

# Killinghall Parish Council

Chairman: Anne Holdsworth

Clerk & RFO: Robert Bareham

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Dear Councillor,

YOU ARE HEREBY SUMMONED TO ATTEND AN ORDINARY MEETING OF  
KILLINGHALL PARISH COUNCIL  
to be held at the Methodist Church, Killinghall

**on Monday 13<sup>th</sup> May 2024 @ 8.00pm**

Members of the public and press are invited to attend and may address members of the Council during the item set aside for public participation – Public Participation shall not exceed 15 minutes and any member of the public shall not speak for more than 3 minutes (please see the councils Standing Orders Part 3 Item (e) onwards).

Protocol on audio/visual recording and photography at meetings: Recording is allowed at Parish Council Meetings; subject to compliance with the Council's protocol on audio/visual recording and photography at meetings.

The business to be transacted at this meeting is shown below.

*Rob Bareham*

Parish Clerk  
Killinghall Parish Council  
**7<sup>th</sup> May 2024**

Abbr: AH = Cllr Anne Holdsworth (Chair), JM = Cllr John Moretta (Vice Chair), AB = Cllr Andrea Beal, CD = Cllr Christopher Dunn, MD = Cllr Margaret Donnelly, TD = Cllr Trevor Dixon, RB = Rob Bareham (Parish Clerk)

Key: IA = Internal Auditor, IAY = Internal Audit Yorkshire, KPC = Killinghall Parish Council, MoP = Member of the Public, NAG = Nidd Action Group, NYC = North Yorkshire Council, NYP = North Yorkshire Police, PC = Parish Council, SLCC = Society of Local Council Clerks, W3W = What 3 Words.

## Agenda

<u>Item</u>	<u>Record</u>	<u>Action By</u>
<b>2024.063</b>	<b>Welcome by the Chairman</b>	
<b>2024.064</b>	<b>Absence and Apologies</b>	
	a) To Receive Apologies	
	b) To approve the reason(s) for absence given by Councillors.	
<b>2024.065</b>	<b>Dispensations &amp; Pecuniary Interests</b>	
	a) To receive, consider and decide upon any applications for dispensations.	
	b) To receive any declarations of interest not already declared under the Councillors Code of Conduct or a members Register of Disclosable Pecuniary Interests.	



- 2024.066 Minutes for approval from Previous Meetings**
- 2024.067 Public participation Session** (for the public to talk to councillors about items on the agenda)
- 2024.068 To receive the Councillors report**
- a) Report from Cllr M Harrison (Please see Appendix A)
  - b) Report from Cllr P Lacey regarding King Edwin Park (Penny Pot Lane)
- 2024.069 To receive the report from the Police and Housing Association**
- a) Report from PC Harby
  - b) Report from the Housing Association
- 2024.070 Councillor Vacancies**
- a) RB to update on the vacancies.
  - b) For the council to consider ways to advertise the councillor vacancies.
- 2024.071 To receive the Clerks report** (Items received after the publication of the agenda or for items needing discussion)
- 2024.072 Correspondence Report** (Items received after publication of the agenda or for items needing discussion)
- a) For the council to consider any further action to the “Northern Powergrid Foundation” grant offer.
  - b) To note that Andrew Jones (MP) is taking King Croft issues up directly with the developer (see correspondence received from MoP) and can be emailed at “andrew.jones.mp@parliament.uk”.
  - c) To note that JN Bentley are working in the area and their offer of support
  - d) To consider the offer of “community initiatives” from JN Bentley
  - e) To note the request from the MoP on benches on Crag Lane and for the council to consider any further action.
  - f) To note the MoP request relating to traffic calming measures required on the A61 and to consider any further action.
  - g) To note the “Employment Law Changes April 2024”
- 2024.073 Matters arising from previous meetings** (Items requested to remain on the agenda or to be resolved)
- a) JM to update the council on the ongoing repairs to the Glebe Play Equipment (deferred from item 2024.052(1))
  - b) Update on Anti-Social Behaviour on the Glebe (ongoing from item 2024.052(3))
- 2024.074 Items for discussion from Councillors or a member of the public.** (These are new items that have been requested to be included in the agenda)
- a) For the council to consider establishing a new Parish Council Facebook page.
  - b) For the council to discuss the “Department for Energy Security and Net Zero – consultation”

