



## KILLINGHALL PARISH COUNCIL

Minutes of Meeting held Monday 5<sup>th</sup> February 2024 in the Methodist church Hall,  
Otley Road Killinghall commencing .7.30pm

**2024/013 A record those present, receive apologies and approve reasons for absence:**

**Present:** Cllrs A Holdsworth (Chair/Acting Clerk), JMoretta (Vice Chair), ABeal, Rev TDixon, MDonnelly, CDunn

**Apologies received from:** NYC Cllr MHarrison and PCSO JDarby

**2024/014 Declarations of interest**

- a) To receive any declarations of interest under council's Code of Conduct or members register of Disclosable Pecuniary Interests
- b) To receive, consider and decide upon any applications of dispensation.

No declarations were made.

**2024/015 To consider approval of draft minutes of Extraordinary Meeting held 8<sup>th</sup> January 2024.**

The Draft Minutes were accepted.

**2024/016 Chair/Acting Clerks Report**

Copy notes attached to the Minutes of Meeting.

**2024/017 Report from Police**

**A written communication was received in advance of the meeting:**

*There is nothing significant to report since the last update but if there is anything you need, as always please do let me know.*

*Apologies, is that just the information on speeding on the NYP website, if there are areas that you are unsure on then I can try explain them better. Also I am still working on trying to find out the speed statistics for Killinghall Road so please leave that with me, I will update you when I have some more information.*

**2024/018 Report from NYC Cllr M Harrison**

**A brief written communication was received in advance of the meeting to cover items:**

1. Outcome of investigations for improved access to Tesco
2. Outcome of investigations with Yorkshire Water/Contractors re issues affecting Crag Lane
3. Awaited progress of new access from Cautley Drive/Crag Lane.

4. Up date on enquiries re closure of Medical Centre, Killinghall and Boots Pharmacy, Jennyfield Coop Store
5. Up date on improvements for pedestrians A61 Addison Villas Bus Stop.

Report from Cllr Harrison read:

**A61 Flooding** – I am still waiting for the gullies near the junction of Malt Kiln Lane and Ripon Road to be jetted. The highways team are aware it needs doing.

**Crag Lane** – I attended the Yorkshire Water presentation in the village hall last week and spoke to both the contractors and YW staff. I have received assurances that any verge passing places will be reinstated at the end of the works; YW will make good damage to both the road and the verges; A marshalling system will be operated for the largest vehicles. NYC asset management team will be checking the road surface monthly – YW have committed to fixing damage as it occurs – and a video recording of the surface has been taken so that in the event of any dispute about damage the current condition is recorded.

**Medical practice** – The medical practice and the NHS Integrated Care Board are assessing options to retain the practice in the village.

**Jennyfield Co-op/Boots Pharmacy** – I have had confirmation that the closure is for commercial reasons (as opposed to it being driven from the Co-op). NYC have formally adopted the view that this creates a gap in service provision, and will be notifying the NHS Integrated Care Board. I will be following this up.

**Church Lane** – I have had a revised costing for lighting on Church Lane:

Full Scheme (6no columns in total) £12699.14+vat

This is made up of:

Church Lane (3 Columns) £4858.37+vat

Glebe Play Area (3 Columns) £7840.77 +vat

I will need to check with the commuted sums people that they would allow Church Lane s106 monies to be spent on the Glebe, and that NYC would take on the revenue cost of the electricity. Does the PC want to proceed in principle, and if so, can you nominate someone to take the lead on the scheme? Separately, I have met with the public rights of way team to discuss the surface, and also met with the landowner. I am continuing to try and see if there is a solution that I could potentially combine into a wider Church Lane improvements scheme along with the lighting.

**New developments** – I am concerned that neither Cautley Drive or Mill Garth are adopted. I am following up with NYC. Ultimately, they will only be adopted when they are considered to be fit for purpose (and I know there are some issues on both) but it would be good for residents to get the certainty of adoption.

I am not in a position to update you on Tesco's/A61 litter bin provision.

## 2024/019 Finance

1. Expenditure since last meeting (Appendix 1)

2. Income and Expenditure to date (Appendix 2)

Items 1 and 2 were noted following an explanation of the income and expenditure in relation to the period of time.

A question was put regarding other funding available; Chair advised that up to date bank statements had not yet been received but advised an approx figure was given of ca £12000+ in hand.

3. Notice from NYC of payment for grass cutting 2025

Members were notified that an increase had been allocated by NYC for the KPC continuation of organising verge grass cutting identified as being within 30mph speed limited sections only of the A61 and B6161 during the coming year which showed an increase.

4. Notice of annual renewal of Registration of £40.00, due 7th March 2024 to Information Commissioners Office (ICO).

5. Notice of invoice YLCA £50.85 travel costs

Items 4. and 5 were approved for payment.

