

Killinghall Parish Council

Chairman: Anne Holdsworth

Clerk & RFO: Robert Bareham

Email: clerk@killinghallparishcouncil.org.uk

Tel: 07935 378544



Dear Councillor,

**YOU ARE HEREBY SUMMONED TO ATTEND AN ORDINARY MEETING OF
KILLINGHALL PARISH COUNCIL**

to be held at the Methodist Church, Killinghall

on Monday 02nd December 2024 @ 7.00pm

Members of the public and press are invited to attend and may address members of the Council during the item set aside for public participation – Public Participation shall not exceed 15 minutes, and any member of the public shall not speak for more than 3 minutes (please see the councils Standing Orders Part 3 Item (e) onwards).

Protocol on audio/visual recording and photography at meetings: Recording is allowed at Parish Council Meetings; subject to compliance with the Council's protocol on audio/visual recording and photography at meetings.

The business to be transacted at this meeting is shown below.

As per our Standing Orders all motions will require a proposer, seconder and a show of hands.

Rob Bareham
Parish Clerk
Killinghall Parish Council
27th November 2024

Abbr: AH = Cllr Anne Holdsworth (Chair), JM = Cllr John Moretta, AB = Cllr Andrea Beal (Vice Chair), CD = Cllr Christopher Dunn, MD = Cllr Margaret Donnelly, TD = Cllr Trevor Dixon, RB = Rob Bareham (Parish Clerk), MH = Cllr Michael Harrison, PL = Cllr Peter Lacey

Key: BR = Bank Reconciliation, DoI = Declaration of Interests, ETC = English Tree Care, FLS = Farm and Land Services, HA = Housing Association, IA = Internal Auditor, IAY = Internal Audit Yorkshire, KPC = Killinghall Parish Council, MoP = Member of the Public, LWG = Live Wild & Grow, NAG = Nidd Action Group, NAS = National Allotments Society, NYC = North Yorkshire Council, NYP = North Yorkshire Police, PC = Parish Council, PRoW = Public Right of Way(s), SLCC = Society of Local Council Clerks, VHT = Village Hall Trust, W3W = What 3 Words

Agenda

<u>Item</u>	<u>Record</u>	<u>Action By</u>
2024.211	Welcome by the Chairman	
2024.212	Absence and Apologies	
	a) To Receive Apologies	
	b) To approve the reason(s) for absence given by Councillors.	
2024.213	Dispensations & Pecuniary Interests	

- a) To receive, consider and decide upon any applications for dispensations.
- b) To receive any declarations of interest not already declared under the Councillors Code of Conduct or a members Register of Disclosable Pecuniary Interests.

2024.214 Minutes for approval from Previous Meetings

- a) To consider approving the minutes of the Parish Council meeting of the 4th November 2024
- b) To consider approving the minutes of the Extraordinary Parish Council meeting of the 18th November 2024

2024.215 Public participation Session (for the public to talk to councillors about items on the agenda)

2024.216 To receive the Councillor's report

- a) Report from Cllr M Harrison
Please see Appendix A
- b) Report from Cllr P Lacey

2024.217 Councillor Vacancies

- a) RB to update on the vacancies.

2024.218 To receive the Clerks report

- a) For the clerk to update the Council on the "Community Payback Team" working in the parish.
- b) For the council to consider the "VE Day 80 Anniversary Guide" and consider any further action
- c) For the council to note NYC's Parish Charter

2024.219 Correspondence Report (Items received after publication of the agenda or for items needing discussion)

2024.220 Matters arising from previous meetings (Items requested to remain on the agenda or to be resolved)

- a) AB to update the council on the Christmas Tree and for the council to consider any further actions.
- b) For the council to note the word "Resolved" is an accepted resolution to a motion as its intent is within the spirit of the law.
- c) For councillors to note that a resolution can be put to the vote at the request of a councillor but should be avoided as it is not in the spirit of a corporate body.

2024.221 Items for discussion from Councillors or a member of the public.
(These are new items that have been requested to be included in the agenda)

- a) For the council to consider the MoP's email regarding speeding on Otley Road
- b) AH To update the council on the Women's Institute reaching 100yrs and for the council to consider any further action

2024.222 Area 6 Highways

- a) To report on the recent meeting with Area 6 Highways

- b) For the council to note the Highways 6 workshop.

