



## KILLINGHALL PARISH COUNCIL

### D R A F T

#### **Minutes of meeting of the Killinghall Parish Council held 4th March 2024 held at 7.30pm in the Methodist Church, Otley Road, Killinghall.**

Prior to addressing the Agenda, the Chair welcomed members of the public and explained the procedure of the meeting during their presence in accordance with Standing Orders.

2024/027      **To record those present, receive apologies and approve reasons for absence.**

**Present:** Cllrs A Holdsworth (Chair/Acting Clerk), J Moretta (Vice Chair), A Beal, Rev T Dixon, M Donnelly, C Dunn and 43 members of the public.

**Apologies:** NYC Cllr M Harrison and PCSO Jess Harby

2024/028      **Declarations of interest**

a) To receive any declarations of interest under Council's Code of Conduct or members register of Disclosable Pecuniary interests

b) To receive, consider and decide upon any applications of dispensation.

Under item a) Cllr Dunn declared association with Agenda items:

2024/35a Planning – had already made an observation on this application

2024/037 Planning – his interest in Public Rights of way issues – he had played a part in the 2022 Survey and had a personal interest in rights of way

2024/034-3 Church lane – due to association of Public of Way

Item 2024/038-9 The Chair accepted a proposal to adjourn the meeting for members of the public to express views on this item concerning issues of anti social behaviour being experienced.

The proposal was agreed.

**Meeting Adjourned 7.39pm**

**Meeting reconvened at 8.15pm**

2024/029      **To consider approval of draft minutes of Extraordinary Meeting held 5<sup>th</sup> February 2024.**

|Cllr Dunn wished it to be noted that he had not received a copy of the Draft minutes in time to recommend any amendments. The Chair indicated that minutes had been circulated a week following the meeting on 5<sup>th</sup> February 2024 which was confirmed by members.

The minutes of meeting held 5<sup>th</sup> February 2024 were approved.

2024/030      **Chair/Acting Clerks Report**

A report was read out and a copy is attached to these minutes.

2024/031      **Report from Police**

(See item 2024/038-9. Anti social behaviour)

The following information was received in the absence PCSO J Harby and read to the meeting:

*Police patrols will be increasing in the Ripon Road area due to recent incidents and I will be circulating this out to the wider team to ensure that they do the same.*

*In terms of recorded crime statistics for Killinghall:*

*In January 2024:*

*22 Road related incidents, 12 Crimes, 3 Anti -Social Behaviour*

*33 PSW – This can be concerns for safety, domestics with no crime elements, missing people etc.*

*In February 2024:*

*8 Road related incidents, 7 Crimes. 2 Anti-social behaviour, 25 PSW*

2024/032

**Report from NYC Cllr M Harrison (See appendix 3)**

The following additional report was received in the absence of Cllr Harrison and read to the meeting:

***Ripon Road Flooding:*** *The cause of the flooding on the Killinghall Bridge ultimately was a partially collapsed Yorkshire Water surface water sewer in the verge opposite the entrance to The Mount. NYC have flushed all the other gullies and have provided a camera survey to YW for their attention.*

***Church Lane/Glebe Lighting:*** *Please advise how you want to proceed. I am waiting for a response from the property owner on Church Lane to a suggested surface solution that could be investigated.*

***King Edwin Park:*** *Request that an item to go on 13<sup>th</sup> May's parish council agenda please for Cllr Peter Lacey to attend and present on potential parish council/community representation for both the planning community facilities and the planned allotments.*

Agreed that request for item be included on agenda for 13<sup>th</sup> May 2024.

2024.033

**Report of Staffing Committee**

A brief verbal report was given on Staffing Committee meeting which had been held at 6.30pm prior to commencement of Council Meeting: (JM to provide any further info)

2024/034

**Finance**

1. Expenditure since last meeting (Appendix 1)

2. Bank Balances notified for 31.01.24 (Appendix 2)

Agreed that items 1.and 2. be noted

3. Quote for Church Lane Lighting (Appendix 3)

Discussion on the funding of the lighting was discussed and proposed that subject to funding being made available for the installations should proceed.

Proposal was Agreed:. Cllr Dunn wished to be recorded as being against the proposal.

