



Minutes of the Ordinary Meeting of Killinghall Parish Council held at the Methodist Church, Killinghall on Monday 3rd November 2025 @ 7.00pm

Abbr: AH = Cllr Anne Holdsworth (Chair), JM = Cllr John Moretta, CD = Cllr Christopher Dunn,
MD = Cllr Margaret Donnelly, ABL = Cllr Anne Blackledge, NS = Cllr Nigel Saunders,
AJS = Cllr Angela Saunders, RT = Cllr Richard Thompson, JD = Cllr Jill Davis, RB = Rob Bareham (Parish Clerk),
MH = County Cllr Michael Harrison, PL = County Cllr Peter Lacey

Key: AFSC-NY = Average and Fixed Speed Cameras – North Yorkshire, BR = Bank Reconciliation, CSWG = Community Speed Watch Group, DoI = Declaration of Interests, ETC = English Tree Care, FLS = Farm and Land Services, HA = Housing Association, IA = Internal Auditor, IAY = Internal Audit Yorkshire, KEPD= King Edwin Park Development, KPC = Killinghall Parish Council, KPS = Killinghall CE Primary School, KVRG = Knox Valley Residents Group, MoP = Member of the Public, LWG = Live Wild & Grow, NAG = Nidd Action Group, NAS = National Allotments Society, NYC = North Yorkshire Council, NYP = North Yorkshire Police, PC = Parish Council, PRoW = Public Right of Way(s), SLCC = Society of Local Council Clerks, STAC = St Thomas the Apostle Church, VHT = Village Hall Trust, W3W = What 3 Words

Attendees: CD = Cllr Dunn, JD= Cllr Davis, MD = Cllr Donnelly (Vice Chair), JM = Cllr Moretta, ABL = Cllr Blackledge, NS = Cllr N Saunders, AJS = Cllr A Saunders, RT = Cllr R Thompson, RB = Rob Bareham (Parish Clerk)

Members of the Public: 4

Minutes

<u>Item</u>	<u>Record</u>	<u>Action By</u>
2025.202	Welcome by the Chairman In the absence of the Chairman, Cllr Donnelly assumed the Chairs role.	✓
2025.203	Absence, Apologies and Vacancy	
a)	To Receive Apologies Apologies were received from Cllr Holdsworth and Cllr Davis.	✓
b)	To approve the reason(s) for absence given by Councillors. The council approved the reasons for absence.	✓
c)	For the clerk to update the council on any vacancies The clerk confirmed that the one councillor vacancy has now gone to co-option.	RB

	<p>d) For the council to note that the vacancy for Killinghall Rural Ward must now be co-opted</p> <p>Ongoing: The council noted that the vacancy had now gone to co-option.</p>	RB
2025.204	<p>Dispensations & Pecuniary Interests</p> <p>a) To receive, consider and decide upon any applications for dispensation. There were no applications for dispensation. ✓</p> <p>b) To receive any declarations of interest not already declared under the Councillors Code of Conduct or a members Register of Disclosable Pecuniary Interests. There were no further DoI's received. ✓</p>	
2025.205	<p>Minutes for approval from Previous Meetings</p> <p>a) For the council to consider approving the minutes of the Parish Council meeting of the 6th October 2025</p> <p>Resolved: The council approved the minutes as a true record ✓</p>	
2025.206	<p>Public participation Session (for the public to talk to councillors about items on the agenda)</p> <p>There was no public participation ✓</p>	
2025.207	<p>To receive the County Councillor's report</p> <p>a) For the council to receive the report from Cllr Harrison Please see Appendix A Apologies received from Cllr Harrison whose report was received in his absence. ✓</p> <p>b) For the council to receive the report from Cllr Lacey There was no report from Cllr Lacey. ✓</p>	
2025.208	<p>Councillor liaison to Local Organisations</p> <p>a) For MD to update on the Village Hall Trust (VHT) & Defibrillator. Resolved: MD informed there were no issues to report. MD asked the Parish council if it could purchase for her, a hi-visibility jacket for crossing the busy B6161. The council agreed and the clerk would arrange. RB</p> <p>b) For CD or JD to update on Yorkshire Local Council Association (YLCA) Resolved: CD brought to the clerk's attention training was available on Allotment Management and for the council to note that YLCA have another round table event in March next year. ✓</p> <p>c) For NS to update on King Edwin Park Development (KEPD) See Appendix B In addition, CD agreed to provide the clerk with details of the failure of compliance with S106. CD</p> <p>d) For RT to update the council on Killinghall CE Primary School (KPS) Resolved: RT confirmed the school was on half term and at also at capacity ✓</p> <p>e) For CD to update the council on Knox Valley Residents Group (KVRG) Resolved: CD confirmed that KVRG had met and were raising concerns over the movement of the Bus Stop as there are still dangers crossing the road after alighting from the bus. ✓</p>	

