

DRAFT

**MINUTES OF MEETING OF KILLINGHALL PARISH COUNCIL HELD
MONDAY 4th DECEMBER 2023 AT 7.30pm in the METHODIST CHURCH
MEEETING ROOM, RIPON ROAD, KILLINGHALL**

- 2023/144 The Chair reminded those present of the expectations for audio or visual recording of the meeting.
- 2023/145 **Present** : Cllrs Holdsworth (Chair), JMoretta, CDunn, NYC Cllr MHarrison and 6 members of the public.
Apologies: Cllrs Donnelly; Beal; Clerk - SJ Reid and - Clerk
Absent: Cllr Rev T Dixon.
- 2023/146 **Declaration of Interest**
a) Cllr Dunn referred to Agenda Item 2023/151d Planning Issues:
Declared an interest and expressed a wish to comment as a citizen rather than a Cllr. Re 146 dwellings land off Otley Road;
Agreed: A dispensation to speak on the item be allowed under item 2023/146b)
- 2023/147 **Minutes of last meeting for approval:**
Subject to the following amendments the Minutes of meeting held 15th November 2023 were accepted.
The following amendments were **agreed**:
Re 2023/130 Should read ‘not summoned’ rather than ‘not send’ apologies.
It was noted ‘no reasons given’ but it was believed he was not aware of the meeting having no access to his nominated KPC email address and information not supplied to him via post or by hand. His choice to receive information by other means was known.
- 2023/132 The record should have noted that the cost of Annual Audit by PFKL was regarded as being over and above the amount paid for previous year (2020/2021) as an additional cost was levied due to failure to provide accounts for 2021/2022 during the absence of the Clerk.
- 2023/136 Planning application ZC23/01546/FUL – stated ‘no objections to this application and listed 4 points. Point 4 states ‘the council objects to this application’ being the complete opposite at the beginning of the response.
Agreed that the item 4 be deleted.
- 2023/138 h). To Resolve the Proper Officer access to the KPC website to include training on use of same.
Council did not refuse as stated and **agreed** Cllr Beal’s recommendation: That as the Clerk has a current backlog of work; a decision on this matter should be deferred until the New Year.

2023/148

Report of Cllr M Harrison of North Yorkshire Council:

1. Proposals to provide new/improved access to footpath have progressed to the 'estimate' stage and will report back he will be on progress.
2. The announcement of the closure of the Medical Centre in Killinghall is of concern and currently being discussed and working closely with Humber and North Yorkshire ICB Other sites may be a possibility. The outcome of conversations taking place with ICB will be reported back to us.
3. Highway Safety Audit Meeting is to discuss extending entrance to Tesco Car Park with land owners.
4. NYC is aware of number of road accidents which have occurred recently in the Parish and various meetings going on and investigations being carried out.
5. A Review by NYC of speed limits being done for A61 Ripon to Ripley which is of concern.
6. Additional Litter Bin on A61: this has been requested and officers are looking to use the developer's contributions for the purpose of supply.
7. Enquiries are being made on question raised about S106 monies being levied for the provision of a cycle way as it was believed this was 'an aspiration' rather than a 'definite'. Chair stated it was believed this was confirmed in a 'sealed agreement' with HBC at the time the planning application was agreed and can be viewed on the planning portal/web pages.
8. Cllr Moretta put a question re planning applications: 146 houses on Otley Road – footpath round boundary within of the site rather than on the Highway

2023/149

Clerks Report:

No report was received.

2023/150

Financial Matters:

To note items a), b) and c).

2023/150

Financial Matters

a – payments to approve

Wel Medical re new defibrillator £1,402.74 •

Clerks Expenses £45.29

b – ongoing contractual payments •

Vision ICT monthly payment re website £151.20 •

Clerks Monthly Salary

Live Wild and Grow monthly payment re the Glebe £576.00

c – Bank Reconciliation and Budget Comparison

£30723.11 Current

£7928.88 Reserve

£1415.05 Action 2000

£40067.04

2023/151

Planning Matters:

a) To consider and make observations on the planning applications:

ZC23/03778FUL Full planning application for 9no.residential dwellings, car parking and associated works on Land to the North of Skipton Road Killinghall

APPLICANT: Newett Homes

AGAINST THE APPLICATIONS WITH OBSERVATIONS:

1. Various planning applications for this site have been submitted. No opportunity to provide safety for pedestrians using Skipton Road (A59)
2. The Site approval 22/00058DVCMAJ with no footpath does not mean approval of final plans. A continuous footpath is needed from Otley Road (B6161) to Skipton Road (A59) in the light of so many housing units and occupants being introduced into the area.

