



Dear Councillor,

**YOU ARE HEREBY SUMMONED TO ATTEND AN ORDINARY MEETING OF
KILLINGHALL PARISH COUNCIL
to be held at the Methodist Church, Killinghall**

on Monday 1st December 2025 @ 7:00pm

Members of the public and press are invited to attend and may address members of the Council during the item set aside for public participation – Public Participation shall not exceed 15 minutes, and any member of the public shall not speak for more than 3 minutes (please see the councils Standing Orders Part 3 Item (e) onwards). Protocol on audio/visual recording and photography at meetings: Recording is allowed at Parish Council Meetings; subject to compliance with the Council's protocol on audio/visual recording and photography at meetings. The business to be transacted at this meeting is shown below.

As per our Standing Orders all motions will require a proposer, seconder and a show of hands.

Rob Bareham

**Parish Clerk
Killinghall Parish Council
26th November 2025**

Abbr: AH = Cllr Anne Holdsworth (Chair), JM = Cllr John Moretta, CD = Cllr Christopher Dunn,
MD = Cllr Margaret Donnelly, ABL = Cllr Anne Blackledge, NS = Cllr Nigel Saunders,
AJS = Cllr Angela Saunders, RT = Cllr Richard Thompson, JD = Cllr Jill Davis, RB = Rob Bareham (Parish Clerk),
MH = County Cllr Michael Harrison, PL = County Cllr Peter Lacey

Key: AFSC-NY = Average and Fixed Speed Cameras – North Yorkshire, BR = Bank Reconciliation, CSWG = Community Speed Watch Group, DoI = Declaration of Interests, ETC = English Tree Care, FLS = Farm and Land Services, HA = Housing Association, IA = Internal Auditor, IAY = Internal Audit Yorkshire, KEPD= King Edwin Park Development, KPC = Killinghall Parish Council, KPS = Killinghall CE Primary School, KVRG = Knox Valley Residents Group, MoP = Member of the Public, LWG = Live Wild & Grow, NAG = Nidd Action Group, NAS = National Allotments Society, NYC = North Yorkshire Council, NYP = North Yorkshire Police, PC = Parish Council, PRoW = Public Right of Way(s), SLCC = Society of Local Council Clerks, STAC = St Thomas the Apostle Church, VHT = Village Hall Trust, W3W = What 3 Words

Agenda

<u>Item</u>	<u>Record</u>	<u>Action By</u>
2025.222	Welcome by the Chairman	
2025.223	Absence, Apologies and Vacancy	
	a) To Receive Apologies	

- b) To approve the reason(s) for absence given by Councillors.
- c) For the clerk to update the council on the Killinghall Rural Ward vacancy

2025.224 Dispensations & Pecuniary Interests

- a) To receive, consider and decide upon any applications for dispensations.
- b) To receive any declarations of interest not already declared under the Councillors Code of Conduct or a members Register of Disclosable Pecuniary Interests.

2025.225 Minutes for approval from Previous Meetings

- a) For the council to consider approving the minutes of the Parish Council meeting of the 3rd November 2025

2025.226 Public participation Session (for the public to talk to councillors about items on the agenda)

2025.227 To receive the County Councillor's report

- a) For the council to receive the report from Cllr Harrison
Please see Appendix A
- b) For the council to receive the report from Cllr Lacey

2025.228 Councillor liaison to Local Organisations

- a) For MD to update on the Village Hall Trust (VHT) & Defibrillator.
- b) For CD or JD to update on Yorkshire Local Council Association (YLCA)
- c) For NS to update on King Edwin Park Development (KEPD)
See Appendix B
- d) For RT to update the council on Killinghall CE Primary School (KPS)
- e) For CD to update the council on Knox Valley Residents Group (KVRG)
- f) For CD to update the council on St Thomas the Apostle Church (STAC)
- g) For CD to update the Killinghall Community Action Group (KCAG)

2025.229 To receive the Clerks report

- a) For the council to note the email from the Action Group representing parishioners of developments in the parish.
- b) For the council to consider a donation to ACS Stainless Steel Fixings Ltd for a memorial silhouette of the late Queen Elizabeth II.
- c) For the council to consider engaging with NYC's Conservation Delivery Officer to establish potential sites of grassland
- d) For the clerk to update the council on the FoI request in relation to access to/from to Newett Homes Development
- e) For the clerk to update the council on the traffic study being undertaken by NYC and the A61 from Harrogate to Ripon

