

Killinghall Parish Council

Chairman: Anne Holdsworth

Clerk & RFO: Robert Bareham

Email: clerk@killinghallparishcouncil.org.uk

Tel: 07935 378544



Minutes of the Parish Council Meeting of
Killinghall Parish Council
held at the Methodist Church, Killinghall
on **Monday 13th May 2024 8.00pm**

Attendees: AH = Cllr Anne Holdsworth (Chair), AB = Cllr Andrea Beal, CD = Cllr Christopher Dunn, MD = Cllr Margaret Donnelly, TD = Cllr Trevor Dixon, RB = Rob Bareham (Parish Clerk)

Members of the Public = 11

Guests: DP = Sgt D Price North Yorkshire Police

County Councillors MH = NYC Cllr M Harrison (Present) PL = NYC Cllr P Lacey

Key: HA = Housing Association, IA = Internal Auditor, IAY = Internal Audit Yorkshire, KPC = Killinghall Parish Council, MoP = Member of the Public, NAG = Nidd Action Group, NYC = North Yorkshire Council, NYP = North Yorkshire Police, PC = Parish Council, SLCC = Society of Local Council Clerks, VHT = Village Hall Trust, W3W = What 3 Words.

Minutes

<u>Item</u>	<u>Record</u>	<u>Action By</u>
2024.063	Welcome by the Chairman The Chair welcomed everyone and opened the meeting at 1947hrs.	
2024.064	Absence and Apologies a) To Receive Apologies Apologies received from JM. b) To approve the reason(s) for absence given by Councillors. The council approved the reason of absence for JM as "ill health".	
2024.065	Dispensations & Pecuniary Interests a) To receive, consider and decide upon any applications for dispensations. None received. b) To receive any declarations of interest not already declared under the Councillors Code of Conduct or a members Register of Disclosable Pecuniary Interests. CD expressed an interest in 2024.076 (a) & (b) as he had submitted comments as a MoP.	
2024.066	Minutes for approval from Previous Meetings Resolved: There were no minutes to approve.	

To receive the report from the Police and Housing Association

(Inconsideration of Sgt Price's working, the Chair brought forward these two items and consolidated with the "public participation")

a) Report from PC Harby

The presentation and report from Sgt D Price included the following highlights: -

- The police are aware of issues at both 41 & 41a Ripon Road
- There are, subject to resources, an increased police attendance in the area.
- The location rehouses offenders and has been do so for 15 years without too much trouble previously.
- There have been reported 3 incidents at either address in the past 5 months which is by comparison, low to other areas.
- He has spoken to Tesco's who have no further issues of shop lifting or incidents on their premises.
- He confirmed that each occupant had an independent case worker, and the police are trying to improve communications between themselves, the housing association, and the case workers.
- He asked that if an incident occurs, please report it to either 999 if it urgent, 111 for non-immediate incidents or Crimestoppers.
- BUT if you report something then please have details and/or evidence.
- DO NOT RESORT TO VIGILANTISM ALLOW THE POLICE TO DO THEIR WORK.

AB updated the questions that had been raised with the housing association with the following responses:

- The HA will withhold the category of the offender at either house.
- "Yes" the HA do consider the safety of the community when re-housing ex-offenders.
- The re-hab process of offenders is "case by case".
- The HA acknowledged that communications with the police will be improved.
- Eviction of an offender is a very long and complicated process and is only considered as a last resort.

AB will continue to chase Foundation Housing for more concise answers and assurance of safety in the community.

AB

CD asked MH if access could be gained to the properties due to the conditions inside? MH was not aware of any complaints having been received to action.

CD also informed Sgt Price that there was evidence to suggest drug taking and rough sleeping behind the Sewage Treatment Works.

Sgt Price re-iterated that according to the data, Killinghall is a very safe place to live compared to other areas in Harrogate.

The chair thanked Sgt Price for attending and hoped the "problems" will settle down soon.

b) Report from the Housing Association

There was no report as the HA were not represented.

2024.068 To receive the Councillors report

- a) Report from Cllr M Harrison (Please see Appendix A)
MH added to his report:
- The lighting plan for Church Lane was back and he would send the clerk a copy.
 - Highways had received additional funding for fixing “potholes” in the council’s area.
 - CD Highlighted the fact that ALL houses in ALL developments should be finished to a higher quality and not just those in Chene Hall & Cautley Drive.

