare draft Terms of Reference.
- j) To receive the RoSPA Inspection Report on the Glebe and decide any actions as necessary.
This had already been received by members. Cllr Holdsworth to forward to the clerk.



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- 2023/139** **To notify the clerk of matters for inclusion on the agenda at the next meeting.**
- Schedule of meetings for 2024
 - Propose amendment to standing order 12 time for circulation of draft minutes to councillors.
 - To look at the current 4 vacancies on the council and look at ways to recruit councillors.
 - To receive an update on the application for the Greyhound to be listed as a community asset.
- 2023/140** **The next Ordinary meeting of Killinghall Parish Council will be held Monday 4th December 2023.**
- 2023/141** **Public participation.**
- 2023/142** **To resolve to exclude the public and press under the Public Bodies (Admission to Meetings) Act due to the confidential nature of the business being conducted.**
- 2023/143** **To receive an update on staffing matters.**