	<p>f) For CD to update the council on St Thomas the Apostle Church (STAC) Resolved: CD apologised on behalf of the church for the overhanging trees over the footpath and obstructing the VAS. CD also asked the council to consult the church on the lighting along Church Lane once a proposal is received.</p>	✓
	<p>g) For the council to consider appointing a councillor to the Killinghall Community Speed Awareness Group (KCSWG) Resolved: CD volunteered to represent the council at any KCSWG meetings. The clerk will forward to CD their details and his details to them.</p>	RB
2025.209	To receive the Clerks report	
	<p>a) For the clerk to update the council on the defib training 17th November 2025 @ 7pm in the Village Hall. Resolved: The council noted the date.</p>	✓
	<p>b) For the clerk to update the council on the FoI request in relation to access to/from to Newett Homes Development Ongoing: The clerk confirmed that there is now sufficient information to request a “digital” search, which has been requested from the councils IT provider.</p>	RB
	<p>c) For the council to consider the laying of the wreath for Remembrance Sunday. Resolved: The council agreed that JM would lay the wreath at the 11th hour of the 11th day and welcomed any other councillors who could attend.</p>	JM
2025.210	Matters arising from previous meetings (Items requested to remain on the agenda or still to be resolved)	
	<p>a) For the council to consider “Project Eunomia (Website & email transfer) and consider any further actions. Ongoing: RT/NS updated the council that everything was in place to start the transition to a “.gov.uk” domain with Mythic Beasts. The council agreed that this should proceed as soon as possible to avoid incurring unwanted costs with Vision ICT. RT/NS will start the transition process. It was also agreed that if needed, there will be a surgery to support any councillor struggling with the transition.</p>	RT/NS
	<p>b) For the clerk to update the council on the Greyhound Pub to become a “Community Asset” and for the council to consider any further action Resolved: The council agreed that the application process was too complex and time consuming for the Parish Council and/or it Clerk to undertake at this time. However, it would be will to support any action group that wished to undertake this project.</p>	✓
2025.211	Items for discussion from Councillors or a member of the public. (These are new items that have been requested to be included in the agenda)	
	<p>a) For councillors to update the council on the meeting of the “Community Road Safety Group” held on Sunday 2nd November 2025 at the Curious Cow, Killinghall See Appendix C</p>	✓
2025.212	Area 6 Highways	
	<p>a) For the clerk to update the council on the passing points on Crag Lane Ongoing: The clerk confirmed that Highways were looking at retaining the passing points along Crag Lane. JM asked if the clerk could enquire if it is</p>	JM/RB

possible to instate the footpath that was previously promised from Cautley Drive to Crag Lane but was not done as there was “no money” available. JM to provide the clerk with further information.

2025.213 Council Committee and Working Party Reports

- a) For the council to note the minutes of the Planning Committee from the 6th October 2025.

Resolved: The council note the Planning Minutes.

✓

- b) For the clerk to update the council on the transfer of its email & website hosting to Mythic Beasts Ltd (any actions approved under 2025191(a) – Project Eunomia (Website & email Transfer))
See 2025.210 (a)

✓

- c) RT/NS to update the council on the new website build
See 2025.210 (a)

✓

2025.214 The Glebe & Parish Benches

- a) For the council to receive the Visual Inspection Report dated 30th July 2025
Resolved: The council noted the report

✓

- b) For the council to receive the Visual Inspection Report dated 27th August 2025
Resolved: The council noted the report

✓

- c) For the council to receive the Visual Inspection Report dated 29th October 2025
Resolved: The council noted the report

✓

- d) For the clerk to update on the Playground Incident of the 29th September 2025
Resolved; The clerk informed the council that a child had received severe bruising to their face from the access gate to the playground. As soon as the clerk was made aware the gate was secured to prevent the possibility of another incident and inspected the following morning by Parklane Services who were able to confirm the speed and pressure of the closure of the gate complied with the recommendations of ROSPA. With this confirmation the play park was reopened.