**2024/020      Clerks Report (A duplicate entry on the Agenda)**

**2024/021      Planning Applications for Consideration**

*No notices received to date.*

**2024/022      Planning Decisions Received**

**The following decision was noted.**

**PROPOSAL:** Reserved matters application for the matters of access, appearance, landscaping, layout and scale under outline 21/02609/OUT for the erection of 3 no. detached dwellings.

**LOCATION:** Willow Bank Otley Road Killinghall Harrogate N Yorks HG3 2AP

NYC being the Local Planning Authority for the purposes of the application received on 2 October 2023 for Approval of Reserved Matters, as described above, have resolved to

**GRANT PLANNING PERMISSION SUBJECT TO CONDITIONS.**

Decision noted.

**2024/023      Planning issues reported**

*No notices received to date.*

**2024/024      New and Deferred items**

1. Request for installation of footpath on Grainbeck Lane

The original recommendation in the Framework for provision of a footpath had not been followed. There was a need to check the plans approved for the Grainbeck Site for developers Linden Homes.

Agreed: to investigate further.

2. Report of inspection/action necessary for the Glebe

3. Consider cost of repairs required on The Glebe.

Items 2 and 3 were addressed by Cllr Moretta and Cllr Dunn:

Copies of Estimates were provided to members that had been received for some of the works considered necessary from 2 companies, the 3<sup>rd</sup> company requested a payment to cover their attendance on the site.

The partial quotes were dependent on decisions/choices/options by members on way forward.

Initially there was a need to remove the 'birds nest' for safety precautions (Cllr Dunn offered to remove) and to await the outcome of final costs for a replacement which were being sourced. An approximate cost of £1,200+VAT has been indicated.

Cllr Dunn agreed to carry out repairs to the picnic tables. Both Cllrs were thanked for their input to date and awaited further report at next meeting.

It was additionally reported that S106 monies are available for Glebe new work on the Glebe and suggested it may be available for additional drainage.

Agreed : that members to consider the proposals and await further information to support the repairs/replacements.

Agreed: that Cllr Dunn remove the nest, repair picnic tables and deal with recommended work to the “balance bar”.

4. Retention of Greyhounds as a public resource. (Ref 2023/124/3.)

Previously discussed and to persue with investigations.

Agreed: that Cllr Beal would progress efforts to secure the future of the building.

**2024/025      Items for next meeting Agenda**  
**Glebe play equipment**  
**Facebook Page**  
**Choice of preferred dates for speaker on Commuted sums**

**2024/026      Date of meeting: Monday 4<sup>th</sup> March 2024**

**Close of Meeting at 8.45pm**

**Public Participation**

Items raised:

1. Grainbeck Lane surface – urgent need for resurfacing
2. Need for a footpath on Grainbeck Lane. A resident stated it was believed the original scheme for Grainbeck development showed a footpath planned for Grainbeck Lane and reminded those present of the discussions concerning access to the site being amended to read access only into the site and no provision of pedestrians.
3. Public Training for defibrillator – arrangements were needed to update public by way of demonstration.

**Appendix 1**

**Income and Expenditure (Current acct) since 8<sup>th</sup> January 2024**

Northern Powergrid		119.12
WEL Medical – Defib	1,402.74	
Live Wild and Grow	576.00	
Employment Costs	9,250.00	

**Appendix 2**

**Total Expenditure and Income (Current acct) from 1<sup>st</sup> April to 30<sup>th</sup> January 2024**

£33,173.92	£34,711.95
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1. Received: apologies from both our police representative and NYC councillor but have received reports which I will provide when appropriate agenda items are reached.
2. Received: enquiry from NYC concerning ownership of land East of A61 / Knox Mill Lane and West of A61/Knox Mill Lane.
3. Contact made with Tree Surgeon for inspection of Trees on the Glebe and confirmed KPC request to proceed as soon as possible as agreed in October 2023. This he agreed to do. Unfortunately councils request had not previously been notified/progressed.
4. A number of claims for payment from supplier of Defibrillator had been raised. Failure to make payment was due to non receipt of invoice submitted November 2023 and only came to light in January 2024.
5. All Members received excellent in-house training on two separate occasions December'23/January'24. Our thanks have been given to Ms Sheena Spence for her time, her presentation and her patience dealing with the numerous questions put to her.
6. The appointment of a Clerk has yet to be progressed by the newly appointed Staffing Committee.
7. Acknowledgement received from NYC for submission of Precept request and also for completion of notification/pro forma of NYC Members Grant monies spent towards the cost of Defibrillator.
8. Information has yet to be located in records, now to hand, to enable claim of VAT payments i.e. reference number is required! If all the relevant paper work is available a claim for 3 years can be made.
9. Invitation sent to nominated Auditor for 2023/24 – acknowledgement yet to be received and it may well be necessary to revisit/source another candidate as soon as possible.
10. Attention is drawn to the date of the next YLCA Branch meeting and details have been circulated and it is noted that our representative Cllr Dunn has an Agenda item for discussion.