AH thanked MH for his report.

- b) Report from Cllr P Lacey regarding King Edwin Park (Penny Pot Lane)
Cllr Lacey highlighted the following:
- King Edwin Park is entering “Phase II” which will include another 200 houses.
 - The development will include shops, a community building, allotments, and a playground for children.
 - All of which will need to be adopted by either the borough council or some by the parish council.
 - Cllr Lacey is keen to encourage communications between the developer and council. He will provide the clerk with contact details for the developer.

MH reminded the council that agreements between developers and the borough council has changed in recent years whereby developers appoint “management companies” to look after developments once the building work is finished.

CD asked Cllr Lacey to ensure the development plan is followed and S106 funding is used within the community to improve footpaths and cycleways. Cllr Lacey confirmed there is a link to Orchid Way in Phase II. CD also reminded Cllr Lacey of the S106 funding that was agreed in 2015 promised substantial financial provision for investment.

AH thanked Cllr Lacey for his report.

2024.070 Councillor Vacancies

- a) RB to update on the vacancies.
The clerk confirmed there was still overall 4 vacancies.
- b) For the council to consider ways to advertise the councillor vacancies.
(See 2024.072 (a))

RB

2024.071 To receive the Clerks report (Items received after the publication of the agenda or for items needing discussion)
There were no additional items to report.

2024.072 Correspondence Report (Items received after publication of the agenda or for items needing discussion)

- a) For the council to consider any further action to the “Northern Powergrid Foundation” grant offer.
Ongoing: AH suggested that we look to Northern Powergrid and JN Bentley for an additional notice board and possible benches?
The clerk will contact both companies to see what funding is available.

RB

- b) To note that Andrew Jones (MP) is taking King Croft issues up directly with the developer (see correspondence received from MoP) and can be emailed at "andrew.jones.mp@parliament.uk".

Resolved: The council noted the item.

- c) To note that JN Bentley are working in the area and their offer of support

Resolved: The council noted the item.

- d) To consider the offer of "community initiatives" from JN Bentley
(See 2024.072 (a))

- e) To note the request from the MoP on benches on Crag Lane and for the council to consider any further action.
(See 2024.072 (a))

- f) To note the MoP request relating to traffic calming measures required on the A61 and to consider any further action.

Ongoing: The clerk will raise this and item 2024.075 (a) in his Zoom meeting with Highways 6, if approved under item 2024.075 (b).

RB

- g) To note the "Employment Law Changes April 2024"

Resolved: The council noted the item.

2024.073

Matters arising from previous meetings (Items requested to remain on the agenda or to be resolved)

- a) JM to update the council on the ongoing repairs to the Glebe Play Equipment (deferred from item 2024.052(1))

Deferred: The council agreed to defer this item and 2024.074 (b) due to JM's absence. The clerk will contact JM for any developments/reports.

RB

- b) Update on Anti-Social Behaviour on the Glebe (ongoing from item 2024.052(3))

Deferred: See 2024.073 (a))

RB

2024.074

Items for discussion from Councillors or a member of the public. (These are new items that have been requested to be included in the agenda)

- a) For the council to consider establishing a new Parish Council Facebook page.

Ongoing: AB requested the clerk to establish a new Facebook page for the council as it is a good source of information for the public. The clerk will investigate and revert at the next meeting.

RB

- b) For the council to discuss the "Department for Energy Security and Net Zero – consultation"
(See 2024.074(c))

- c) For the council to consider appointing a respondent to the "Department for Energy Security and Net Zero – consultation"

Resolved: the council asked the clerk to complete the survey holistically.

RB

2024.075**Area 6 Highways**

- a) To consider the MoP's e-mail regarding a crossing at the point of Addison Villas and any further action required
(See item 2024.075 (b))
- b) For the council to consider the clerk to establish a monthly ZOOM meeting with Area 6 Highways to facilitate an open dialogue on outstanding highway matters.
Ongoing: The council agreed for the clerk to partake in Zoom meeting to discuss highways issues in the parish. This will include items 2024.072 (f) & 2024.075 (a)).