- 2025.230** **Matters arising from previous meetings** (Items requested to remain on the agenda or still to be resolved)
- a) For the council to consider the report from MH on Glebe Lane lighting.
- 2025.231** **Items for discussion from Councillors or a member of the public.** (These are new items that have been requested to be included in the agenda)
- a) For councillors to update the council on the meeting of the “Community Road Safety Group” held on Sunday 2nd November 2025 at the Curious Cow, Killinghall
 - b) For RT to update the council on NYC’s opportunity to fine Tesco’s on the overrun of their roadworks.
- 2025.232** **Area 6 Highways**
- a) For the clerk to update the council on the passing points on Crag Lane
- 2025.233** **Council Committee and Working Party Reports**
- a) For the council to note the minutes of the Planning Committee from the 3rd November 2025.
 - b) For the clerk to update the council on the transfer of its email & website hosting to Mythic Beasts Ltd
 - c) RT/NS to update the council on the new website build
 - d) RT to report to the council on the purchasing of the “killinghallparishcouncil.co.uk”, domain name.
- 2025.234** **The Glebe & Parish Benches**
- a) For the council to receive the Visual Inspection Report dated 20th November 2025.
 - b) For the clerk to update the council on the refurbishment of the playground equipment.
- 2025.235** **Killinghall Moor Allotments & King Edwin Park**
- a) For the council to note the receipt of the Allotment Acquisition Documents
 - b) For the clerk to update the council on the setting up of an Allotments Management Committee and the allocation of the allotment plots.
 - c) For the council to consider approving the “The Tenancy Agreement” for Killinghall Moor Allotments.
 - d) For the clerk to update the council on the Proposed Community Facility on KEPD.
- 2025.236** **Budget, Banking and Audit Matters.**
- a) For the council to note the Bank Reconciliation for November 2025
 - b) For the council to note the Budget Report dated 26th November 2025

2025.237

Policy & Staffing Matters

- a) For the council to consider appointing named councillors for each ward as S106 Monitor, with the remit to monitor the implementation of S106 agreements relating to developments in their area, to report any concerns or apparent breaches to the Planning Committee, and for the Committee to refer substantiated concerns to the Local Planning Authority for investigation and enforcement as appropriate. The S106 Monitors shall act in accordance with the adopted Terms of Reference and the Council's Code of Conduct.
- b) For the council to consider approving the outline "Business Continuity Plan" and/or the inclusion of any additions or amendments.

2025.238

Financial Matters

- a) For the council to consider the clerks salary for November 2025 (£1273.70)
- b) For the council to consider payment to HMRC for Month 8 (£549.83)
- c) For the council to consider Vision ICT Inv 21132 (£157.50 + £31.50 Vat) – Fol Request
- d) For the council to consider payment to LWG Inv-3359 (£560.00 + £112.00 Vat) – Glebe Maintenance
- e) For the council to consider payment to Mythic Beasts Inv-250547 (£385.00 + £77.00 Vat) – Website Hosting
- f) For the council to consider payment to YLCA Inv-4837 (£10.00) – Councillor Training
- g) For the council to note payment to Azbags Ltd (£9.98 + £2.00 Vat) – Hi Viz Jacket for MD

2025.239

Payments:

Payment to Consider:

Amount

a) R Bareham (November 2025 salary)	£1273.70
b) HMRC (Month 8)	£549.83
c) Vision ICT (Inv-21132)	£189.00
d) Live Wild & Grow (Inv-3359)	£672.00
e) Mythic Beasts (Inv250547)	£462.00
f) YLCA (Inv-4837)	£10.00
<i>Sub Total (a)</i>	<u>£3156.53</u>

Payments to Note:

Amount

g) Azbags Ltd	£11.98
<i>Sub Total (b)</i>	<u>£11.98</u>
<i>Grand Total (a + b)</i>	<u>3168.51</u>

2025.240

To confirm the date(s) of the next Council meeting(s):

**Ordinary Meeting of the Parish 8th December 2025 @ 7:00pm
Council (Finance)**

**Ordinary Meeting of the Parish 12th January 2026 @ 7:00pm (Delay
Council due to Christmas & New Year)**
(Cut-off date for agenda items 5th January 2025 please)

**Ordinary Meeting of the Parish 2nd February 2026 @ 7:00pm
Council**
(Cut-off date for agenda items 5th January 2025 please)

Appendix A

Michael

Councillor Michael Harrison
Killinghall, Hampsthwaite & Saltergate Division
Executive Member for Health & Adult Services