4. Quotes for Glebe repairs/replacements (Appendix 4)

Three companies had been invited to quote for the repair of various items and the replacement of others. The companies invited were Park Lane Services, Playdale and Team Sport and Play. Copies of quotes were distributed to Cllrs. After discussion it was recommended to defer the double swing unit, to proceed with repairs/replacement as per quote from Park Lane services. An

amendment was also recommended by Cllr Dunn to do no further repairs at all pending the formation of a Glebe Committee to decide a future overall strategy for the area.

The price of repairs included replacement of 2 x cradle seats on the double swing unit at £2850 + VAT and replacement of Rocking Log unit at £2900.00 + VAT

Proposed that these two items be carried out

An amendment was put to defer any work being carried out.

The amendment was lost 5-1

Agreed: The proposal was carried by a vote of 5-1 to carry out work.

Cllr Dunn wished to be recorded as being against the proposal.

Members were reminded that monies had previously been included in the precept towards repair works and it was emphasised that there was never an intention to seek contributions from S106 funding. It was also noted that an offer of funding towards Glebe repairs had previously been made via a NYCllr which the KPC had accepted and it will be requested to part fund this work.

5. Invoice for Tree Inspection £720.00 due for payment

Agreed: payment noted and also noted the need to await final recommendations when trees were in leaf.

6. Installation of Defibrillator £178.85 due for payment

Agreed amount due be noted.

#### 2024/035 **Planning Applications for Consideration:**

a) APPLICATION NO: 6.93.803.FUL ZC24/00292/FUL  
PROPOSAL: Single storey extension to the rear elevation  
LOCATION: 73 Thomas Drive Killinghall Harrogate N Yorks HG3 2FA  
GRID REF: E 428724 N 458481  
APPLICANT: Matthew Robson

#### **Decision : Neither for or against**

b) APPLICATION NO: 6.93.259.H.OUT ZC24/00010/OUT  
PROPOSAL: Creation of new entrance (as previous outline approval ref.17/05415/OUT) and driveway to existing dwelling.  
Alterations to existing shared driveway and construction of new boundary garden wall separating plots.  
Demolition of 1 no. existing linked garage.  
LOCATION: The Cedars 45 Ripon Road Killinghall Harrogate North Yorkshire HG3 2DG  
GRID REF: E 428617 N 458792  
APPLICANT: Dr Asaad

#### **Decision: Against the application**

**Observations:** The future of a GP Surgery is currently being discussed and recommend deferral until further information is made available as to provision of much needed and adequate medical facilities are in place to cover an extremely large community in the Parish of Killinghall

The KP council is also concerned that there is a possibility of the outcome of this application to lead to future of the site suffering from overdevelopment which was given planning consent in 1991 and restricted to provide facilities to serve the community

c) PLANNING CONSULTATION ON AMENDED APPLICATION Please view the amended description in the proposal  
APPLICATION NO: 6.79.13508.OUTMAJ 17/01899/OUTMAJ

PROPOSAL: RECONSULTATION ON ADDITIONAL INFORMATION  
RECEIVED ON 21 FEBRUARY 2024: Outline application for residential development of up to 135 dwellings and associated infrastructure with access to (but not within) the site considered. (Site Area 8.8Ha). Amended documents: Concept Masterplan; Sketch Framework \_ Illustrative Densities Plans; Landscape \_ Character Mood Boards; Design \_ Access, Planning Statement Addendum and Flood Risk \_ Drainage Strategy.  
LOCATION: Land At Cow Dyke Farm Skipton Road Harrogate HG3 2AL  
GRID REF: E 428796 N 456939  
APPLICANT: Rowan Green Developments Ltd  
PUBLIC ACCESS:<https://uniformonline.harrogate.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=OP4NYBHLYLG600>

**Decision: [Neither for or Against]**

**Observations:** The incursion and visual effect on site line from Killinghall village with height on units on site boundary; the density of housing units and sewage issues; anticipate concerns and problems for site access during development caused by HGVs; access for HGVs next to bridge on Skipton Road(A59) with poor vision; no provision of pavement on east side of A59; the use of the existing site being used for access; roads on existing site narrow and numerous parked cars and likely disruption to current residents; the Lane leading to Grange Farm is a public right of way – cognoscente of fact that it could be used by cyclists

d) APPLICATION NO:6.93.807.OUT ZC24/00415/OUT  
PROPOSAL: Outline application for the erection of one self-build dwelling with access considered.  
LOCATION: Land Comprising Garden South Of Warren Bank Top Ripon Road Killinghall North Yorkshire  
GRID REF: E 429028 N 457793  
APPLICANT: Mr M Hassall

