

# Killinghall Parish Council

Chairman: Anne Holdsworth

Clerk & RFO: Robert Bareham

Email: [clerk@killinghallparishcouncil.org.uk](mailto:clerk@killinghallparishcouncil.org.uk)

Tel: 07935 378544



Dear Councillor,

YOU ARE HEREBY SUMMONED TO ATTEND AN ORDINARY MEETING OF  
KILLINGHALL PARISH COUNCIL  
to be held at the Methodist Church, Killinghall

**on Monday 07<sup>th</sup> October 2024 @ 7.30pm**

Members of the public and press are invited to attend and may address members of the Council during the item set aside for public participation – Public Participation shall not exceed 15 minutes, and any member of the public shall not speak for more than 3 minutes (please see the councils Standing Orders Part 3 Item (e) onwards).

Protocol on audio/visual recording and photography at meetings: Recording is allowed at Parish Council Meetings; subject to compliance with the Council's protocol on audio/visual recording and photography at meetings.

The business to be transacted at this meeting is shown below.

As per our Standing Orders all motions will require a proposer, seconder and a show of hands

*Rob Bareham*

Parish Clerk  
Killinghall Parish Council  
**2<sup>nd</sup> October 2024**

Abbr: AH = Cllr Anne Holdsworth (Chair), JM = Cllr John Moretta, AB = Cllr Andrea Beal (Vice Chair), CD = Cllr Christopher Dunn, MD = Cllr Margaret Donnelly, TD = Cllr Trevor Dixon, RB = Rob Bareham (Parish Clerk), MH = Cllr Michael Harrison, PL = Cllr Peter Lacey

Key: FLS = Farm & Land Services, HA = Housing Association, IA = Internal Auditor, IAY = Internal Audit Yorkshire, KPC = Killinghall Parish Council, MoP = Member of the Public, LWG = Live Wild & Grow, NAG = Nidd Action Group, NYC = North Yorkshire Council, NYP = North Yorkshire Police, PC = Parish Council, SLCC = Society of Local Council Clerks, VHT = Village Hall Trust, W3W = What 3 Words

## Agenda

<u>Item</u>		<u>Record</u>	<u>Action By</u>
2024.162	<b>Welcome by the Chairman</b>		
2024.163	<b>Absence and Apologies</b>		
	a) To Receive Apologies		
	b) To approve the reason(s) for absence given by Councillors.		
2024.164	<b>Dispensations &amp; Pecuniary Interests</b>		
	a) To receive, consider and decide upon any applications for dispensations.		

- b) To receive any declarations of interest not already declared under the Councillors Code of Conduct or a members Register of Disclosable Pecuniary Interests.

**2024.165 Minutes for approval from Previous Meetings**

- a) To consider approving the minutes of the Parish Council meeting of the 2<sup>nd</sup> September 2024

**2024.166 Public participation Session** (for the public to talk to councillors about items on the agenda)

**2024.167 To receive the Councillor's report**

- a) Report from Cllr M Harrison
- b) Report from Cllr P Lacey

**2024.168 Councillor Vacancies**

- a) RB to update on the vacancies.
- b) For the council to consider ways to advertise the councillor vacancies.

**2024.169 To receive the Clerks report**

- a) To note the Precept arrangements for 2025/2026 (NYC to issue a Precept Calculator by 31<sup>st</sup> October 2024)
- b) To note Information from Moss Healthcare regarding closure of Killinghall Medical Centre and the expansion of Jennyfield Health Centre.
- c) For the clerk to update the Council on the "Community Payback Team" working in the parish.

**2024.170 Correspondence Report** (Items received after publication of the agenda or for items needing discussion)

**2024.171 Matters arising from previous meetings** (Items requested to remain on the agenda or to be resolved)

- a) AB to update on the War Memorial flower beds.
- b) JM to inform the council on available locations for the Christmas Tree and for the council to consider any further actions.
- c) JM to update the council on Church Lane and for the council to consider any further action.

**2024.172 Items for discussion from Councillors or a member of the public.**  
(These are new items that have been requested to be included in the agenda)

- a) MD To update the councillors on the defibrillator training of the 19<sup>th</sup> September 2024.
- b) AH to propose the laying of the wreath at the War Memorial at 11am on the 11<sup>th</sup> November 2024

**2024.173 Area 6 Highways**

- a) To report on the recent meeting with Area 6 Highways

**2024.174 Planning Matters**

- a) For the Council to consider Planning Application ZC24.02889.FUL  
Field House  
Skipton Road

Killinghall  
Harrogate  
North Yorkshire  
HG3 2AN  
Closing 22<sup>nd</sup> September 2024 (extension requested.)