✓

2025.215 Killinghall Moor Allotments & King Edwin Park

- a) For the clerk to update the council on the acquisition of the allotments from Persimmons Homes

Resolved: The clerk confirmed that contracts were exchanged on Friday 31st October 2025. The Parish Council now owned the allotments.

✓

- b) For the clerk to update the council on the “official” opening of the Allotments on the 7th November 2025 @ 3pm

Resolved: The council note the official opening.

✓

- c) For the clerk to update the council on the setting up of an Allotments Management Committee and the allocation of the allotment plots.

Ongoing: The clerk confirmed that the next stages included drafting of a Tenancy Agreement, establishing a committee to take care of the “day to day” running of the allotments.

RB/NS

	d) For the clerk to update the council on the Proposed Community Facility on KEPD Ongoing: The clerk confirmed that work had not yet started on the HUB.	RB/NS
2025.216	Budget, Banking and Audit Matters.	
	a) For the council to note the Bank Reconciliation for October 2025 Resolved: The council noted the Bank Reconciliation.	✓
	b) For the council to note the Budget Report dated 28 th October 2025 Resolved: The council noted the Budget Report.	✓
2025.217	Policy & Staffing Matters	
	a) For the council to consider adopting the ICO Model Publication Scheme 2025 Resolved: JM proposed accepting the policies “en bloc”. CD proposed amending the proposal to exclude 2025.217 (f), the vote was, In favour: 1, against: 6. The council then agreed 6:1 to accept the policies “en bloc”.	✓
	b) For the council to consider adopting the Freedom of Information Policy 2025 See item 2025.217 (a)	✓
	c) For the council to consider adopting The Grants Policy 2025 See item 2025.217 (a)	✓
	d) For the council to consider adopting The Information and Data Protection Policy 2025 See item 2025.217 (a)	✓
	e) For the council to consider adopting the Media Policy 2025 See item 2025.217 (a)	✓
	f) For the council to consider adopting the Planning Committee Terms of Reference 2025 See item 2025.217 (a)	✓
	g) For the council to consider adopting the Training and Development Policy 2025 See item 2025.217 (a)	✓
	h) For the council to consider adopting the Standing Orders 2025 See item 2025.217 (a)	✓
	i) For the council to consider adopting the Meeting with Developers Policy 2025 See item 2025.217 (a)	✓
	j) For the council to note the Killinghall Policy Register Updated November 2025 See item 2025.217 (a)	✓
2025.218	Financial Matters	
	a) For the council to consider the clerks salary for October 2025 (992.94) Resolved: The council approved this payment	✓
	b) For the council to consider the payment to HMRC Month 7 (£382.14) Resolved: The council approved this payment	✓

- c) For the council to consider payment to Vision ICT Inv-20736 (£190.75 + £38.15 Vat)
Ongoing: In consideration of item 2025.210 (a), payment should be withheld **RB**
- d) For the council to consider payment to LWG Inv-3304 (£560.00 + £112.00 Vat)
Resolved: The council approved this payment ✓
- e) For the council to note payment to Mythic Beasts Inv-250547 (£192.00 + £38.40 Vat) (see also 2025.213 (b))
Resolved: The council noted this payment ✓
- f) For the council to note the purchase of a new council laptop DELL 16 DC16256 Inv – 1405554973 (£651.88 + £130.38 Vat) (previously approved in the Budget for 2025/2026 item 2024.209 (g))
Resolved: The council noted this payment ✓
- g) For the council to ratify payment to Microsoft for MS365 Business Inv- (£115.20 + £23.04 Vat)
Resolved: The council noted this payment ✓
- h) For the council to note receipt of CloudyIT Invoice D-09323 to replace Quotation QH-06038-0 (see 2025.190 (c) (£2062.50 + £412.50 Vat)
Resolved: The council noted the receipt of the invoice for the payment made previously ✓
- i) For the council to note receipt of Cloudy IT Invoice D-09324 to replace Quotation QH-06039-0 (see 2025.190 (d) (£549.00 + £109.80 Vat)
Resolved: The council noted the receipt of the invoice for the payment made previously ✓