ZC23/04124/FUL Warren Bank Top

Part-retrospective single storey rear extension with raised roof over terrace over 2no.side extensions. Loft conversion with dormer extensions to north and south elevations.

APPLICANTS: Mr and Mrs Nash.

NO OBJECTIONS AND NO OBSERVATIONS,

ZC23/03834/FUL/MAJ

Full planning application for construction of 146 no. residential units (use class c) and associated car parking, landscaping and other minor infrastructure works including internal roads and sustainable drainage features.

Location: Land comprising field at 428221 457140 Otley Road, Killinghall

APPLICANT: Story Homes Ltd and Home Group

NEITHER AGAINST OR FOR with
OBSERVATIONS:

1. This application is for an H73 site with reserved planning permission for **135** dwellings (17/0139REMMAJ refers). This application has increased the number of dwellings by a further 11no. units.
2. All the affordable units are sited in the centre of the development which it is believed is not the policy for large developments and for environmental and social reasons should situation throughout the site to be developed.
3. Part of access footpath from B6161 as shown, if you follow the plan footpath, a shared driveway between Nos. 11d and 12.
4. Section 106 monies are being consumed by the developer in order that play areas can be provided.
5. Recommended that the proposed internal footpath around the site be rerouted to become an external path alongside the B6161. At a possible future date this may then be incorporated into a footpath to run from the A59 up to Lund Lane.

2023/152

Ongoing matters:

- a) In the absence of the Police Cllr Dunn commented on his conversation with an officer on speed watch duty and that the

Police were very concerned about the speed of traffic in the Parish and fully aware of the issues affected by speed.

- b) In the absence of the Clerk this matter was not discussed.
- c) To consider the draft budget; in the absence of the Clerk the chair drew attention to the costs involved for the current year and had discussed the proposed budget/precept for 24/25. After discussion members agreed to request the sum of £35,000.

An additional note was made of the information regarding a damaged Harrogate style bench following a traffic accident – enquiries for a replacement seat via NYC (held in store) would be ca £1300.00.

2023/153

New Matters:

- a) The schedule of meetings for 2024 was **Agreed**.
- b) The annual salary increase and back pay due were **Agreed**.
- c) To consider amendment to standing order
Proposed amendment to Standing Order No.12 paragraph e) amended to include receipt of draft minutes within 10 working days (2 weeks) following a meeting. **Agreed**.
- d) Consider 4 vacancies on the council and ways to recruit new members.
Deferred.
- e) To approval staffing committee terms of reference.
In the absence of a draft document the item was **Deferred**.
- f) Consideration of amendment to Standing orders re introduction of Staffing Committee was deferred in the absence of a decision at item 2023/158 e).
- g) To receive an update from Cllr Beal re Parish Councillor email addresses.

It was report that on Cllr Beal's behalf that the question of difficulty had been resolved by Cllr Moretta following guidelines.

2053/154

Items for inclusion on the agenda at the next meeting:

1. Repair/costs for works to the Glebe equipment
2. Visit by commuted sums officer
3. Provision of additional notice boards x 2 sites
4. Claim for damaged seat.

2023/156

Public Participation:

a) Cllr Dunn was thanked by a member of the public for tidying up the mess and debris at the scene (left on the verge) following a recent road accident.

Cllr Dunn reciprocated by acknowledging the keen eyes of a resident to the need for remaining debris to be cleared.

b) Crag Lane: use of lane by heavy plant vehicles making it difficult for pedestrians to walk safely without a footpath and a request was made for NYC to clear some space for people to stand back from passing HGVs. These were vehicles carrying out works at the Sewerage Plant.

c) Complaints of HGVs on Crag Lane for Crag Lane travelling at school time especially as an embargo had been placed on other sites on the Lane requiring visits/transport by HGVs during school arrival and departure times.

d) Reported lack of minutes on website (Sept and October 2023 meetings).

- e) Complaints re availability under due Governance.
- f) Road crossing is very difficult on Ripon Road close to bus stop near Addison Villas for school pupils after dark arriving home from school Witness child standing in centre of the road (hatching) believing themselves to be safe !
- g) Asked Councillors if they had a date for the roll out of the new Recycling Bins which generated discussion with no knowledge of roll out being known at this stage.

The meeting closed at 9.15pm.

***NB:** Sic: at time of writing up these notes a letter had been circulated to residents advising the roll out of new bins would be during the next few weeks*

Draft Minutes prepared by the Chair in the absence of the Clerk.