

# Killinghall Parish Council

Chairman: Anne Holdsworth

Clerk & RFO: Robert Bareham

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Dear Councillor,

YOU ARE HEREBY SUMMONED TO ATTEND THE ANNUAL MEETING OF  
KILLINGHALL PARISH COUNCIL  
to be held at the Methodist Church, Killinghall

**on Monday 13<sup>th</sup> May 2024 @ 7.30pm**

Members of the public and press are invited to attend and may address members of the Council during the item set aside for public participation – Public Participation shall not exceed 15 minutes and any member of the public shall not speak for more than 3 minutes (please see the councils Standing Orders Part 3 Item (e) onwards).

Protocol on audio/visual recording and photography at meetings: Recording is allowed at Parish Council Meetings; subject to compliance with the Council's protocol on audio/visual recording and photography at meetings.

The business to be transacted at this meeting is shown below.

*Rob Bareham*

Parish Clerk  
Killinghall Parish Council  
7<sup>th</sup> May 2024

Abbr: AH = Cllr Anne Holdsworth (Chair), JM = Cllr John Moretta (Vice Chair), AB = Cllr Andrea Beal, CD = Cllr Christopher Dunn, MD = Cllr Margaret Donnelly, TD = Cllr Trevor Dixon, RB = Rob Bareham (Parish Clerk)

Key: IA = Internal Auditor, IAY = Internal Audit Yorkshire, KPC = Killinghall Parish Council, MoP = Member of the Public, NAG = Nidd Action Group, NYC = North Yorkshire Council, NYP = North Yorkshire Police, PC = Parish Council, SLCC = Society of Local Council Clerks, W3W = What 3 Words.

## Agenda

<u>Item</u>	<u>Record</u>	<u>Action By</u>
2024.054	a) Election of Chairperson	
	b) To sign the declaration of office	
2024.055	a) Election of Vice Chairperson (if applicable)	
2024.056	Dispersations & Pecuniary Interests	
	a) To receive, consider and decide upon any applications for dispensations.	
	b) To receive any declarations of interest not already declared under the Councillors Code of Conduct or a members Register of Disclosable	

Pecuniary Interests.

**2024.057**

**Minutes for approval from Previous Meetings**

- a) To consider approval of draft minutes of Council Meeting held 8th April 2024.

**2024.058**

**Policy Matters**

- a) To consider any actions to the Councils Standing Orders
- b) To consider any actions to the Councils Financial Regulations
- c) To consider any actions to the Councils Complaints Procedure
- d) To consider any actions to the Councils policies, procedures, and practices in respect of its obligations under freedom of information and data protection legislation
- e) To consider any actions to the Councils policy for dealing with the press/media
- f) To consider any actions to the Councils Employment Policies and Procedures

**2024.059**

**Review of inventory of land and other assets including buildings and office equipment**

- a) For the council to consider adopting the new asset register known as "Asset Register 2024 – 2025"

**2024.060**

**Financial Matters**

- a) Confirmation of arrangements for insurance cover in respect of all insurable risks
- b) Review of the Council's expenditure incurred under s.137 of the Local Government Act 1972

**2024.061**

**Appoint Representatives to Other Organisations:**

- a) Village Hall Trust
- b) Yorkshire Local Council Association
- c) King Edwin Park Development

**2024.062**

**Meeting Dates**

- a) Determining the time and place of ordinary meetings of the Council up to and including the next annual meeting of the Council (See Appendix A)

## Appendix A

KILLINGHALL PARISH COUCIL					
Schedule of Meetings 2024/2025					
Day	Date	Month	Year	Description	Time
Monday	13th	May	2024	Annual Meeting of the Parish Council	7.30pm
Monday	13th	May	2024	Public	8.00pm
Monday	1st	July	2024	Public	7.30pm
Monday	****	August	2024	NO MEETING	****
Monday	2nd	September	2024	Public	7.30pm
Monday	7th	October	2024	Public	7.30pm
Monday	4th	November	2024	Public	7.30pm
Monday	2nd	December	2024	Public	7.30pm
Monday	6th	January	2025	Public	7.30pm
Monday	3rd	February	2025	Public	7.30pm
Monday	3rd	March	2025	Public	7.30pm
Monday	7th	April	2025	Annual Assembly	7.00pm
Monday	7th	April	2025	Public	7.30pm
Monday	12th	May	2025	Annual Meeting of the Parish Council	7.30pm
Monday	12th	May	2025	Public	8.00pm
Additional Meeting Information or amendments to the Schedule will be notified via the Web Page ( <a href="http://www.killinghallparishcouncil.org.uk">www.killinghallparishcouncil.org.uk</a> ) and/or Facebook					