**Decision: Against**

**Observations:** Concern with access on to the A61 – previous applications rejected due to unacceptable access – impossible to achieve required splay; adverse to Knox Mill Lane; traffic too fast on the A61 for safety and fatal accidents recorded within the vicinity. The site has been the subject of an infill tip and therefore considered not suitable for development.

e) APPLICATION NO: 6.93.234.D.FUL ZC24/00627/FUL  
PROPOSAL: Demolition of the rear conservatory. Single-story flat roof rear extension, garage conversion and internal alterations  
LOCATION: 1 Sundew Heath Harrogate North Yorkshire HG3 2NA  
GRID REF: E 428052 N 456198  
APPLICANT: JONES

**Decision: Neither for or against**

**No observations recorded.**

**2024/036 Planning Decisions Received**

PROPOSAL: Part-retrospective single storey rear extension with raised roof terrace over. 2no Side extensions. Loft conversion with dormer extensions to north and south elevations.  
LOCATION: Warren Bank Top Ripon Road Killinghall Harrogate HG3 2AD  
APPLICANT: Mr And Mrs Nash  
North Yorkshire Council being the Local Planning Authority for the purposes of the application received on 13 November 2023 for Full Planning Permission, as described above, have resolved to  
**GRANT PLANNING PERMISSION SUBJECT TO CONDITIONS.**

**2024/037 Planning issues reported**

Ref: HAR/2022/17/DO 15.65/3

Referral Notice of amendment to public footpath at Crag Lane Cottage to be considered by the Secretary of State.

Additional information advised that the referral may not be proceeded with in the absence of further objections being received.

## 2024/038 **New and Deferred items**

### 1. Facebook Page

Cllr Beal gave an update on plans to register and introduce a entry on behalf of KPC on Face Book and explained that a page can only be set up independently or attached to personal email – system will be difficult to set up and suggested the topic be deferred until the appointment of a Clerk/RFO.

**Agreed:** to pursue recommendation as suggested.

### 2. Choice of preferred dates for speaker on Commuted sums

The officer concerned has suggested visiting members in a closed meeting to advise as requested during the month of June

**Agreed:** to invite the commuted sums officer to a meeting with Councillors on 5<sup>th</sup> June 2024; Clerk to arrange booking of Methodist Church School Room.

### 3. Up-date on status of Greyhound Inn.

Cllr Beal had researched possibility of security use of the Greyhound as a community asset and obtained application forms which would need input of Chair for completion. Cllr Beal was thanked for her research on behalf of the Parish.

**Agreed:** to proceed with completion.

### 4. Grainbeck Lane surface – urgent need for resurfacing

This item was addressed by Cllr Harrison in his report.

### 5. Need for a footpath on Grainbeck Lane.

Although an explanation was given at the last meeting on the issues surrounding ‘footpath’ on Grainbeck Lane the matter has been referred by the Clerk.

### 6. Public Training for defibrillator – arrangements.

This session is scheduled for 4<sup>th</sup> July at 7pm. Cllr Donnelly was thanked for making the arrangements for this event.

Agreed: that advertising the to be posted on notice boards and Local/Community pages of Face Book.

### 7. Glebe Report (Appendix 4)

See item 2024/034.4

## John to provide information on outcome

### 8. Highway road signage

A complaint received concerning poor state of road signage reference to Gainbeck Lane from Ripon Road being in need of attention.

The Chair/Acting Clerk had reported the situation to Area 6 for their attention with no reply todate.

### 9. Issues of anti social behaviour

Reports of residents concerns following incidents occurring in the Parish have been passed to the Police and Cllr Harrison for their information and as stated in Clerk’s report it is an ongoing situation and has been advised that this is an ongoing situation with details of actions being withheld.