2025.219

Payments:

Payment to Consider:

	Amount
a) R Bareham (October 2025)	£992.94
b) HMRC (Month 7)	£382.14
c) Vision ICT (Inv-20736)	£228.90
d) LWG (Inv-3304)	£672.00
<i>Sub Total (a)</i>	<u>£2275.98</u>

Payments to Note:

	Amount
e) Mythic Beasts (Inv – 250547)	£230.40
f) DELL (Inv-1405554973)	£782.26
g) Microsoft 365 Business Standard	£138.24
h) CloudyIT (Invoice D-09323)	£2475.00
i) CloudyIT (Invoice D-09324)	£658.80
<i>Sub Total (b)</i>	<u>£4284.70</u>
<i>Grand Total (a + b)</i>	<u>£6560.68</u>

Resolved: The council noted the payments barring (c). ✓

2025.220

To confirm the date(s) of the next Council meeting(s):

Ordinary Meeting of the Parish 1st December 2025 @ 7:00pm

Council

(Cut-off date for agenda items 25th November 2025 please)

Resolved: The council noted the date of the next meeting. ✓

**Ordinary Meeting of the Parish 8th December 2025 @ 7:00pm
Council (Finance)**

Resolved: The council noted the amended date of the Finance Meeting.

✓

**Ordinary Meeting of the Parish 12th January 2026 @ 7:00pm (Delay due
Council to Christmas & New Year)**

(Cut-off date for agenda items 5th January 2025 please)

Resolved: The council noted the date of the January meeting.

✓

2025.221

**Temporary exclusion of press and public: Pursuant to the Public Bodies
(Admission at meetings) Act 1960 Sec 1(2). (The Public and Press be
excluded from the meeting due to the confidential nature of the business
to be discussed)**

There were no members of the public to exclude

✓

- a) For the Chair of the Staffing Committee to update the council on the review of the clerk
(The clerk left the meeting was discussed) **Resolved:** the chair of the Staffing Committee updated the council on the review
- b) For the council to consider any recommendation of the Staffing Committee to amend the clerks monthly contractual hours
(The clerk left the meeting was discussed) **Resolved:** the council agreed with the Staffing Committee's recommendation to increase the clerk's hours to 80hrs per month w.e.f. the 1st November 2025
- c) For the council to consider any recommendation of the Staffing Committee to a variation to the clerk's position on the Local Government Service Pay Agreement 2025/2026.
(The clerk left the meeting was discussed) **Resolved:** the council agreed with the Staffing Committee's recommendation to increase the clerk's salary on the Local Government Pay Scale by 3points w.e.f. 1st November 2025
- d) For the council to note the clerk's additional hours for October 2025 of 20hrs
Resolved: The council agreed to the clerk's additional hours for October 2025.
- e) To note the clerk's holiday from 17th – 23rd November 2025.
Resolved: The council noted the clerks holiday.

✓

✓

✓

✓

✓

The meeting closed at 8:34pm

Signed.....

Dated.....

Appendix A

Planning Applications

As reported last month, the only housing application submitted to the council so far following the flurry of recent public consultations is the outline planning application for residential development for up to 55 dwellings at Picking Croft Lane. I am verifying that the decision level for this application will be the Harrogate & Knaresborough Planning Committee, and will report back any progress in due course.

Crag Lane

I have had an overwhelming response from residents of Crag Lane that they would like the temporary passing places installed as part of the capital works by Yorkshire Water retained on a permanent basis. I know the highways team have been in touch with you to advise that they are supportive of them being retained, and I will follow this up to ensure that this happens. I realise that there will also need to be some repair work on Crag Lane when the Yorkshire Water works are completed which I will follow up on.

Tesco Roadworks Diversion

My suggestion to retain the current diversion arrangements when the works on the A59 move to the Eastbound carriageway has been confirmed, with works set to continue until 23rd November. I recognise that the impact of these works has been wider than the official diversion route, but in the circumstances I think this has been as good as one could expect considering the scale of the disruption.

Church Lane Lighting

I am still waiting for a costed design, which I will share asap. I recognise that the parish council are waiting for this design before giving final approval for the scheme.