- c) For the council to consider appointing a respondent to the “Department for Energy Security and Net Zero – consultation”

**2024.075      Area 6 Highways**

- a) To consider the MoP’s e-mail regarding a crossing at the point of Addison Villas and any further action required
- b) For the council to consider the clerk to establish a monthly ZOOM meeting with Area 6 Highways to facilitate an open dialogue on outstanding highway matters.

**2024.076      Planning Matters**

- a) To consider Planning Application ZC24/00470/FULMAJ  
Land West of Harrogate  
West Business Park  
Burley Bank Road  
Harrogate  
HG3 2SE  
Closing Date 11<sup>th</sup> May 2024
- b) To consider Planning Application ZC24/01108/FUL  
The Paddocks  
Myers Green Lane  
Killinghall  
Harrogate  
North Yorkshire  
HG3 2BQ  
Closing Date 20<sup>th</sup> May 2024
- c) To note Planning Decision ZC24/00627/FUL  
1 Sundew Heath  
Harrogate  
North Yorkshire  
HG3 2NA
- d) To note NYCC Objection HAR/2022/17/DO (Dated: 1<sup>st</sup> March 2024)  
PUBLIC FOOTPATH No. 15.65/3  
(CRAG HILL)  
KILLINGHALL  
DIVERSION ORDER 2023
- e) To note NYCC further objection HAR/2022/17/DO (Dated 15<sup>th</sup> March 2024)  
Public Footpath No. 15.65/3  
(Crag Hill)  
Killinghall  
Diversion Order 2023
- f) To note Planning Enforcement 24/00108/PR15  

- g) To note Planning Enforcement 24/00110/PR15  


- h) To note Planning Enforcement 24/00123/PR15

- i) To note NYCC Objection HAR/2022/17/DO Dated 16<sup>th</sup> March 2024)  
PUBLIC FOOTPATH No. 15.65/3  
(CRAG HILL)  
KILLINGHALL  
DIVERSION ORDER 2023

- j) To note Planning Decision ZC24/00948/FUL  
180 Saltergate Drive  
Harrogate  
North Yorkshire  
HG3 2XZ

**2024.077 End of Year 2023/2024**

- a) For the council to consider the appointment of Internal Audit Yorkshire as KPC's IA
- b) For the council to approve the clerk to sign the Engagement Letter from IAY and act as the point of contact with the IA.

**2024.078 Financia Year 2024/2025**

- a) To formally minute that Robert Bareham has been appointed the Responsible Finance Officer in accordance with S151 of the Local Government Act 1972 (8<sup>th</sup> April 2024 to present)

**2024.079 Financial Matters**

- a) To note payment to YLCA for Membership (Inv1818) £811.00 (see also 2024.080 (a))
- b) To consider payment to Park Lane Playgrounds (Inv 2856) £80.00 + £16.00 Vat (See also 2024.080 (b))
- c) To consider payment to Park Lane Playgrounds (Inv 2855) £2850.00 + 570.00 Vat (See also 2024.080 (c))
- d) To note payment to Live Wild & Grow (Inv 2439) £480.00 + £96.00 Vat (see also 2024.080 (d))
- d) To consider appointment of payroll provider (see attached comparison)
- e) For the council to consider registering for the basic ZOOM subscription (no charge)
- f) For the council to consider approving an Amazon Prime account (free delivery)