Members of the public were allowed to discuss the situation during an Adjournment Session. Some of the salient points raised have been added to the Minutes as notes for future reference.

2024/039 Date of next meeting Monday 8<sup>th</sup> April 2024  
Commencing 7pm followed by the Annual Assembly at 8pm.

2024/040 Items for next meeting Agenda  
Advertising for Defibrillator training session; an update on Anti Social Behaviour,  
  
Close of Meeting at 9.39pm.

Public Participation: There were no matters raised.

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### Appendix 1: Expenditure since last Meeting

ICO Fees (20240	40.00	
YLCA Training Exps	50.85	
Live Wild and Grow	576.00	
Mrs Blackburn Exps	7.50	
YLCA Training	63.80	
BHT Bus shelter (2024)	120.00	
HMRC outstanding funds due	230.93	

### Appendix 2 Bank Balances at 31 January 2024

Current	15757.6
Reserve	7957.9
Action 2000	1420.23
	25135.73

### Appendix 3 Quote for Church Lane/Glebe Lighting *Information received from Cllr Harrison re Church Lane –*

*A revised costing for lighting on Church Lane:*

*Full Scheme (6no columns in total) £12699.14+vat*

*This is made up of:*

*Church Lane (3 Columns) £4858.37+vat*

*Glebe Play Area (3 Columns) £7840.77 +vat*

*A need to check with the commuted sums people that they would allow Church Lane S106 monies to be spent on the Glebe, and that NYC would take on the revenue cost of the electricity.*

*Does the PC want to proceed in principle, and if so, can you nominate someone to take the lead on the scheme?*

*Separately, I have met with the public rights of way team to discuss the surface, and also met with the landowner. I am continuing to try and see if there is a solution that I could potentially combine into a wider Church Lane improvements scheme along with the lighting.*

### Appendix 4 – Quotes and options for Glebe repairs/replacements:

Individual items quoted for repairs: log walk, log roll, jukebox x 1 post, swing seat kit, fitness hipster buffers, surface matting and an extra £1292 + VAT for

replacement nest swing  
 £6368.40 incl VAT (1)  
 Remove old and replace matting and new wooden suite of swings with steel Feet  
 £10346.40 incl VAT(1)  
 Remove old and replace new wooden suite of swings/ replace matting  
 £11394.00 incl VAT(1)  
 Remove old and replace with Galvanised/polyester powder coated suite of swings  
 either green or brown to fit natural surrounding/replace matting  
 £9692.40 incl VAT(1)  
 Carry out repairs, replace nest basket, replace cradle swings, check high wood rails,  
 replace fittings and caps  
 £3420.00 incl VAT (2)  
 Replace double bay swing with metal frame in concrete, etc, matting and hang seating  
 £9270.00 incl VAT(2)  
 Replace double bay swing in timber in concrete etc, matting and hang seating  
 £9420.00 incl VAT (2)  
 Remove rocking log and install replacement with concrete foundations,  
 £3480.00 plus VAT(2)  
 Install a timber balance beam with concrete foundations  
 £1320.00 incl VAT(2)

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*Brief Resumé of points raised during adjournment if meeting 04.03.24*

*Need for Police presence on a regular basis (Ripon Road)*

*Further behaviour over the weekend*

*Village becoming unsafe place to be*

*Church Lane also an area of concern*

*Unpredictability of what could happen*

*The property owner lets to housing association*

*Unmanaged – not like a programmed management experienced elsewhere in village*

*Tesco now have night part-time security*

*Needles found at the bus stop*

*Help and support from NY Council urgently required*

*Regret that no representation from Police at meeting*

*Attendance of police this morning*

*Summary:*

*Who owns the property and who is responsible for letting*

*Inform Housing officers and emphasise to NYC multiple occupation*

*Advice on making contact with PCSO telephone 101 and ask for ref: 55548*

*Housing association considered to be in breach of letting ruling - ie fit for purpose accommodation*

*Recommendation to provide photos, camcorder evidence and records of incidents, CCTV's at Tesco*

*Personal attack in some ones house had taken place but not associated with well known issues*

*Police helicopter brought in to search*

*Residents afraid that fear is being created*

*Increase in residents in the village*

*Adults in fear and their concerns for safety of children*