- b) For the Council to consider Planning Application ZC24.02953.FUL  
6 Comfrey Close  
Harrogate  
North Yorkshire  
HG3 2XB  
Closing 23<sup>rd</sup> September 2024 (extension requested.)
- c) For the council to consider Planning Application ZC24.02987.TPO  
Killinghall Recreation Ground  
Killinghall  
Harrogate  
North Yorkshire  
England  
Closing 3<sup>rd</sup> October 2024 (extension requested.)
- d) For the council to consider Planning Application ZC24/03258/TPO  
Land Comprising Field At 427972 457182  
Otley Road  
Killinghall  
North Yorkshire  
Closing 26<sup>th</sup> October 2024
- e) For the Council to note Planning Decision ZC24.02373.FUL  
20 Ribblehead Road  
Harrogate  
North Yorkshire  
HG3 2GW  
(Planning permission refused.)
- f) For the Council to note Planning Decision ZC24.02513.FUL  
Unit A Moorlands Farm  
Otley Road  
Killinghall  
Harrogate  
North Yorkshire  
HG3 2AS  
(Planning permission granted.)
- g) For the Council to Note Planning Decision ZC24.02421.AMENDS  
Persimmon Homes,  
King Edwin Park  
Pot Lane  
Harrogate
- h) For the Council to note Planning Enforcement 24.00301.PR15
- i) For the Council to note Planning Enforcement 24.00256.PR15

**2024.175**

**The Glebe**

- a) For the council to note that the replacement parts for the fitness equipment are on back order

- b) For the Council to consider applying through Finding Fitness, a “Ninja Trail”.
- c) For the Council to Note the Glebe Inspection Report dated 16<sup>th</sup> September 2024
- d) For the Council to Note the Glebe Inspection Report dated 30<sup>th</sup> September 2024

**2024.176 King Edwin Park Allotments**

- a) For the clerk to update the council on numbers of interested parties
- b) For the council to consider the offer from Persimmon Homes to adopt the Allotments on King Edwin Park.
- c) In consideration of 2024.176 (b), for the council to consider the establishment of a working party to work on the allotments project (see also 2024.177 (e))
- d) In consideration of 2024 .176 (b), for the council to consider adopting the “King Edwin Park Allotments Working Party” terms of reference and to approve the expenditure of upto £100.00
- d) In consideration of 2024.176 (b), for the council to consider joining the National Allotments Society as a “Local Authority”. Cost £55.00 + Vat (plus one-off £1.00 share fee as a new joiner)

**2024.177 Policy Matters**

- a) For council to consider adopting the Staffing Committee Policy dated 7<sup>th</sup> October 2024
- b) For the council to agree the membership of the Staffing Committee
- c) For the Staffing Committee to agree a date for its staff review.
- d) For members of the Staffing Committee to consider YLCA free training that is available.

**2024.178 Financial Matters**

- a) For the Council to note the bank reconciliation dated 30<sup>th</sup> August 2024
- b) For the Council to note receipt of Part 2 of the Precept.
- c) For the Council to consider the Clerks salary (£716.94)
- d) For the Council to consider payment to HMRC (£173.20)
- e) For the Council to consider payment to LWG £480.00 + Vat £96.00 (Inv 2686)
- f) For the Council to consider payment to Vision ICT £175.00 + Vat £35.00 (Inv 18970)
- g) For the council to note the compensation of £250.00 from NatWest and to consider any further action.
- h) For the Council to note the receipt of “hamper goodies” by CD from Nat West and to consider any further action

- i) For the Council to consider an Extra Ordinary Meeting in November to discuss the budget, precept and actions arising from the auditors report.

**2024.179**

**Payments to consider:**

	<b>Cheque</b>	<b>Payment to</b>	<b>Amount</b>
c)	1674	R Bareham (Sept Salary)	£716.94
d)	1675	HMRC (Month 6)	£188.12
e)	1676	LWG	£576.00
f)	1677	Vision ICT	£210.00
Total			<u>£1691.06</u>

**2024.180**

**To confirm the date of the next Council meeting(s) and to consider a new starting time of 1900hrs:**

**Ordinary Meeting of the Parish Council 4<sup>th</sup> November 2024 @ 1900hrs**

*(Cut-off date for agenda items 28<sup>th</sup> October 2024 please)*

**2024.181**

**Temporary exclusion of press and public: Pursuant to the Public Bodies (Admission at meetings) Act 1960. (The Public and Press be excluded from the meeting due to the confidential nature of the business to be discussed)**

**2024.182**

**Employment Matters**

- a) To note the clerk's additional hours to be declared at the next ordinary meeting of the Parish Council
- b) For the council to discuss any actions from the email to the clerk and circulated to councillors 30<sup>th</sup> September 2024 @ 1149hrs