<b>2024.080</b>	<b>Payments to consider:</b>	
	a) YLCA Inv 1818	£811.00
	b) Park Lane Playgrounds Inv 2856	£96.00
	c) Park Lane Playgrounds Inv 2855	£3420.00
	d) Live Wild & Grow Inv 2439	£576.00
	Total	<u>£4903.00</u>

**2024.081**      **To confirm the date of the next Council meeting(s):**  
**Ordinary Meeting of the Parish Council   3<sup>rd</sup> June 2024 @ 1930hrs**  
*(Cut-off date for agenda items 27<sup>th</sup> May 2024 please)*

**2024.082**      **Temporary exclusion of press and public: Pursuant to the Public Bodies (Admission at meetings) Act 1960. (The Public and Press be excluded from the meeting due to the confidential nature of the business to be discussed)**  
**To Vote**

**2024.083**      **Employment Matters**

- a) To consider payment of the clerk's additional hours worked (8/4/24–12/5/24)
- b) To note that the Employment Contract, Terms and Conditions has been signed by the Chairman and the Clerk
- c) For the council to review the clause concerning the query of Pensions Contributions.

## **Appendix A**

### **A61/B6161 junction**

Following the report from an adjacent resident about the surface and splashing of pedestrians when raining, I raised this with Area 6 highways, and the resident kindly provided some photos which I have sent on. This is particularly important as there are plans in this financial year to refresh the lining at this junction as part of the safety audit, and so I would think this needed to be done prior to this. I await a response.

### **A61/Malt Kiln Lane junction**

The collapsed Yorkshire Water gully has been repaired. There is an outstanding job to clean the gullies which I am tracking.

### **Penny Pot Lane**

Gullies on penny pot lane have been cleaned out at my request. The Army Foundation College are keen to see what can be done to reduce traffic speeds on this stretch, and I have requested officer support to review. I know this was rejected some years ago (before my time as NYCC councillor), but a lot has changed in that area since, not least the opening of the NYC waste recycling centre.

### **Killinghall Moor Community Park**

I am working with Killinghall Nomads FC to see what support I can give to improve the quality of drainage on the site. I have allocated half of my 2024/25 locality budget to them (£5000). I have arranged for all the gullies to be cleaned out (completed) but am trying to track down drainage plans for the site as this may help in scoping out next steps.

### **New development quality concerns**

Andrew Jones MP has been focusing attention on the poor quality of finish in new developments, and in particular the Harron Homes development off the A61. I have forwarded similar concerns about Chene Hall to see if he can assist. More generally, I am trying to establish when both Chene Hall and Cautley Drive will be adopted (although of course I only want them adopting when quality issues are resolved as they should not fall to the taxpayer).

### **Crag Lane**

I inspected Crag Lane in respect to the Yorkshire Water works, and all the temporary passing points appear to be constructed satisfactorily. The significant road defects also appeared to have been fixed.

### **Local Plan**

A call for sites has gone out to assist in the preparation of the new county-wide local plan. The North Yorkshire Local Plan, which the council aims to adopt by 2028, will set out where development will take place across the county over the next 15 to 20 years. It will also include policies and strategies that planning applications will be considered against. Sites put forward for consideration will be subject to a lengthy process that will take several years to complete and will include independent government examination of the plan and the proposed sites. In terms of the impact on the existing legacy Harrogate Borough Council Adopted Local Plan, this remains valid, and as long as housing supply remains healthy then the area should be protected from inappropriate development. As of 1 April 2023 we can demonstrate a supply of **7.7 years**, which is relatively unchanged from the previous year (7.3).

### **Mayoralty**

On a personal note, my term as Mayor of Harrogate comes to an end on 30<sup>th</sup> May. A new mayor will take over until May 2025, and should a town council be created for Harrogate then I would expect this to be from 2025 when they would appoint their own mayor in perpetuity, and NYC councillors would no longer serve as trustees in this respect.

Michael

Councillor Michael Harrison  
Killinghall, Hampsthwaite & Saltergate Division  
Executive Member for Health & Adult Services