RB**2024.076****Planning Matters**

- a) To consider Planning Application ZC24/00470/FULMAJ
Land West of Harrogate
West Business Park
Burley Bank Road
Harrogate
HG3 2SE
Closing Date 11th May 2024
Resolved: The council neither supported nor objected to the planning application.
- b) To consider Planning Application ZC24/01108/FUL
The Paddocks
Myers Green Lane
Killinghall
Harrogate
North Yorkshire
HG3 2BQ
Closing Date 20th May 2024
Resolved: The council neither supported nor objected to the planning application.
- c) To note Planning Decision ZC24/00627/FUL
1 Sundew Heath
Harrogate
North Yorkshire
HG3 2NA
Resolved: The council noted the planning decision.
- d) To note NYCC Objection HAR/2022/17/DO (Dated: 1st March 2024)
PUBLIC FOOTPATH No. 15.65/3
(CRAG HILL)
KILLINGHALL
DIVERSION ORDER 2023
Resolved: The council noted the objection.
- e) To note NYCC further objection HAR/2022/17/DO (Dated 15th March 2024)
Public Footpath No. 15.65/3
(Crag Hill)
Killinghall
Diversion Order 2023
Resolved: The council noted the objection.

- f) To note Planning Enforcement 24/00108/PR15



Resolved: The council noted the planning enforcement notice

- g) To note Planning Enforcement 24/00110/PR15



Resolved: The council noted the planning enforcement notice

- h) To note Planning Enforcement 24/00123/PR15



Resolved: The council noted the planning enforcement notice

- i) To note NYCC Objection HAR/2022/17/DO Dated 16th March 2024)
PUBLIC FOOTPATH No. 15.65/3
(CRAG HILL)
KILLINGHALL
DIVERSION ORDER 2023

Resolved: The council noted the objection.

- j) To note Planning Decision ZC24/00948/FUL
180 Saltergate Drive
Harrogate
North Yorkshire
HG3 2XZ

Resolved: The council noted the planning decision.

2024.077 End of Year 2023/2024

- a) For the council to consider the appointment of Internal Audit Yorkshire as KPC's IA

Resolved: The council agreed to the appointment of IYA as KPC's IA.

- b) For the council to approve the clerk to sign the Engagement Letter from IAY and act as the point of contact with the IA.

Resolved: The council agreed for the clerk to sign the engagement letter.

2024.078 Financia Year 2024/2025

- a) To formally minute that Robert Bareham has been appointed the Responsible Finance Officer in accordance with S151 of the Local Government Act 1972 (8th April 2024 to present)

Resolved: The council confirmed the appointment of RB as the RFO for KPC.

2024.079 Financial Matters

- a) To note payment to YLCA for Membership (Inv1818) £811.00 (see also 2024.080 (a))
Resolved: The council noted the payment.
- b) To consider payment to Park Lane Playgrounds (Inv 2856) £80.00 + £16.00 Vat (See also 2024.080 (b))
(See 2024.079 (c))
- c) To consider payment to Park Lane Playgrounds (Inv 2855) £2850.00 + 570.00 Vat (See also 2024.080 (c))
Ongoing: CD asked to review the schedule of charges within the contract to ensure that the invoice matches and agrees with it. **RB**
- d) To note payment to Live Wild & Grow (Inv 2439) £480.00 + £96.00 Vat (see also 2024.080 (d))
Resolved: The council noted the payment.
- d) To consider appointment of payroll provider (see attached comparison)
Ongoing: The council agreed with the clerk's recommendation to appoint SALC as the payroll provider for KPC. **RB**
- e) For the council to consider registering for the basic ZOOM subscription (no charge)
Resolved: The council agreed for the clerk to register for the free zoom service.
- f) For the council to consider approving an Amazon Prime account (free delivery)
Resolved: For the moment, the council declined the request of the clerk to register for an Amazon Prime Account.

2024.080 Payments to consider:

a) YLCA Inv 1818	£811.00
b) Park Lane Playgrounds Inv 2856	£96.00
c) Park Lane Playgrounds Inv 2855	£3420.00
d) Live Wild & Grow Inv 2439	£576.00
Total	<u>£4903.00</u>

Resolved: Payments (a) & (d) approved. Payments (b) & (c) to be compared to the agreement of work/contract.