2024.223

Planning Matters

- a) For the council to consider Planning Application ZC.24.03656.DVCMAJ
Manor Dairy Farm
Crag Lane
Killinghall
Harrogate
North Yorkshire
HG3 2BD
Closing 23rd Nov 2024 – Extension requested.
- b) For the council to consider Planning Application ZC24.03296.FUL
Holliday Cottage
Hollins Hall Farm
Lund Lane
Killinghall
Harrogate
North Yorkshire
HG3 2BQ
Closing 29th Nov 2024 – Extension requested.
- c) For the council to note Planning Application ZC24.03616.FUL
42 Lund Lane
Killinghall
Harrogate
North Yorkshire
HG3 2BQ
Closing 9th Dec 2024
- d) For the council to note Planning Decision ZC24.01683.FUL
Spruisty Hall Farm
Killinghall
North Yorkshire
HG3 2AU
(Permission granted)
- e) For the council to note Planning Decision ZC24.02889.FUL
Field House
Skipton Road
Killinghall
Harrogate
North Yorkshire
HG3 2AN
(Permission granted)
- f) For the council to note Planning Decision ZC24.023258.TPO
Field At 427972 457182
Otley Road
Killinghall
North Yorkshire
(Permission granted)
- g) For the council to note Planning Appeal ZC24.00010.OUT
- h) For the council to note Planning Appeal ZC24.00415.OUT

- i) For the council to note Planning Appeal ZC24.02046.FUL
- j) For the council to note Planning Enforcement ZC2400355.PR15

2024.224 The Glebe

- a) For the clerk to update the council on the fitness equipment repairs.
- b) For the clerk to update the council on the tree work that is due to be completed

2024.225 King Edwin Park Allotments

- a) For the clerk to update on the Allotment's Meeting of the 11th November 2024
- b) For the council to note that it now has a noticeboard on King Edwin Park.

2024.226 Policy Matters

- a) For the council to consider adopting the Co-Option & Application Form Policy dated 2nd December 2024
- b) For the council to note the latest addition of the "Good Councillors Guide 2024"
- c) For the council to consider the draft tender agreement for the Glebe
- d) For the council to consider the draft tender agreement for the cutting of verges within the parish.
- e) For the council to consider approving the proposed meeting dates for 2025.

2024.227 Financial Matters

- a) For the council to consider payment to Farm & Land Services Inv 6824 (£132.00 + £26.40 Vat)
- b) For the council to consider payment to Live Wild & Grow Inv 2796 (£480.00 + £96.00 Vat)
- c) For the council to note reimbursement to Cllr Beal for Christmas Lights. Part Inv UK1111662 (£59.97 + £12.00 Vat)
- d) For the council to note the Clerks Salary for Nov 2024 (£811.89)
- e) For the council to note payment to HMRC for Nov 2024 (228.31)
- f) For the council to consider payment to Vision ICT Ltd (£140.00 + £28.00 Vat)
- g) For the council to consider "ringfencing" CIL payment from July 2021 for an appropriate project.
- h) For the council to note reimbursement to Cllr Beal for the Christmas Tree (£62.50 + £12.50 Vat)
- i) For the council to note the Bank Reconciliation dated 31st October 2024
- j) For the council to note the Parish Precept Request letter for 2025-2026 has been submitted to NYC.

- k) For the council to consider Dec payment to the clerk on the 28th December 2024 (before the next meeting).

2024.228

Payments to consider:

Cheque	Payment to	Amount
a)	Farm & Land Services Inv 6824	£158.40
b)	Live Wild & Grow Inv 2796	£576.00
c)	Cllr Beal	£71.97
d)	R Bareham (Nov Salary)	£811.89
e)	HMRC (Nov payment)	£228.31
f)	Vision ICT	£168.00
h)	Cllr Beal	£75.00
Total		£2089.57

2024.229

To confirm the date of the next Council meeting(s) and to consider a new starting time of 1900hrs:

Ordinary Meeting of the Parish Council 6th January 2025 @ 7.00pm

(Cut-off date for agenda items 27th December 2024 please)

2024.230

Temporary exclusion of press and public: Pursuant to the Public Bodies (Admission at meetings) Act 1960. (The Public and Press be excluded from the meeting due to the confidential nature of the business to be discussed)

2024.231

Employment Matters

- a) For the council to consider the clerks additional hours for weeks 30-33 of 19hrs

Appendix A