Adult Social Care Inspection Report

I am responsible for adult social care across the whole of North Yorkshire Council. An inspection by the Care Quality Commission took place earlier in the summer and the council has been rated as 'Good', with an overall score of 81 out of 100, which is currently the joint 3rd best score of any council in the country. An inspection by the Care Quality Commission provides a very clear barometer for any local authority to see how well it is doing in providing such important services. To have received such an encouraging report is testament to all the hard work, determination and talent of our staff and partners in the community, including people who use care and support services.

Michael

Councillor Michael Harrison
Killinghall, Hampsthwaite & Saltergate Division
Executive Member for Health & Adult Services



Appendix B

King Edwin Park Development – Liaison Councillor's report

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Roads

Tarmacing roads and pavements has been completed on:

- Ingleborough Drive
- Stainmore Grove
- Whernside Close

The contractors (Til-ex) have done a lovely job; smooth tarmac, and ironworks and kerbs finished nicely. The possibility of confusion over the planned traffic calming measures on Ingleborough Drive, reported in the 6th October meeting, has been resolved. They will be installed later when there are less frequent large vehicle movements.

Neighbourhood Watch

Killinghall Parish Council has donated the leaflets, window stickers and cards requested in the last Council meeting. Only the lamp post signs remain to be bought; unfortunately, these are out of stock now.

The first online meeting of the local volunteers took place on Friday 17th October. There were four attendees including the co-ordinator, but it is early days and there are three more volunteers. The Council's donation was received well, and distribution to homes on the estate is due to begin soon. Speeding was a concern introduced during the meeting, especially now that road surfaces have been improved. The coordinator is developing a website for the estate's scheme at kepnw.org.uk.

Appendix C

Good Morning Rob

We held our first Killinghall residents meeting yesterday regarding the Bellway proposals for developing the land on the A61 approach into Killinghall. (We had to get in our cars incidentally and drive to the Curious Cow as there is no pub or free meeting facilities in the village!!!)

I just wanted to keep the Parish Council up to speed and also to request help with some info (see below).

Our intention is; when planning permission is sought; to vehemently oppose this development, acting on behalf of our community of residents to ensure that ALL stakeholders involved in any decision making; Developer, Parish, Borough, County Council and Highways are held accountable for their decisions, operate with transparency and uphold their legal obligations to the community.

This will be directly be inline with Harrogate Borough Council's own vision and criteria for development as set out in their Local Plan dated 2014-2035 and agreed in March 2020.

And with obligations under Section 106 of the Town and Country Planning Act 1990, requiring Developers to fund infrastructure projects like schools [we have a very powerful letter from the Head of Killinghall school about how the school is maxed to capacity and the knock on effect to the wellbeing of the students, parents and surrounding community], roads (see below) or healthcare facilities (our own GP surgery has recently closed its door) and measures to reduce the environmental impact, or setting limits on carbon emissions.

Our 'fight' will be on two main fronts:

1) SAFE and 2) SYMPATHETIC

to the locality; enhancing the community and mitigating any risks the development poses to our residents.

1)SAFE - what are the measures, initiatives and investment into our road infrastructure to ensure the safety of our residents and users of this treacherous stretch of the A61?

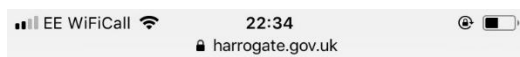
Is the PARISH COUNCIL able to make available to us the below data pertaining to this stretch of between Ripon and Harrogate, in the last 10yr period since Harrogate Council created their 'Local Plan'?:

- which administrative body maintains and makes decisions about this road? NYCC, Highways??
- Traffic surveys- volumes, types of vehicles, destinations?
- Air pollution data
- Number of incidents and fatalities
- Evidence of adjustments or improvements that have already been made to the A61 through Killinghall which have directly and positively benefited journey times, safety of residents and users and emissions

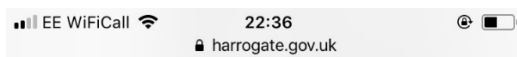
2)SYMPATHETIC - how will ALL stakeholders protect the historical integrity of our village? The land was rejected in the last round of ‘Call for Sites’ on its historical importance (see attached document by Harrogate Borough Council stating the reason why it was rejected).