2024.081 To confirm the date of the next Council meeting(s):

Ordinary Meeting of the Parish Council 3rd June 2024 @ 1930hrs
(Cut-off date for agenda items 27th May 2024 please)

Resolved: The council noted the date of the next meeting.

2024.082

Temporary exclusion of press and public: Pursuant to the Public Bodies (Admission at meetings) Act 1960. (The Public and Press be excluded from the meeting due to the confidential nature of the business to be discussed)
To Vote

2024.083

Employment Matters

- a) To consider payment of the clerk's additional hours worked (8/4/24–12/5/24)
Deferred: The clerk requested the item be deferred as the clerk had not had chance to gather the required information.
- b) To note that the Employment Contract, Terms and Conditions has been signed by the Chairman and the Clerk
Resolved: The council noted that the contract had been signed.
- c) For the council to review the clause concerning the query of Pensions Contributions.
Resolved: The Council confirmed that the contract did include an offer of a pension. In line with current employment legislation. The clerk confirmed that he will not be exercising he option for the moment.

The meeting was closed at 2150hrs

Signed: *A Holdsworth*

Dated: 3rd June 2024

Item: 2024.087 (b)

Appendix A

A61/B6161 junction

Following the report from an adjacent resident about the surface and splashing of pedestrians when raining, I raised this with Area 6 highways, and the resident kindly provided some photos which I have sent on. This is particularly important as there are plans in this financial year to refresh the lining at this junction as part of the safety audit, and so I would think this needed to be done prior to this. I await a response.

A61/Malt Kiln Lane junction

The collapsed Yorkshire Water gully has been repaired. There is an outstanding job to clean the gullies which I am tracking.

Penny Pot Lane

Gullies on penny pot lane have been cleaned out at my request. The Army Foundation College are keen to see what can be done to reduce traffic speeds on this stretch, and I have requested officer support to review. I know this was rejected some years ago (before my time as NYCC councillor), but a lot has changed in that area since, not least the opening of the NYC waste recycling centre.

Killinghall Moor Community Park

I am working with Killinghall Nomads FC to see what support I can give to improve the quality of drainage on the site. I have allocated half of my 2024/25 locality budget to them (£5000). I have arranged for all the gullies to be cleaned out (completed) but am trying to track down drainage plans for the site as this may help in scoping out next steps.

New development quality concerns

Andrew Jones MP has been focusing attention on the poor quality of finish in new developments, and in particular the Harron Homes development off the A61. I have forwarded similar concerns about Chene Hall to see if he can assist. More generally, I am trying to establish when both Chene Hall and Cautley Drive will be adopted (although of course I only want them adopting when quality issues are resolved as they should not fall to the taxpayer).

Crag Lane

I inspected Crag Lane in respect to the Yorkshire Water works, and all the temporary passing points appear to be constructed satisfactorily. The significant road defects also appeared to have been fixed.

Local Plan

A call for sites has gone out to assist in the preparation of the new county-wide local plan. The North Yorkshire Local Plan, which the council aims to adopt by 2028, will set out where development will take place across the county over the next 15 to 20 years. It will also include policies and strategies that planning applications will be considered against. Sites put forward for consideration will be subject to a lengthy process that will take several years to complete and will include independent government examination of the plan and the proposed sites. In terms of the impact on the existing legacy Harrogate Borough Council Adopted Local Plan, this remains valid, and as long as housing supply remains healthy then the area should be protected from inappropriate development. As of 1 April 2023 we can demonstrate a supply of **7.7 years**, which is relatively unchanged from the previous year (7.3).

Mayoralty

On a personal note, my term as Mayor of Harrogate comes to an end on 30th May. A new mayor will take over until May 2025, and should a town council be created for Harrogate then I would expect this to be from 2025 when they would appoint their own mayor in perpetuity, and NYC councillors would no longer serve as trustees in this respect.

Michael

Councillor Michael Harrison
Killinghall, Hampsthwaite & Saltergate Division
Executive Member for Health & Adult Services