How can this stance flippantly change a few years later to fulfil a Government housing quota rhetoric?

This piece of ancient land has imposed itself on our villagescape for over 400 years. Created by the Strother family as ‘parkland’, belonging to and hiving aspect to the most ancient and important buildings in Killinghall of Low Hall, Kennel Hall Farm and cottages. This is the final, recognisable piece of Killinghall to be untouched, truly the last remaining bastion of ancient ‘Chenehalle’,



	gaps between next door houses closes off street somewhat. Houses set back from road behind deeper than average open plan front gardens. Fairly deep rear gardens. Important group of trees in central 'green' other mature trees dotted about in front and back gardens.
Local Building Design	Ripon Road: predominantly two storey stone built, stone slate roofed vernacular buildings. Gabled roof forms, with a mix of symmetrical and asymmetrical gables. Tabling, kneelers. Rectangular footprints, ridges running parallel to road. Minority of single storey buildings creating steps in roofline. Mix of stone mullion and Yorkshire sash windows. Some glazed cart entrances. Regular fenestration to houses and cottages, irregular fenestration to former barns, coach houses and outbuildings. A strong, locally distinctive group with three listed buildings and the village war memorial (an obelisk) at its core. Minority of C20th suburban dwellings among historic building are not particularly locally distinctive. Cautley Drive: 1 and 2 storey 1970s dwellings. Simple, gabled forms, gabled bays to the fronts of most of the dwellings. Mix of all render, all stone or stone front elevations with all other elevations rendered. Artificial pantile roofs. Not locally distinctive. Castle Farm: 1970s/80s stone bungalow farmhouse with slate roof. Broad window openings, plain appearance. Adjacent farm shed faced and roofed with pre-fabricated sheeting. Not locally distinctive.
Constraints/Opportunities	The development of this site would harm heritage assets. The field was historically remodelled to provide a parkland setting for Low Hall, with a low wall and railing built opposite the Hall to provide open views across the parkland and Niddersdale beyond from within the principal rooms of the Hall. The parkland character of the site, and distinctive railed section of walls remain in situ. Development would erase the significance of the space and its relationship with the Grade II Listed Low Hall. Development would harm the fairly scattered development pattern of this part of the village and remove an important 'breathing space' in the built form. Development would block or severely compromise views from the right of way to the SW of the site towards Ripley Castle (to the north) and toward Low Hall, Kennel Hall Farm et al. (to the east). In the same vein, views from Ripon Road towards Niddersdale would be lost, severely compromising the open character of this part of the village. The existing mature trees on the site and around its edges are of townscape value and should be retained. The unusual wall and railings and Ripon Road should be retained in situ, as these relate directly to Low Hall. High hedges to the west and north of the site should be retained. Malkin Lane is a narrow sunken lane. Creating a modern carriageway would require significant re-engineering and widening of the lane, and its junction with Ripon Road would be problematic, requiring demolition of building(s).
Notes	The openness of the site in its entirety is a very important facet of its relationship with Low Hall and is crucial to the important local and longer distance views across the site from along Ripon Road and from the right of way in the SW corner.
Likely level of effects, where:	



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Notes	The openness of the site in its entirety is a very important facet of its relationship with Low Hall and is crucial to the important local and longer distance views across the site from along Ripon Road and from the right of way in the SW corner.
Likely level of effects, where:	

286

- Development is unlikely to have a detrimental impact on the historic environment or on local character
- Development will impact on the historic environment and/or local character, but appropriate mitigation measures should enable some development to be acceptable
- Development of this site would adversely impact on the historic environment and/or local character

We do empathise and understand the hardships of our farming community. However, our little village has seen UNPRECEDENTED development on its agricultural land over that last 7 years, with ZERO in return to our community. (I could add facetiously the ‘adult gym equipment’ at the Glebe!!).

Finally, we have identified that in order to successfully counter this development, we don’t just need the data, we need critical mass. We already have already garnered much traction with our online petition. I our next phase, we will be knocking on doors in order of implementing a directory of all Killinghall residents by email, so we can quickly and effectively mobilise initiatives, circulate information and create a powerful collective voice.

I will keep you up to speed with further meetings, and look forward to your assistance with the provision of data regarding the A61.